

# Inquiry Reports

## User guidance

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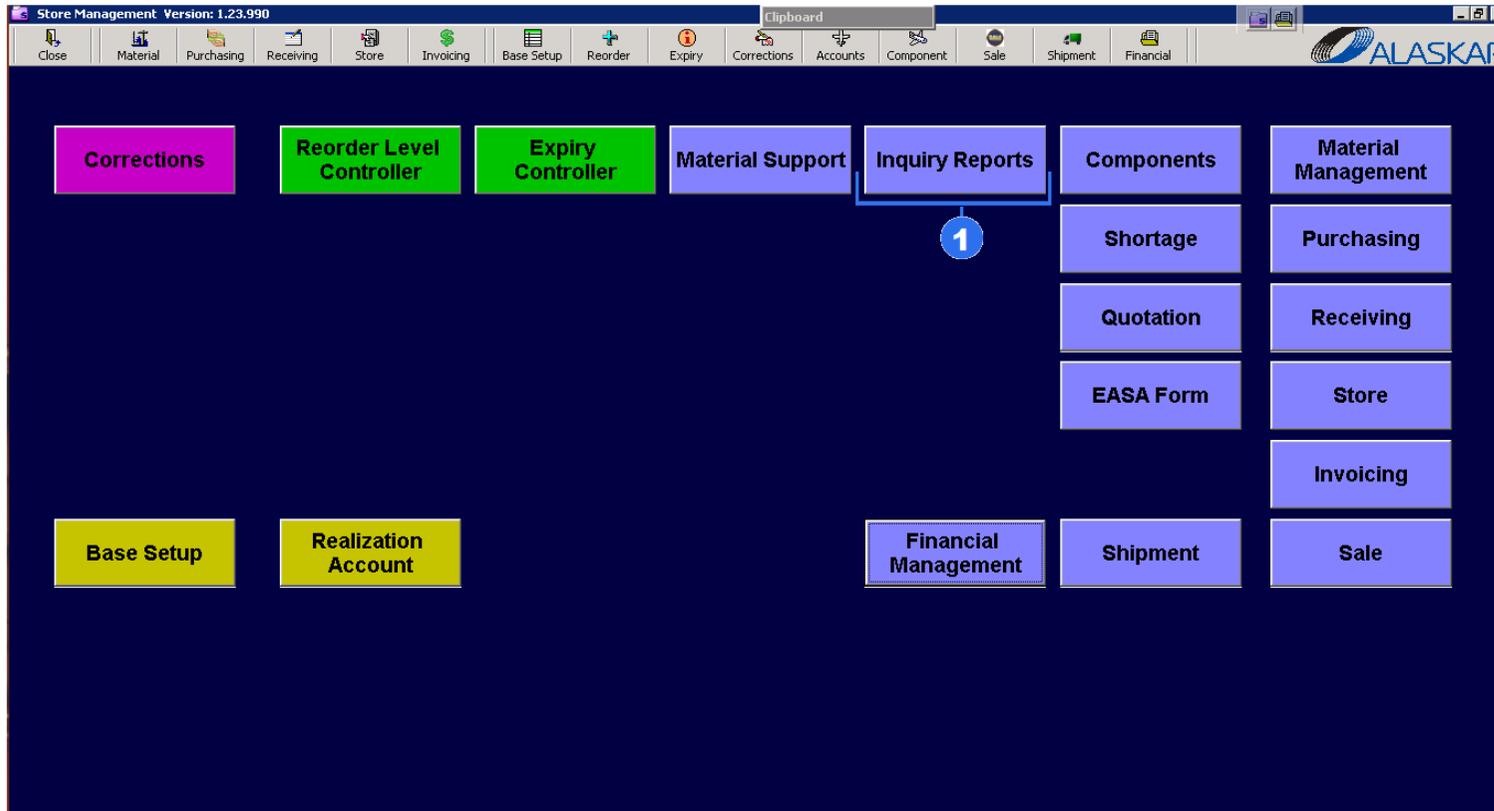
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# 1. General



“Inquiry Reports” Sub-Module generates different reports and gets consolidated information on certain part number usage.

1. To begin to operate this sub – module click on the “Inquiry Reports” button.

## 2. Store In

ID:	Stored Date:	Stored Time:	Approved By:	PN:	SN:	Description:
9882	2019-03-05	15:34	KOT	69-77997-4		BRACKET
9881	2019-03-05	15:31	KOT	MS24693-S46		SCREW
9880	2019-03-05	09:48	MAN	BC2206F1-20	00032	FAN
9879	2019-03-05	09:41	MAN	NAS8603-26		BOLT
9878	2019-03-05	09:35	MAN	82521132-101		WASHER, PLATE
9877	2019-03-04	23:22	GIR	3214552-5	6947	VALVE - PRESS R
9876	2019-03-04	23:14	GIR	69-37307-300	D04878	MODULE - ENGINI
9875	2019-03-04	23:02	GIR	285W0024-1B	D05431	HANDSET - MODU
9874	2019-03-04	22:52	GIR	475571-2	TRB0461	SMOKE DETECTO
9873	2019-03-04	22:43	GIR	BACC30BL5		COLLAR
9872	2019-03-04	22:39	GIR	315W3524-6		BUMPER
9871	2019-03-04	22:15	GIR	30100022-3	34727	FIREX - LAVATOR
9870	2019-03-04	21:23	GIR	NAS620A10L	N/A	Washer
9869	2019-03-04	16:43	GIR	AE87771G		DISCONNECT, QL
9868	2019-03-04	09:00	MAN	NAS4703-2		BOLT, REDUCED
9867	2019-03-02	17:40	IGN	BACR15BB5AD12C		RIVET
9866	2019-03-02	17:15	IGN	1794M49P01		CLAMP-LOOP
9865	2019-03-02	17:13	IGN	649-411-953-0		XOMYT
9864	2019-03-02	16:58	IGN	113A9355-2		FRAME ASSY PIV
9863	2019-03-02	16:54	IGN	113A9380-1		STRIP
9862	2019-03-02	16:53	IGN	654A0004-499		SEAL
9861	2019-03-02	09:42	IGN	72184003B		WATER BOILER
9860	2019-03-02	09:00	IGN	511000000000	000000	CUP - LOCK, FC

1. In the "Store In" tab, you can get information about the receipt of a component at the stock.

2. For more accurate data use filters:

- PN – Part Number Filter
- Description filter
- Batch Number filter
- Store

3. Also, you can use period filter.

4. To clean all Filters press "Reset" button. Use the checkmark buttons to switch periods.

5. The component list will have two colours:

- Grey – means out of stock
- Blue – means in stock.

6. To transfer component list to excel, push on the "Store In". To get excel file with component movement information, use "Movement" button.

ID:	Stored_Date:	Stored_Time:	Approved By:	PN:	SN:	Description:	Qty:	Reserved_Qty:
20070	2021-08-03	10:33	DUN	3-1559	1234	WHEEL ASSY - NOSE	1	0
20041	2021-04-28	12:46	DUN	3-1558	4567	WHEEL ASSY - MAIN	0	0
10033	2021-03-04	18:48	DUN	3-1558	1234	WHEEL ASSY - MAIN	1	
10021	2020-10-06	16:50	DUN	3-1558	1234	WHEEL ASSY - MAIN	0	0
9588	2019-01-30	20:15	GIR	3-1558	0116/0737P	WHEEL ASSY - MAIN	0	
9546	2019-01-25	18:28	IGN	3-1559	0524	WHEEL ASSY - NOSE	0	
9545	2019-01-25	18:24	IGN	3-1559	1456	WHEEL ASSY - NOSE (BFG)	1	0
9544	2019-01-25	18:11	IGN	2607825-2	B16043	WHEEL ASSY - NOSE	1	0
9543	2019-01-25	17:56	IGN	2612311-1	B5807	WHEEL ASSY - MAIN (BENDIX)	1	0
9508	2019-01-22	12:36	MAN	3-1558	1010/2252P	WHEEL ASSY - MAIN	0	
9509	2019-01-22	12:36	MAN	3-1558	5334/5334	WHEEL ASSY - MAIN	0	
9396	2019-01-10	22:29	GIR	3-1558	1237/0413P	WHEEL ASSY - MAIN	1	0
9395	2019-01-10	22:23	GIR	3-1558	0120/2326P	WHEEL ASSY - MAIN	0	
9394	2019-01-10	22:19	GIR	3-1558	4095	WHEEL ASSY - MAIN	0	
9393	2019-01-10	22:16	GIR	2612311-1	B1573	WHEEL ASSY - MAIN (BENDIX)	1	0
9392	2019-01-10	22:10	GIR	3-1558	1361/0598P	WHEEL ASSY - MAIN	1	0
9391	2019-01-10	22:06	GIR	3-1558	4163	WHEEL ASSY - MAIN	0	
9390	2019-01-10	22:01	GIR	3-1558	4050	WHEEL ASSY - MAIN	1	0
9301	2018-12-27	18:17	MAN	3-1558	2054/1771P	WHEEL ASSY - MAIN	1	0
9302	2018-12-27	18:17	MAN	3-1558	2626/4101P	WHEEL ASSY - MAIN	1	0
9281	2018-12-25	19:13	GIR	3-1558	1010/2252P	WHEEL ASSY - MAIN	0	0
9213	2018-12-17	20:17	GIR	2612311-1	B5070	WHEEL ASSY - MAIN (BENDIX)	1	0

