

# TASK CARD

## User Guidance

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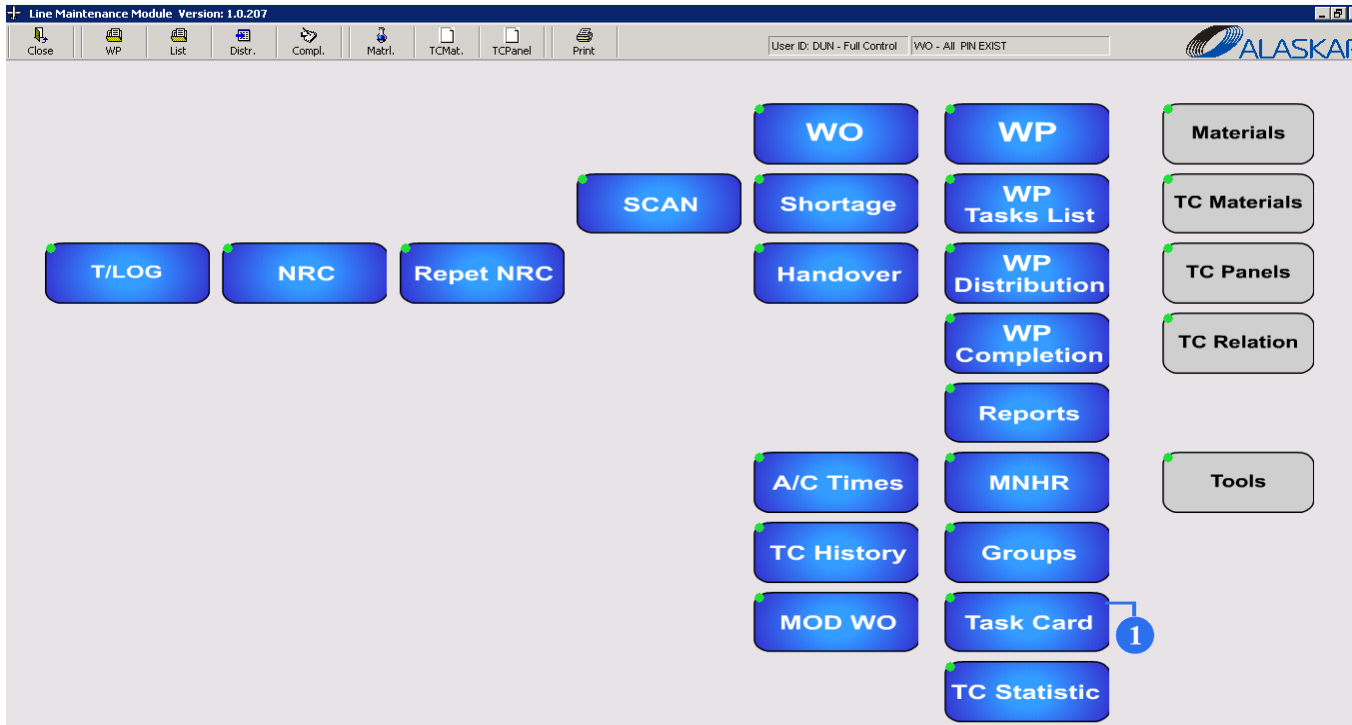
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# 1.Task Card.



1. The Task Card sub-module is created for registering the procedure of specific tasks, which were created not by manufacturer (ex. Boeing), but your own company. Click on the Task Card button.

Select Work Order: ID, Close Status, EA WO Num, Cust WO Num, Rev, Date, AC Reg:

AC Reg.: **ESLBD** WO:

:Under BMS  'Open'  'Close'