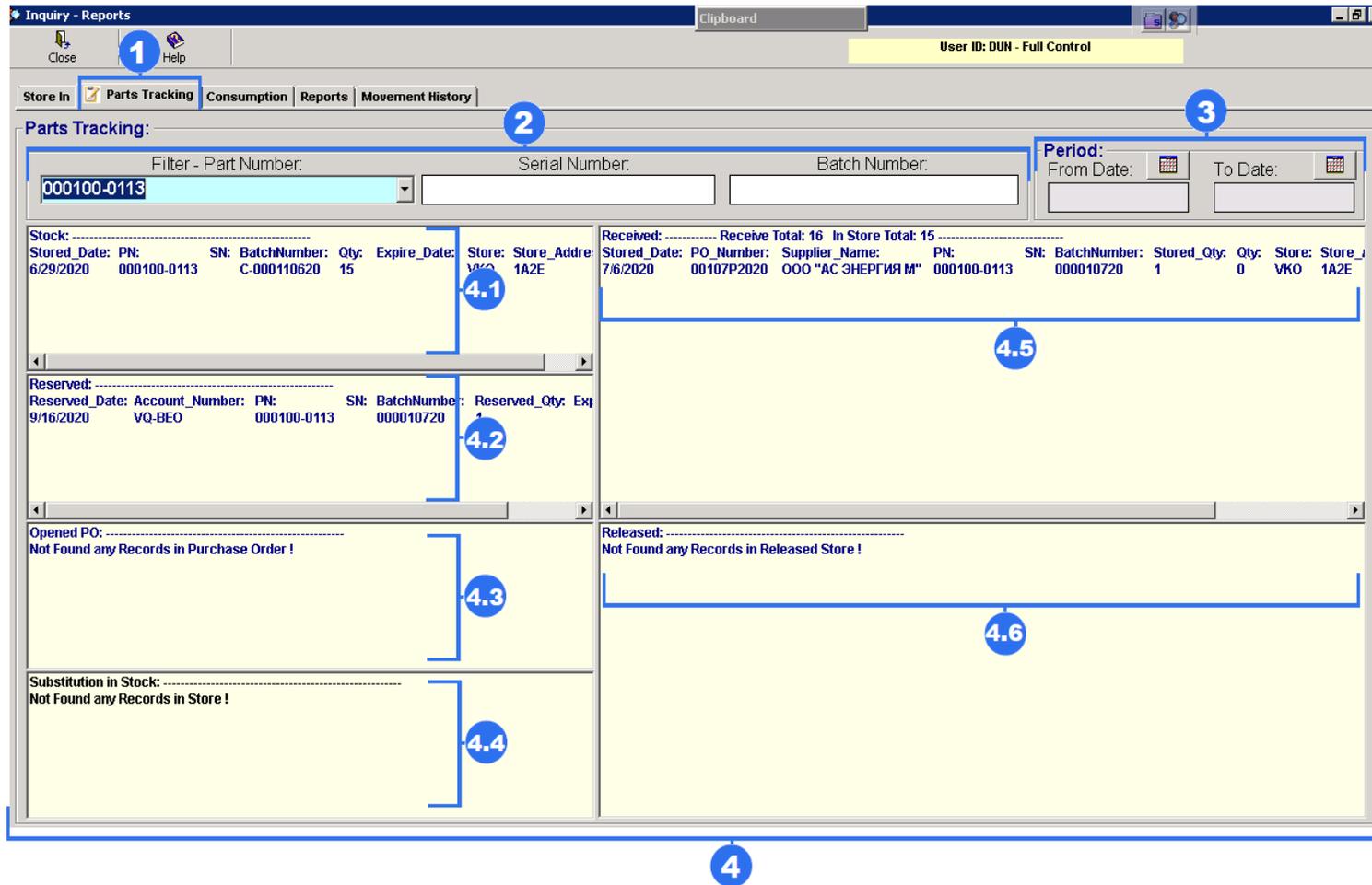
7. To get “Material Conformity Report (Store In)” click on the “Print Store In”.

8. Select any item from the whole list.

9. Push on the “Print Store In Item” and you can see Material Conformity Report for one item.

10. Also, you can get “Acceptance Report”. Click on the “Acceptance” button.

### 3. Parts Tracking



1. A “Parts Tracking” tab shows overall information on a specific part number, a realization account or a reserved account.

2. To view the information, use filters:

- Part Number Filter
- Serial Number Filter
- Batch Number Filter

3. Also, you can use period filter.

4. The “Parts Tracking” screen is divided into 6 small screens:

4.1. Stock Screen shows availability in stock.

4.2. Reserved Screen shows all reserved quantities and a reservation account.

4.3. Opened Purchase Order Screen shows whether any outstanding orders are opened.

4.4. Substitution In Stock Screen shows substitutes available in stock.

4.5. Received Screen shows incoming statistics for a selected part number.

4.6. Released Screen shows released statistic for a selected part number.

## 4. Consumption

Statistic Consumption:

Filter - Part Number: 002A0001-107

Consumption: ----- Consumption Total: 4 -----

Year	1 Quarter	2 Quarter	3 Quarter	4 Quarter	Sum
Year 2021:	0	0	0	0	0
Year 2020:	0	0	0	0	0
Year 2019:	0	2	0	0	2
Year 2018:	0	0	0	0	0

1. A “Consumption” tab shows consumption statistics of part numbers for last 4 years by each quarter.

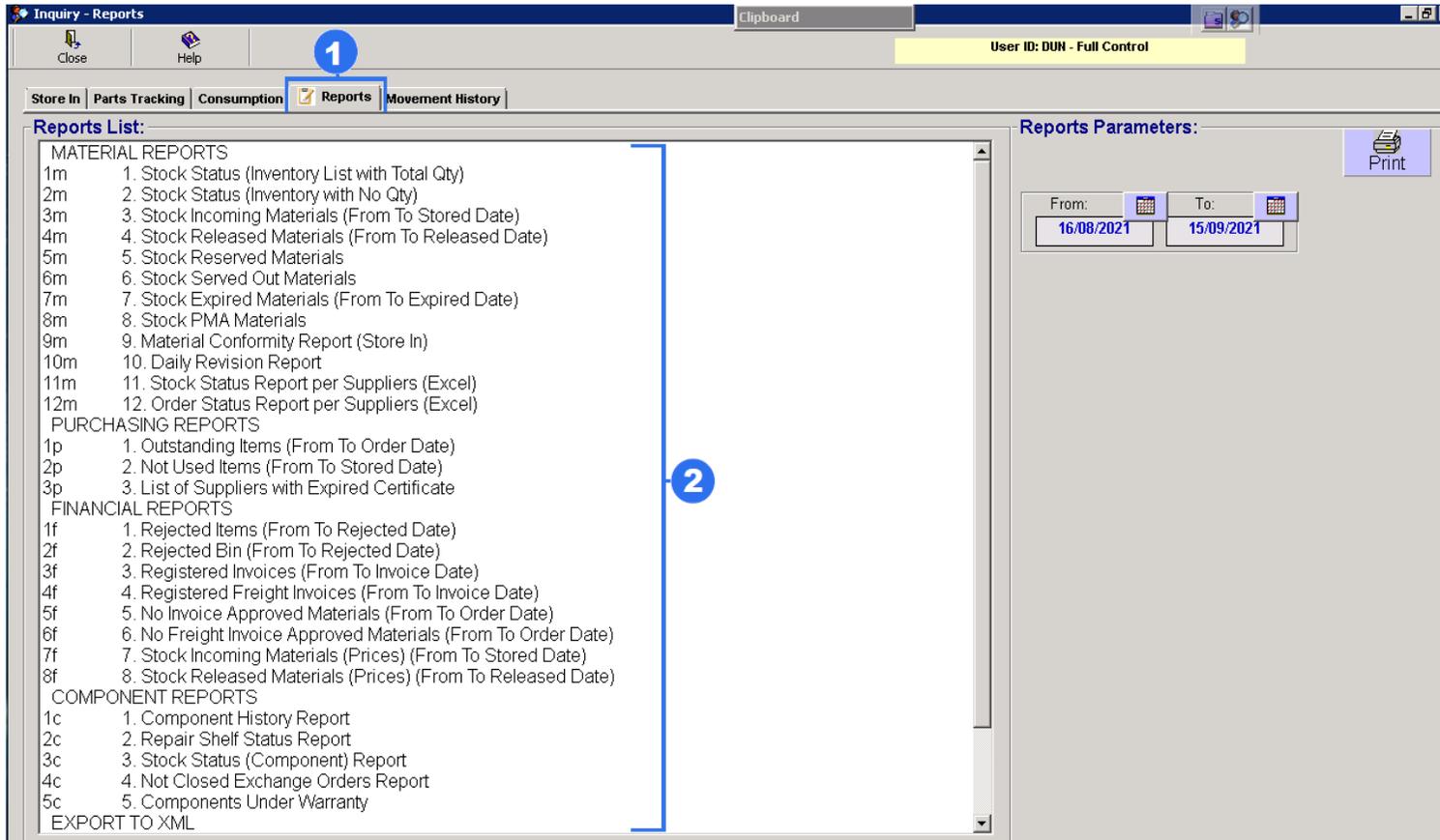
When switching Parts Tracking and Consumption tabs, a part number remains the same and information is shown according to the selected part number.

2. To view statistics of other part numbers, select a part number, using a Filter.

3. Here you can see statistics.

4. On the right side of the screen there is a consumption diagram.

## 5. Reports



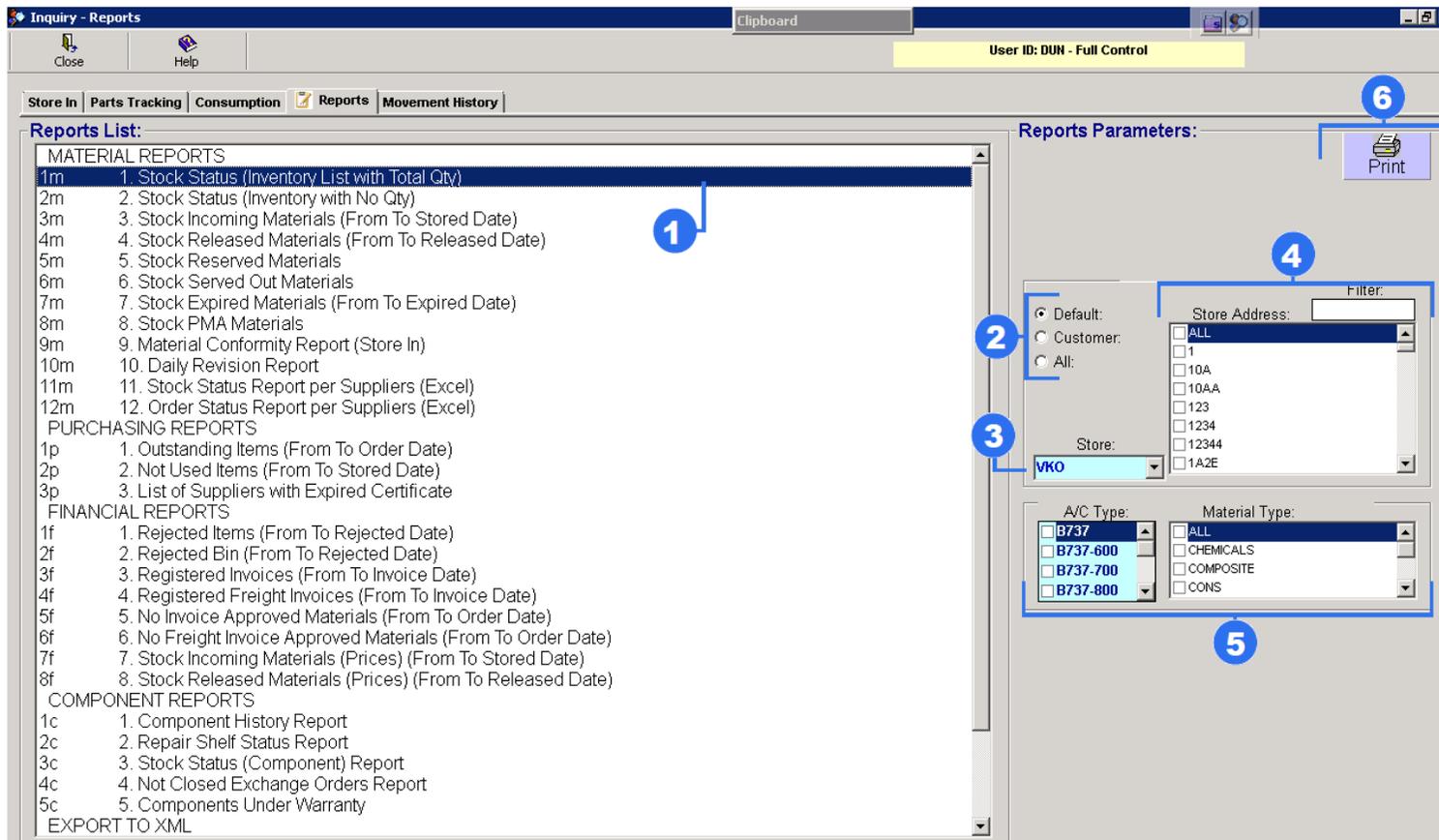
1. All reports can be found in “Reports” Tab.

2. A list of reports is divided into four groups:

- Material Reports
- Purchasing Reports
- Financial Reports
- Component Reports
- Export to xml

## 5.1. Material Reports

### A. Stock Status (Inventory List with Total Quantity)



1. Highlight “Stock Status (Inventory List with Total Quantity)”.

2. Choose from three options:

- Default – Company’s Materials
- Customer – Customer’s Materials
- All – Company and Customer

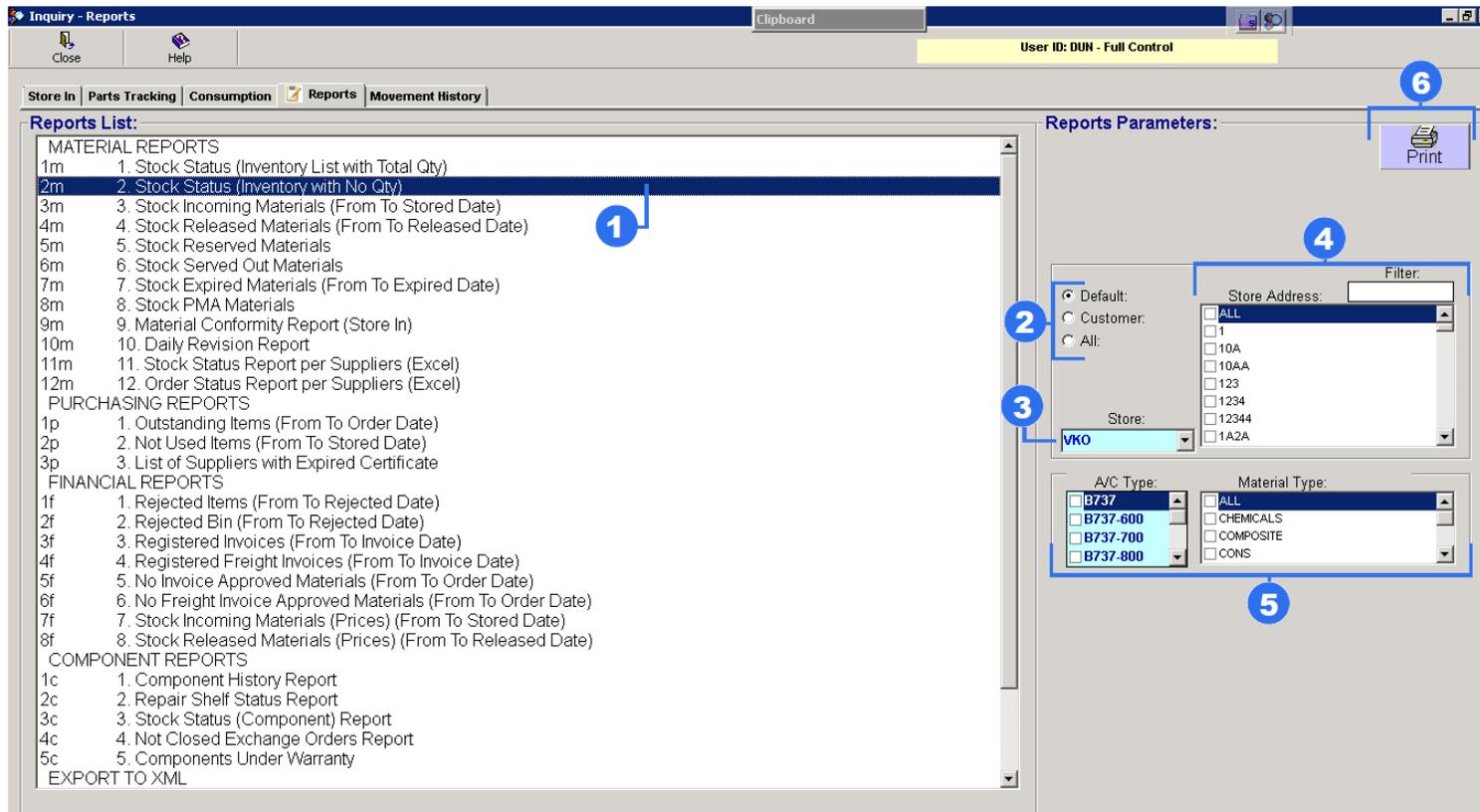
3. Select Store

4. Check box necessary Store Address, use Filter field to find corresponding store address.

5. Select Aircraft Type and Material type.

6. After all parameters are selected, click on the “Print” button.

## B. Stock Status (Inventory with No Qty)



1. Highlight “Stock Status (Inventory with No Qty)”.

2. Choose from three options:

- Default – Company’s Materials
- Customer – Customer’s Materials
- All – Company and Customer

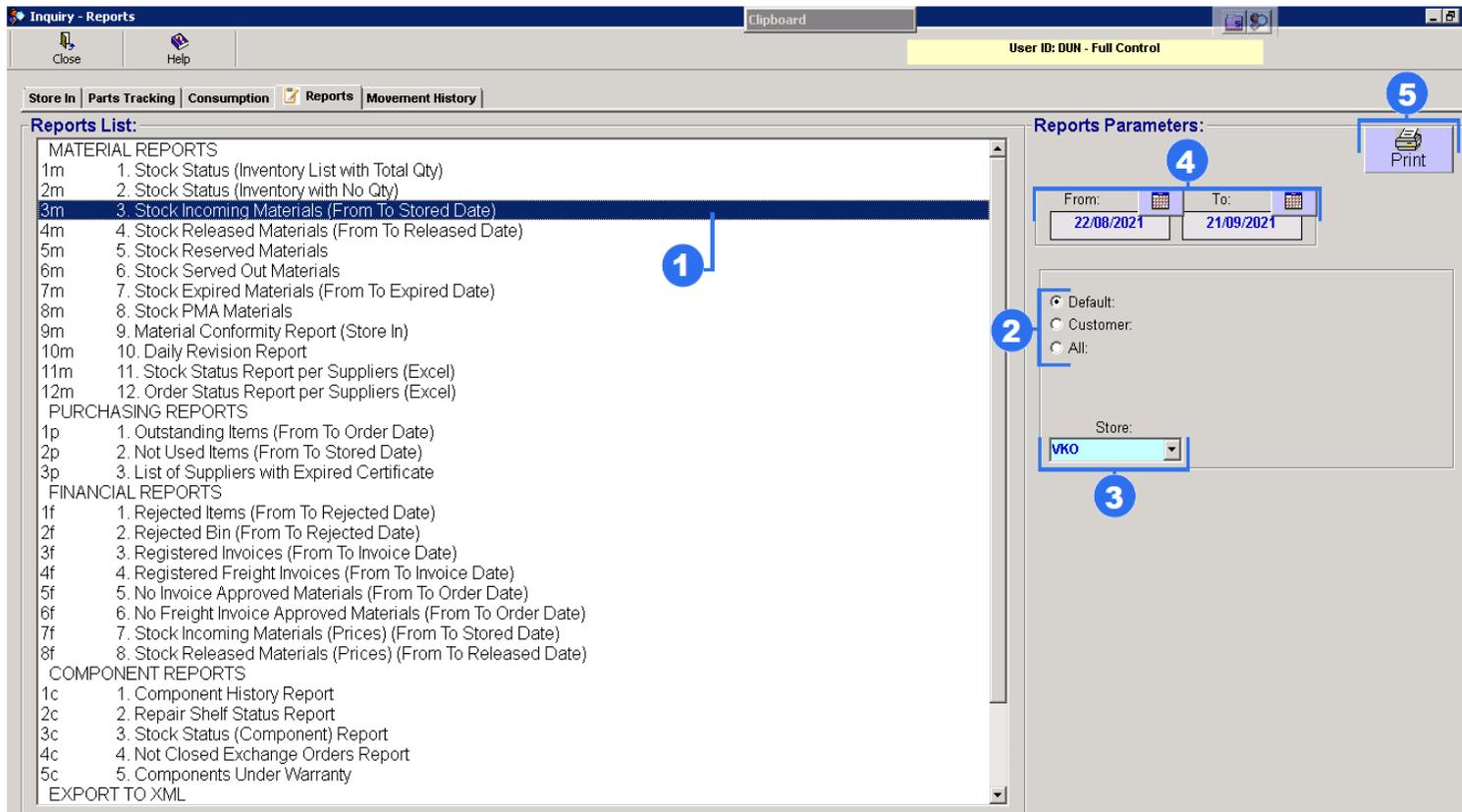
3. Select Store

4. Check box necessary Store Address, use Filter field to find corresponding store address.

5. Select Aircraft Type and Material type.

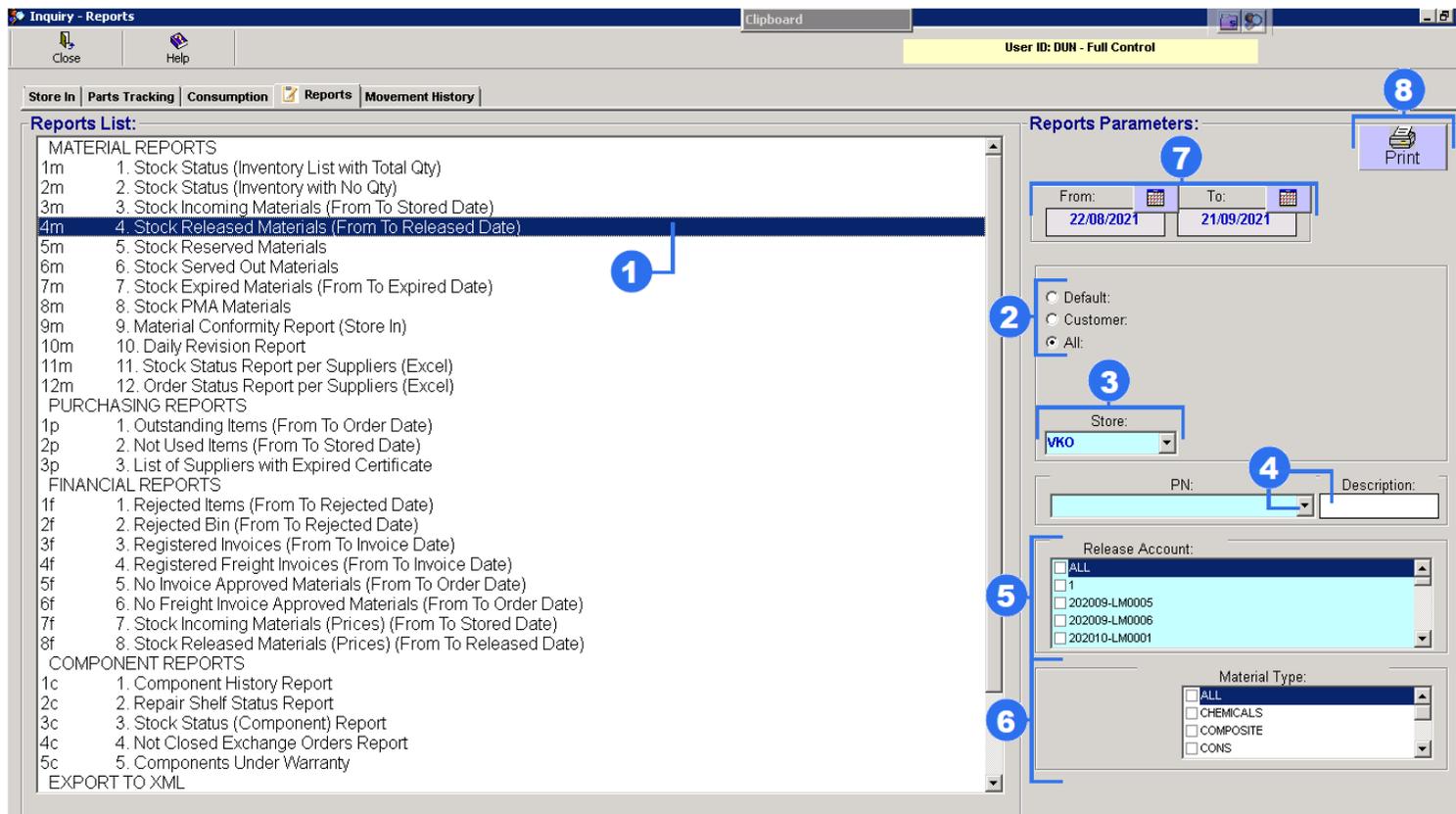
6. After all parameters are selected, click on the “Print” button.