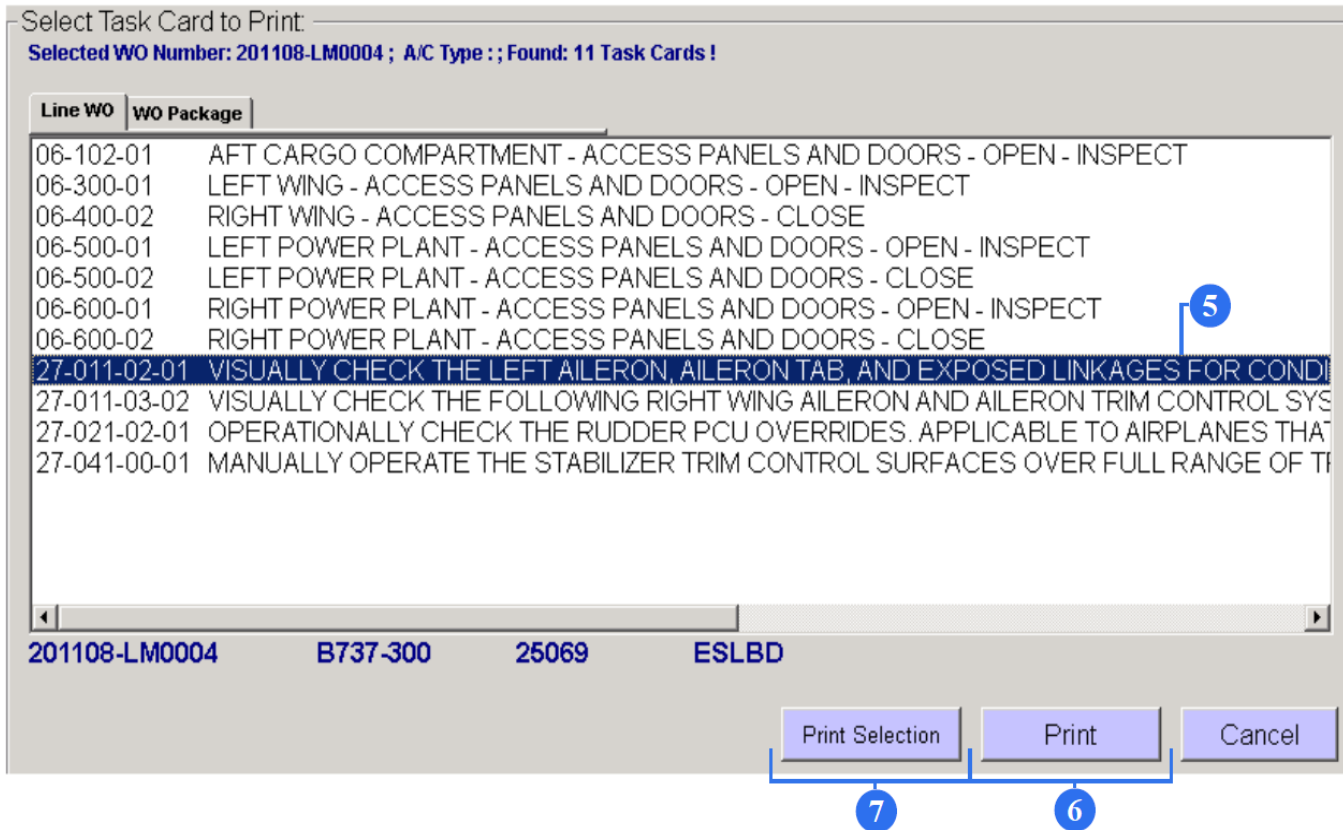
Line WO	WO Package								
1420	False	201109-AM000	201109-AM0007	0	01/12/2011	ESLBD	B737-300	Perform NRC: 110900	
1412	False	201108-LM0004	201108-LM0004			ESLBD	B737-300	FIRST AID KIT IS OPE	
1404	False	201101-LM0007	201101-LM0007			ESLBD	B737-300	Perform NRC: 6173DIF	
1403	False	201101-LM0006	201101-LM0006			ESLBD	B737-300	APU DOES NOT WOR	