## C. Stock Incoming Materials (From To Stored Date)



1. Highlight “Stock Incoming (From To Stored Date)”
2. Choose from three options:
  - Default – Company’s Materials
  - Customer – Customer’s Materials
  - All – Company and Customer
3. Select Store
4. Set period. (From Date and To Date)
5. After all parameters are selected, click on the “Print” button.

## D. Stock Released Materials (From To Released Date)



1. Highlight “Stock Released Materials (From To Released Date)”

2. Choose from three options:

- Default – Company’s Materials
- Customer – Customer’s Materials
- All – Company and Customer

3. Select Store.

4. Select from the whole list part number of component. Enter its description.

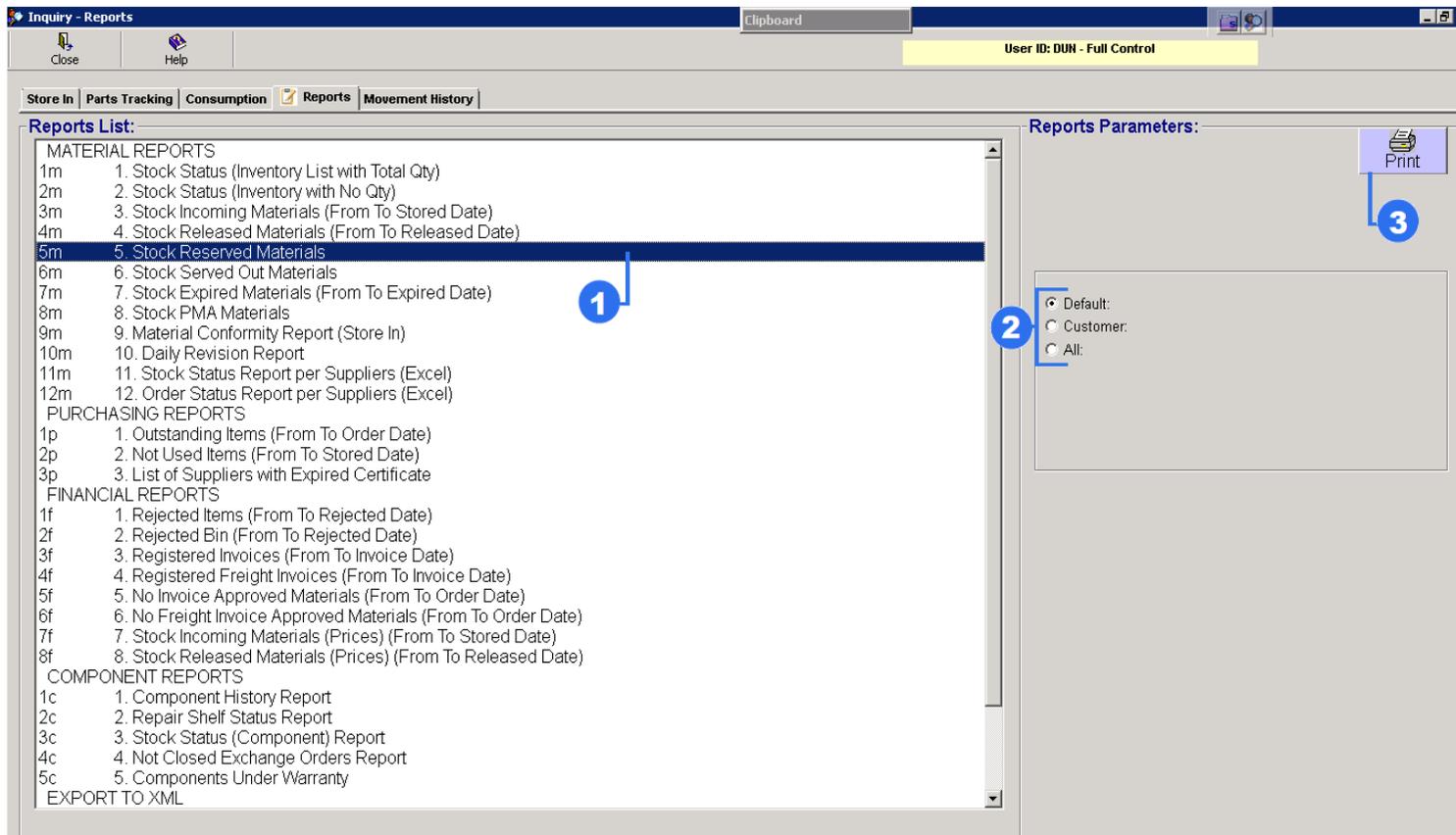
5. Set a tick in the “Released Account” field.

6. Set a tick in the “Material Type” field.

7. Set period. (From Date and To Date)

8. After all parameters are selected, click on the “Print” button.

## E. Stock Reserved Materials



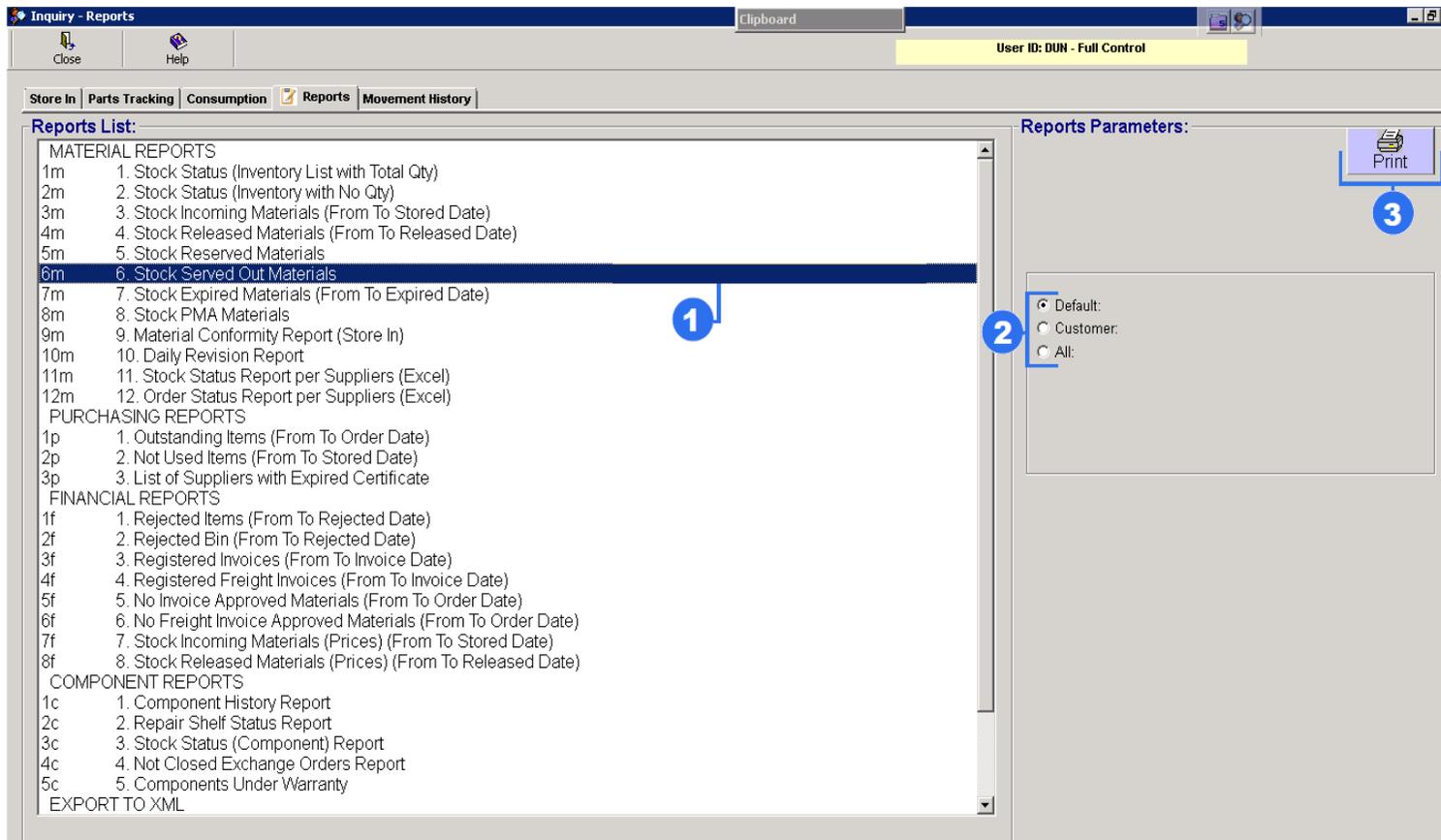
1. Highlight “Stock Reserved Materials”.