Cancel

2. Select a Work Package ('WO Package') or a Work Order ('Line WO'). Use these tabs to switch between them.

3. Use these filters to find different documents quickly.

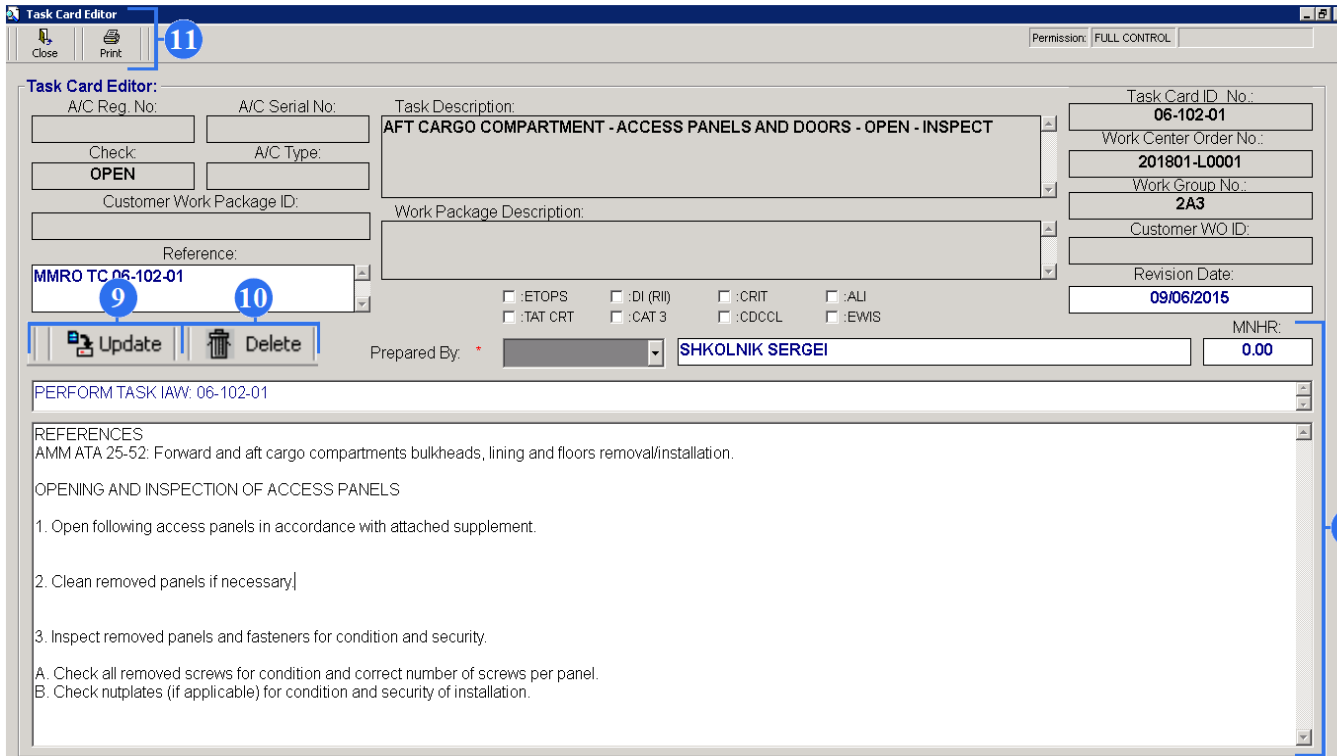
4. Select necessary line and double click.



5. After the WO/ WP selection, double click a necessary task card for which a procedure should be created.

6. To print out the procedure of a particular task card, highlight it in the list of tasks and click on.

7. To print out several tasks at once, highlight them by pressing and holding the left mouse button, then click on Print Selection.



Task Card Editor

Permission: FULL CONTROL

Task Card Editor:

A/C Reg. No: A/C Serial No: Task Description: AFT CARGO COMPARTMENT - ACCESS PANELS AND DOORS - OPEN - INSPECT

Task Card ID No.: 06-102-01

Check: OPEN A/C Type: Work Center Order No.: 201801-L0001

Customer Work Package ID: Work Package Description: Work Group No.: 2A3

Reference: MMRO TC 06-102-01 Customer WO ID: Revision Date: 09/06/2015

:ETOPS  :DI (RII)  :CRIT  :ALI  
 :TAT CRT  :CAT 3  :CDCCL  :EWIS

Prepared By: SHKOLNIK SERGEI MNHR: 0.00

PERFORM TASK IAW: 06-102-01

REFERENCES  
AMM ATA 25-52: Forward and aft cargo compartments bulkheads, lining and floors removal/installation.

OPENING AND INSPECTION OF ACCESS PANELS

1. Open following access panels in accordance with attached supplement.
2. Clean removed panels if necessary|
3. Inspect removed panels and fasteners for condition and security.

A. Check all removed screws for condition and correct number of screws per panel.  
B. Check nutplates (if applicable) for condition and security of installation.

8. When you double click a task, the Task Card Editor opens. Write down the whole procedure and enter a person, who prepares it ('Prepared By' field) and Man Hours ('MNHR' field). Or it is possible to make reference to another instruction in the 'Reference' field.

9. To save the entered data, click on the Update button.

10. To remove the procedure, use respectively Delete button.

11. Push "Print" button to print out the WO/WP.