2. Choose from three options:

- Default – Company’s Materials
- Customer – Customer’s Materials
- All – Company and Customer

3. After all parameters are selected, click on the “Print” button.

## F. Stock Reserved Out Materials



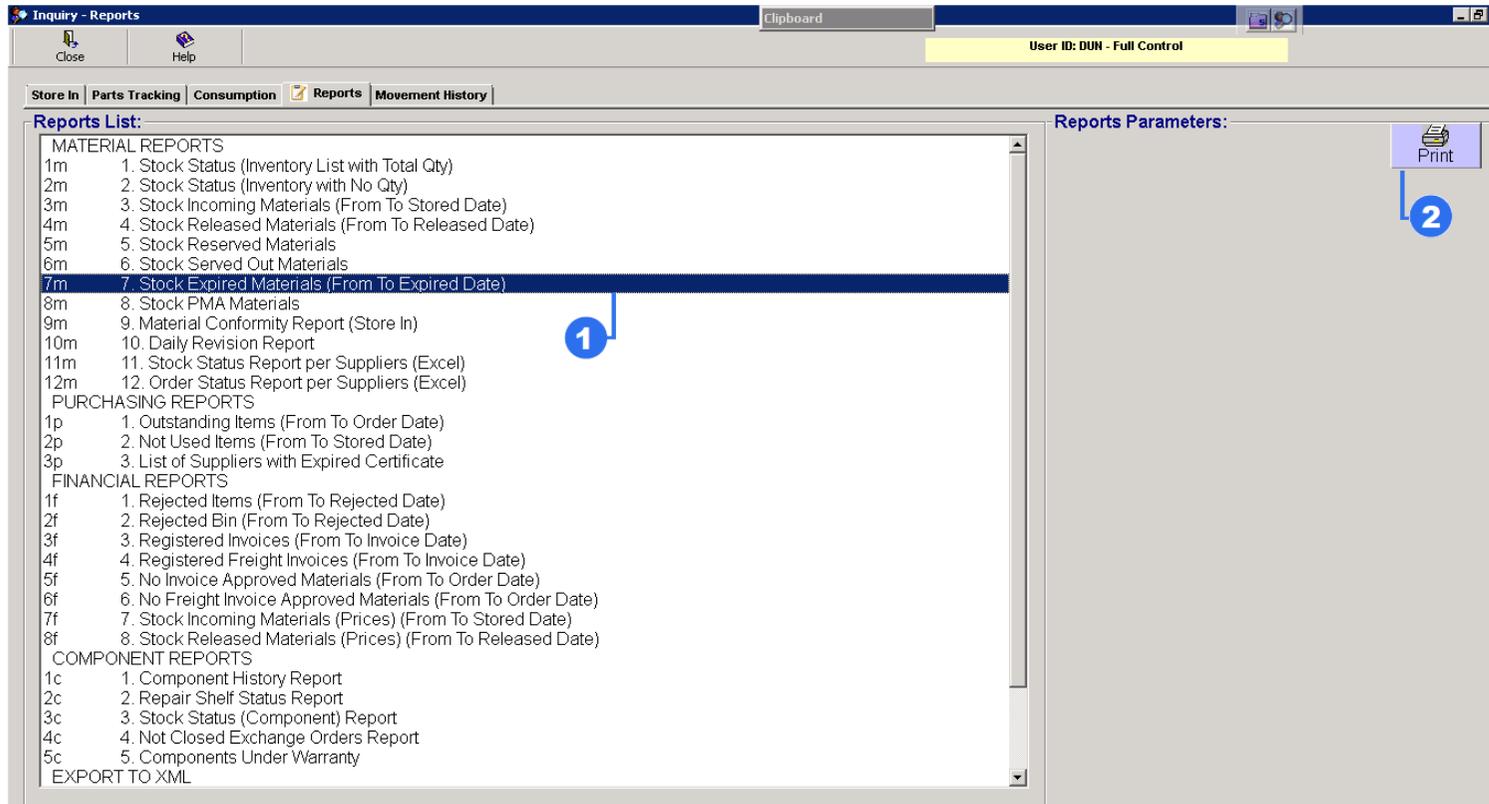
1. Highlight “Stock Reserved Out Materials”.

2. Choose from three options:

- Default – Company’s Materials
- Customer – Customer’s Materials
- All – Company and Customer

3. After all parameters are selected, click on the “Print” button.

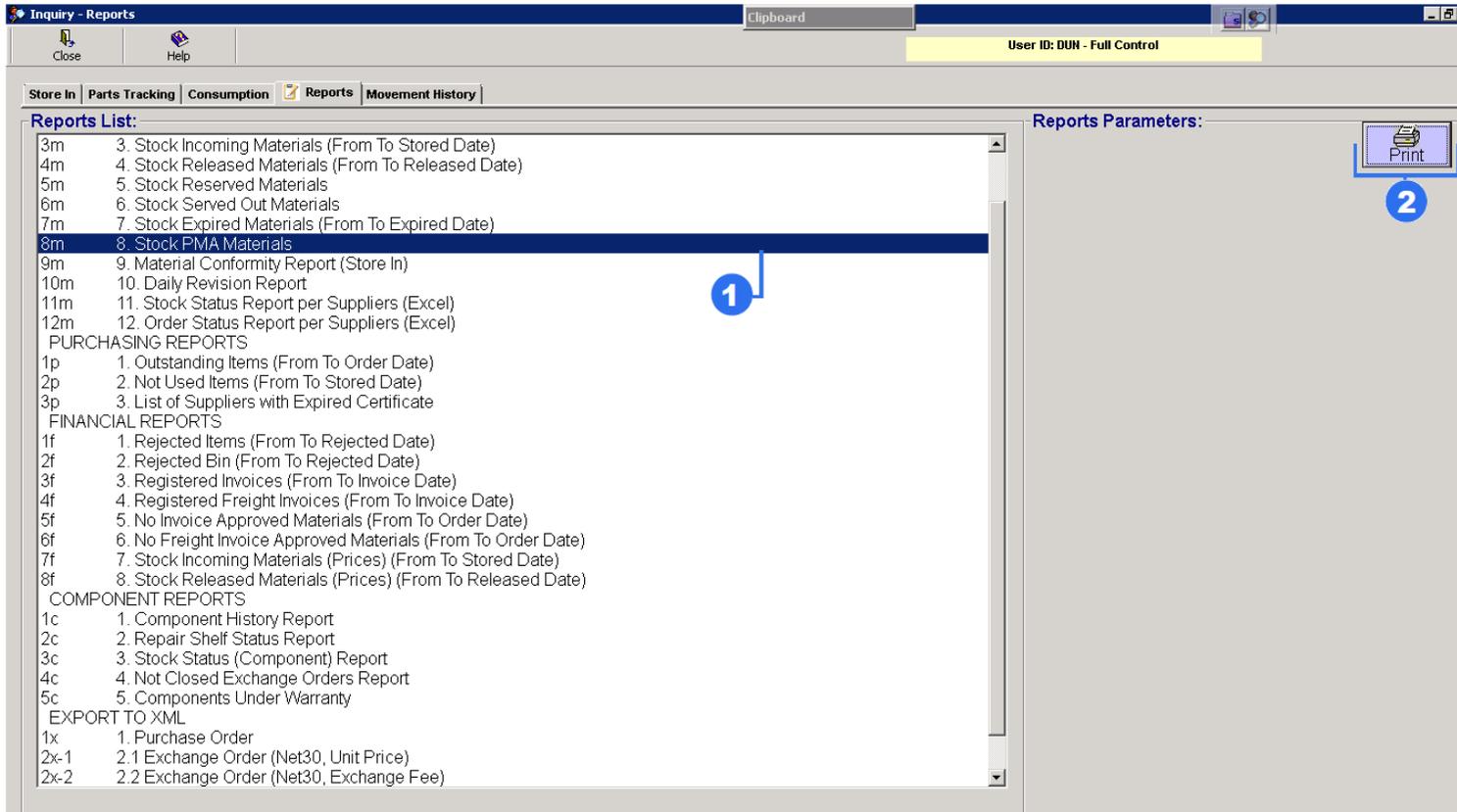
## G. Stock Expired Materials (From To Expired Date)



1. Highlight “Stock Expired Materials (From To Expired Date)”.

2. Click on the “Print” button.

## H. Stock PMA Materials



Clipboard

User ID: DUN - Full Control

Close Help

Store In | Parts Tracking | Consumption | **Reports** | Movement History

**Reports List:**

3m	3. Stock Incoming Materials (From To Stored Date)
4m	4. Stock Released Materials (From To Released Date)
5m	5. Stock Reserved Materials
6m	6. Stock Served Out Materials
7m	7. Stock Expired Materials (From To Expired Date)
<b>8m</b>	<b>8. Stock PMA Materials</b>
9m	9. Material Conformity Report (Store In)
10m	10. Daily Revision Report
11m	11. Stock Status Report per Suppliers (Excel)
12m	12. Order Status Report per Suppliers (Excel)
PURCHASING REPORTS	
1p	1. Outstanding Items (From To Order Date)
2p	2. Not Used Items (From To Stored Date)
3p	3. List of Suppliers with Expired Certificate
FINANCIAL REPORTS	
1f	1. Rejected Items (From To Rejected Date)
2f	2. Rejected Bin (From To Rejected Date)
3f	3. Registered Invoices (From To Invoice Date)
4f	4. Registered Freight Invoices (From To Invoice Date)
5f	5. No Invoice Approved Materials (From To Order Date)
6f	6. No Freight Invoice Approved Materials (From To Order Date)
7f	7. Stock Incoming Materials (Prices) (From To Stored Date)
8f	8. Stock Released Materials (Prices) (From To Released Date)
COMPONENT REPORTS	
1c	1. Component History Report
2c	2. Repair Shelf Status Report
3c	3. Stock Status (Component) Report
4c	4. Not Closed Exchange Orders Report
5c	5. Components Under Warranty
EXPORT TO XML	
1x	1. Purchase Order
2x-1	2.1 Exchange Order (Net30, Unit Price)
2x-2	2.2 Exchange Order (Net30, Exchange Fee)

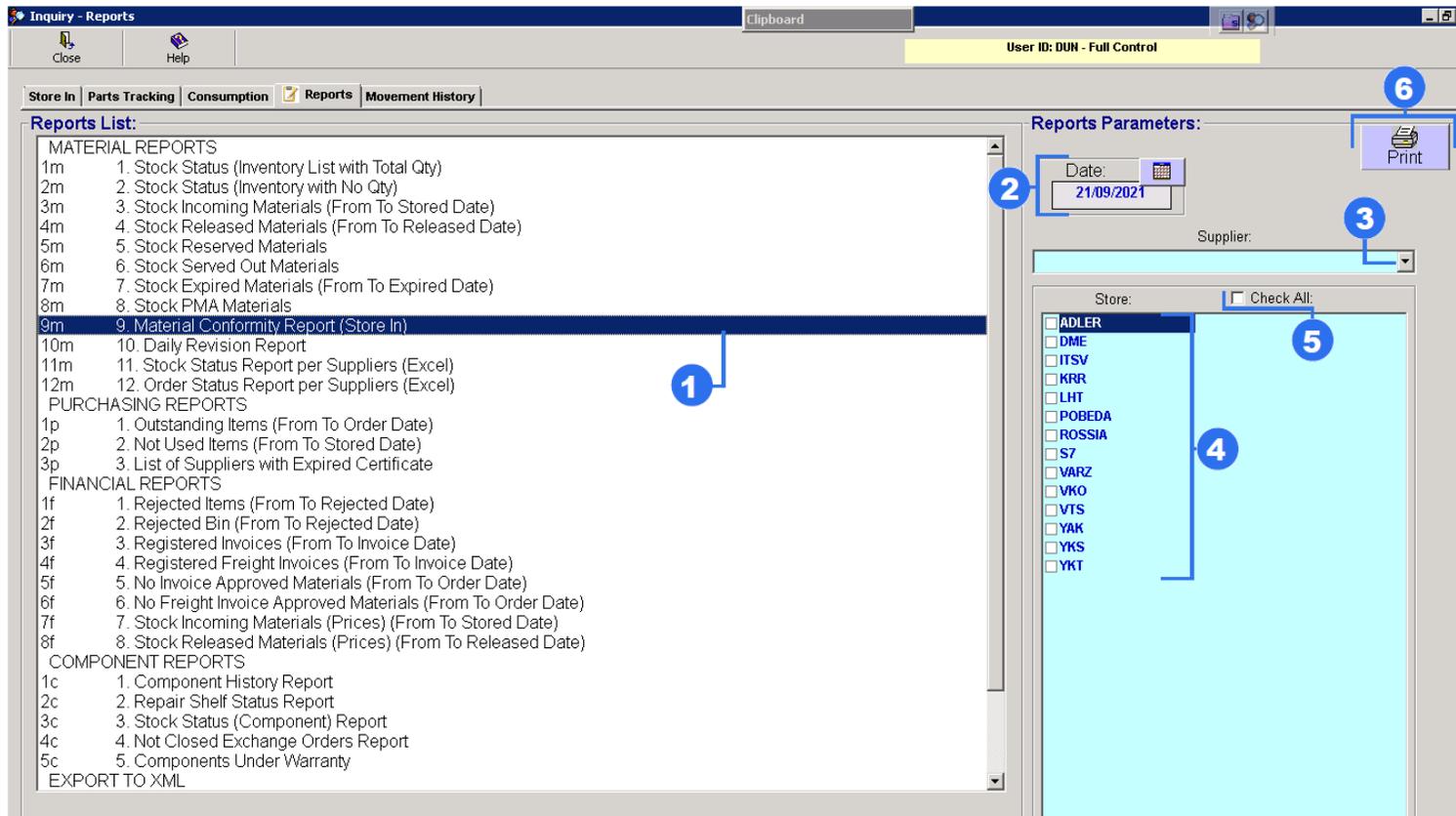
**Reports Parameters:**

Print

1. Highlight "Stock PMA Materials".

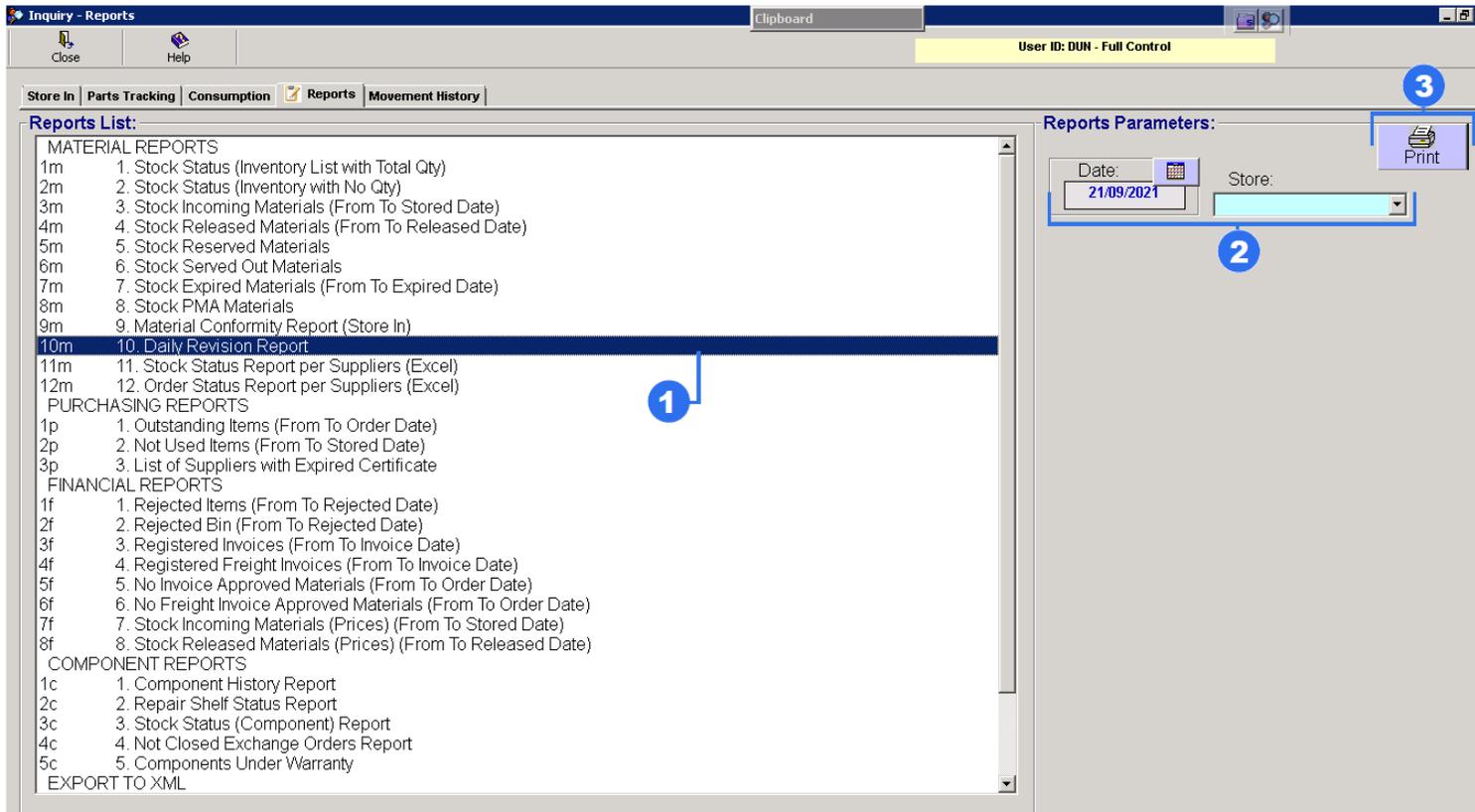
2. Click on the "Print" button.

# I. Material Conformity Report (Store In)



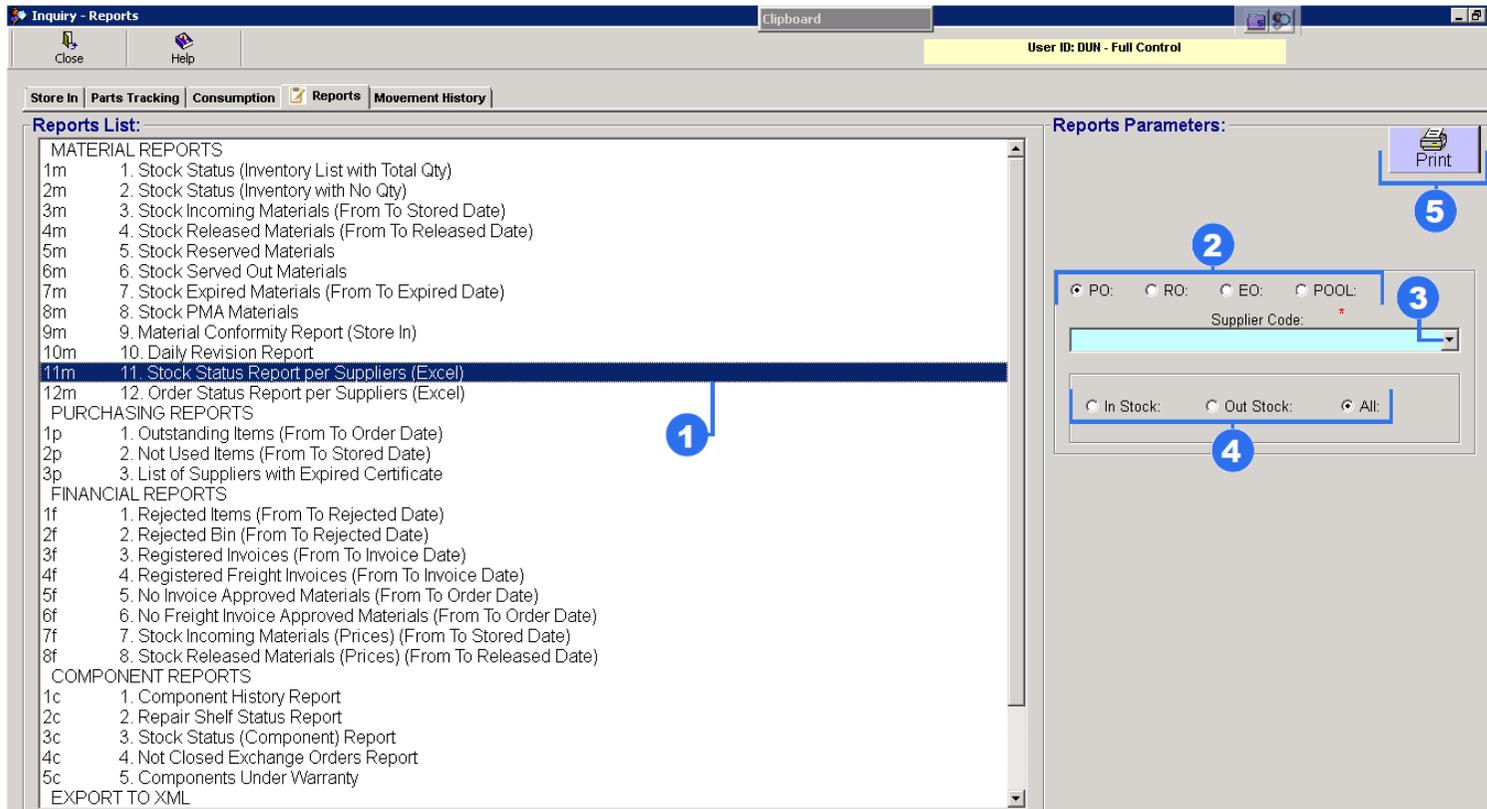
1. Highlight “Materials Conformity Report (Store In)”.
2. Select Date.
3. Choose from the whole list a Supplier.
4. Select necessary Store.
5. Check box “Check All” to select all stores.
6. After all parameters are selected, click on the “Print” button.

## K. Daily Revision Report



1. Highlight “Daily Revision Report”.
2. Select Date and necessary Store.
6. After all parameters are selected, click on the “Print” button.

## L. Stock Status Report per Suppliers (Excel)



1. Highlight “Stock Status Report per Suppliers (Excel)”.

2. Select necessary order, where:

- PO – purchaser order
- RO – repair order
- EO – exchanger order
- POOL – pool order.

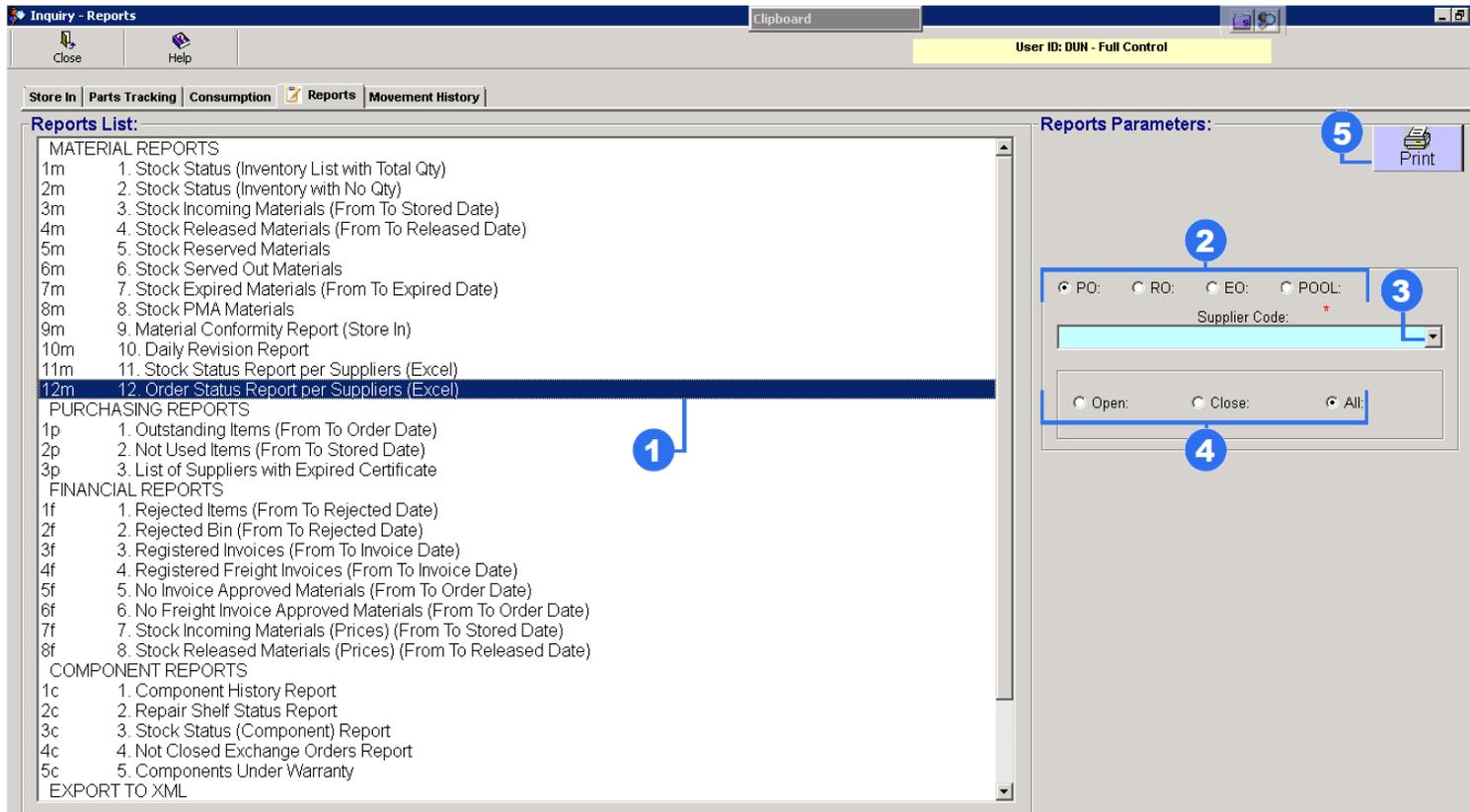
3. Choose from the whole list a Supplier.

4. Select necessary parameters:

- In Stock
- Out Stock
- All

5. After all parameters are selected, click on the “Print” button.

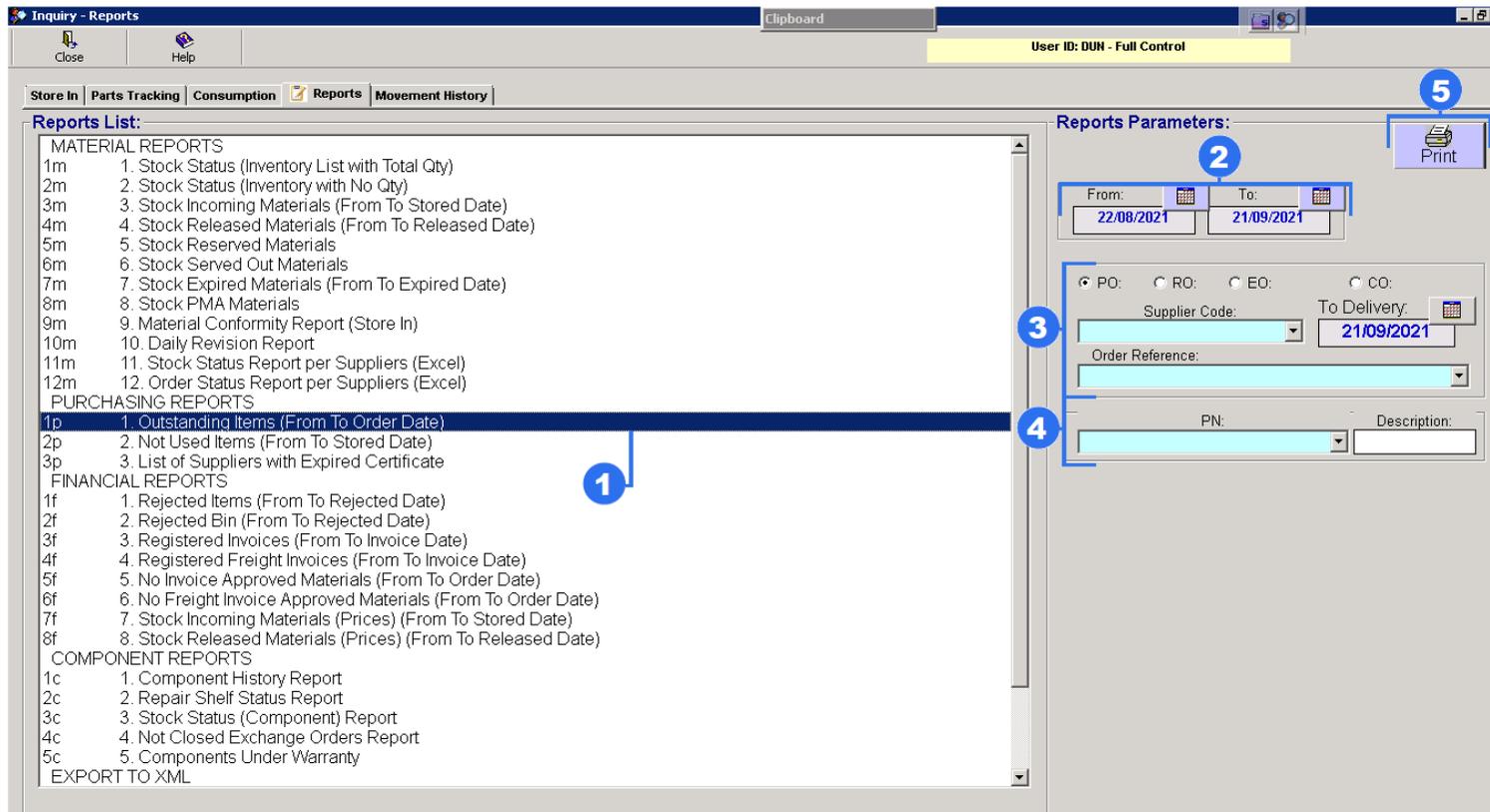
## M.Order Status Report per Suppliers (Excel)



1. Highlight “Order Status Report per Suppliers (Excel)”.
2. Select necessary order, where:
  - PO – purchaser order
  - RO – repair order
  - EO – exchanger order
  - POOL – pool order.
3. Choose from the whole list a Supplier.
4. Select necessary parameters:
  - In Stock
  - Out Stock
  - All
5. After all parameters are selected, click on the “Print” button.

## 5.2. Purchasing Reports

### A. Outstanding Items (From To Order Date)



1. Highlight “Outstanding Items (From To Order Date)”.

2. Set period. (From Date and To Date)

3. Select necessary order, where:

- PO – purchaser order
- RO – repair order
- EO – exchanger order
- CO – customer order number

Choose from the whole list a Supplier. Set “To Delivery date”. Choose a order reference.

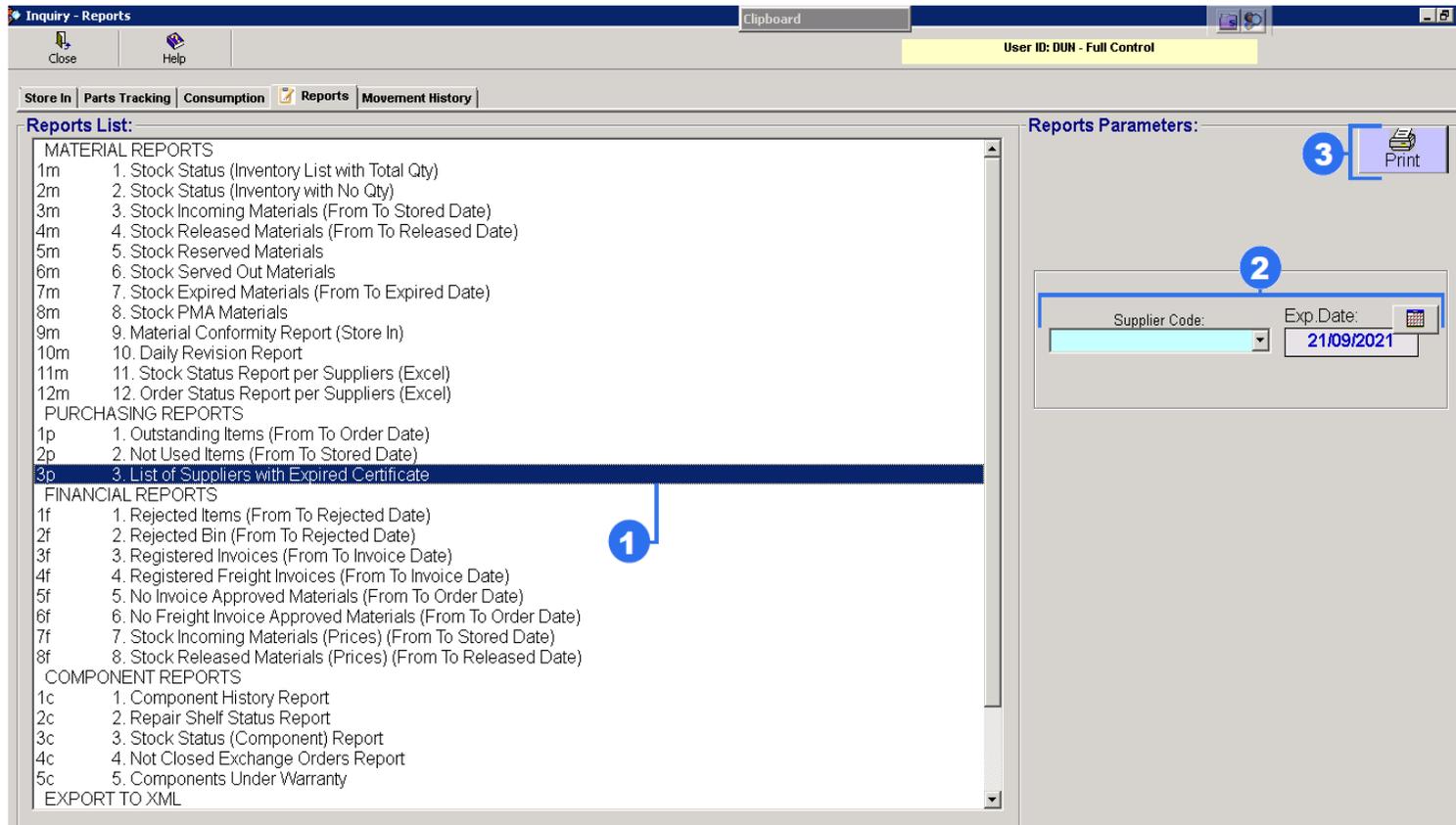
4. Select from the whole list component part number and enter description of component.

5. After all parameters are selected, click on the “Print” button.

## B. Not Used Items (From To Stored Date)

1. Highlight “Not Used Items (From To Stored Date)”.
2. Set period (From Date and To Date).
3. Choose from three options:
  - Default – Company’s Materials
  - Customer – Customer’s Materials
  - All – Company and Customer
4. Select a Store.
5. Select from the whole list component part number and enter description of component.
6. Set a tick in the “Material Type” field
7. After all parameters are selected, click on the “Print” button.

## C. List of Suppliers with Expired Certificate



1. Highlight “List of Suppliers with Expired Certificate”.
2. Select necessary Supplier and set Expire Date.
3. After all parameters are selected, click on the “Print” button.

## 5.3. Financial Reports

### A. Rejected Items (From To Rejected Date)

1. Highlight “Rejected Items (From To Rejected Date)”.

2. Choose from three options:

- Default – Company’s Materials
- Customer – Customer’s Materials
- All – Company and Customer

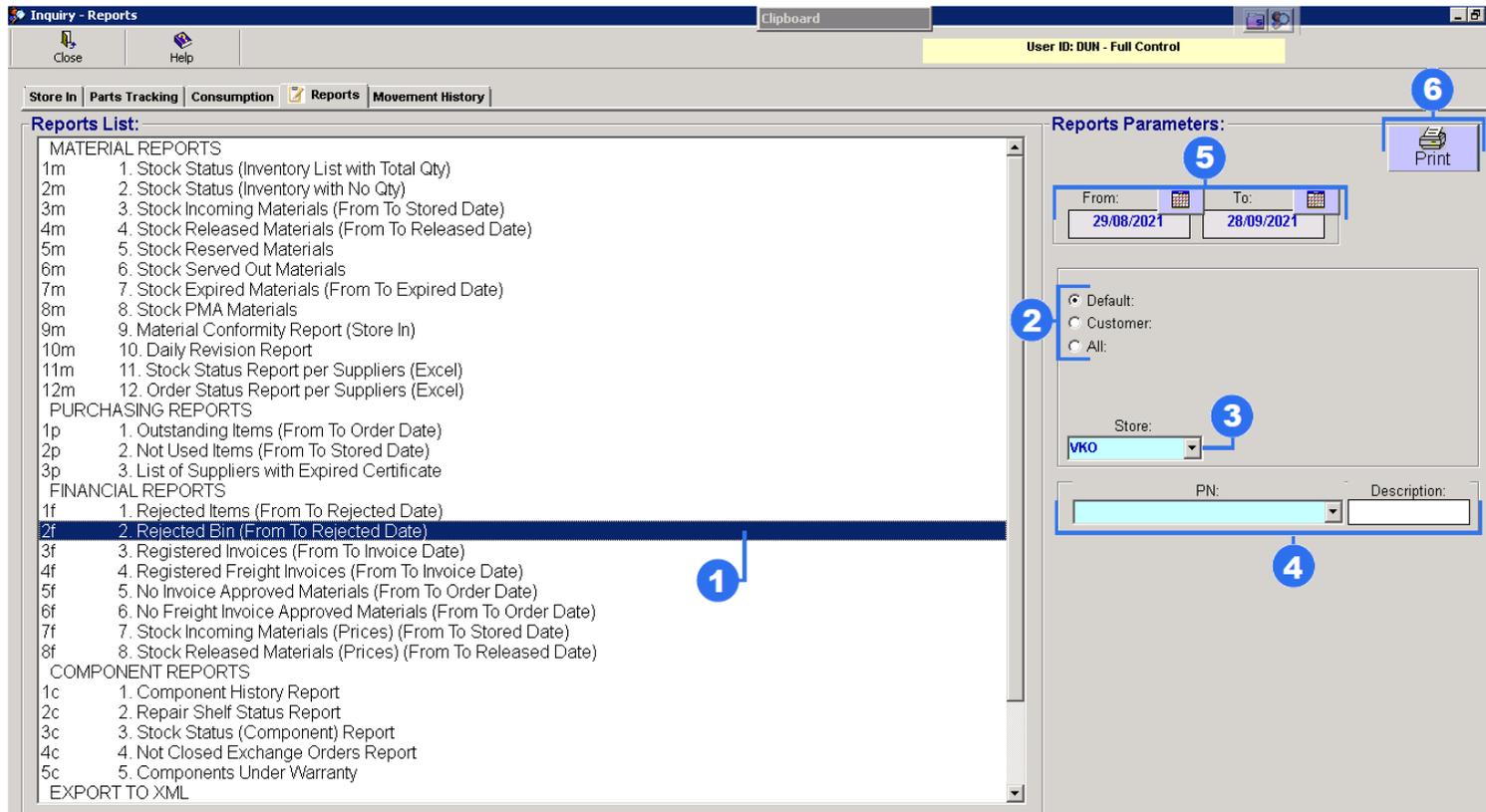
3. Select a Store.

4. Select from the whole list component part number and enter description of component.

5. Set period (From Date and To Date).

6. After all parameters are selected, click on the “Print” button.

## B. Rejected Bin (From To Rejected Date)



1. Highlight “Rejected Bin (From To Rejected Date)”.

2. Choose from three options:

- Default – Company’s Materials
- Customer – Customer’s Materials
- All – Company and Customer

3. Select a Store.

4. Select from the whole list component part number and enter description of component.

5. Set period (From Date and To Date).

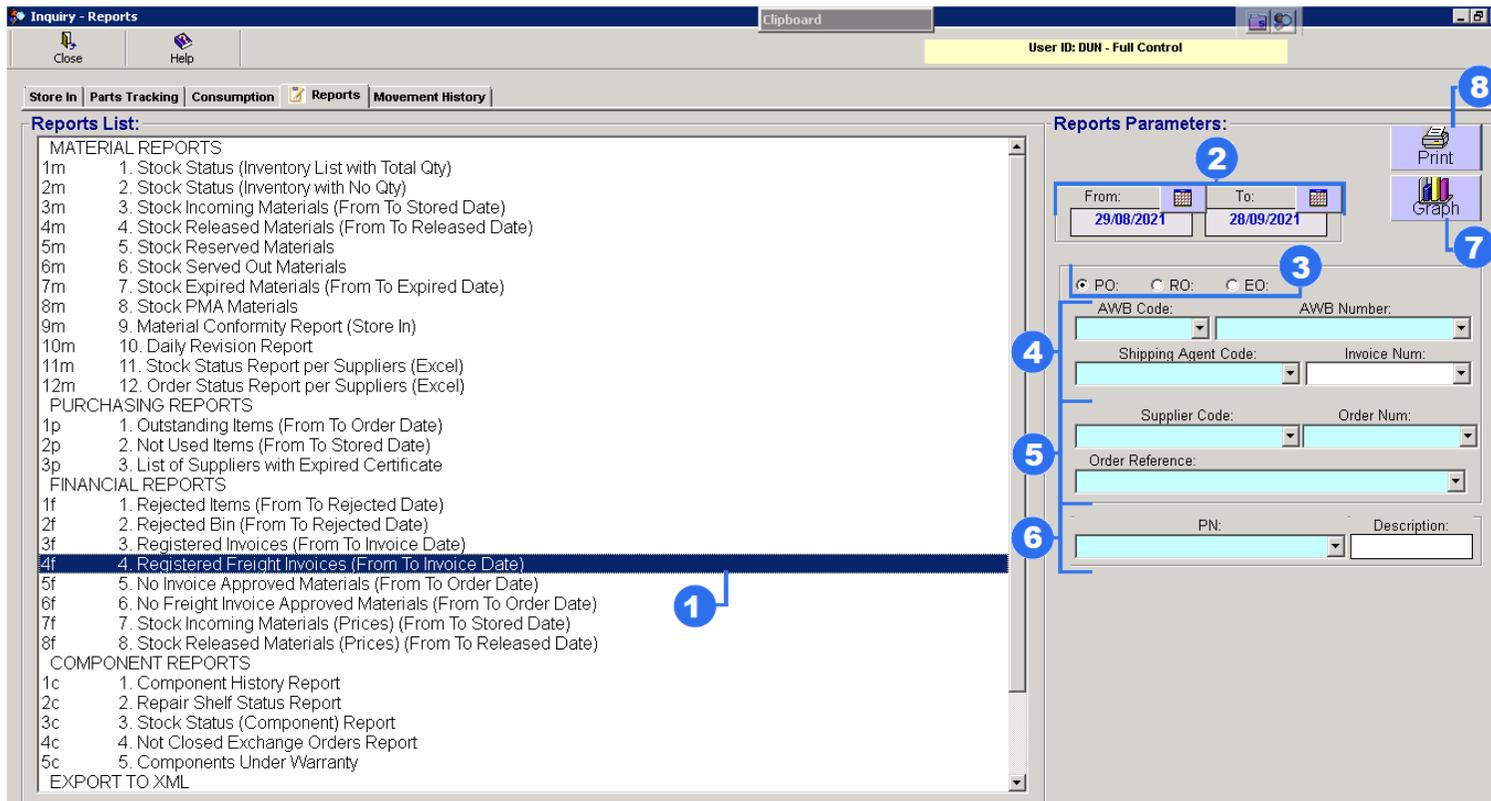
6. After all parameters are selected, click on the “Print” button.

## C. Registered Invoices (From To Invoice Date)

The screenshot shows the 'Inquiry - Reports' application window. The 'Reports List' on the left contains several categories: MATERIAL REPORTS, PURCHASING REPORTS, FINANCIAL REPORTS, COMPONENT REPORTS, and EXPORT TO XML. The report '3f 3. Registered Invoices (From To Invoice Date)' is highlighted. The 'Reports Parameters' form on the right includes fields for 'From:' (29/08/2021), 'To:' (28/09/2021), 'Order Reference:', 'Supplier Code:', 'Order Num:', 'PN:', and 'Description:'. A 'Print' button is located at the top right of the parameters section. Numbered callouts 1 through 7 indicate the sequence of actions for generating the report.

1. Highlight “Registered Invoices (From To Invoice)”.
2. Set period (From Date and To Date).
3. Select necessary order, where:
  - PO – purchaser order
  - RO – repair order
  - EO – exchanger order
4. Select number of invoice.
5. Choose from the whole list a Supplier. Select number of order and choose a order reference.
6. Select from the whole list component part number and enter description of component.
7. After all parameters are selected, click on the “Print” button.

## D. Registered Invoices (From To Invoice Date)



1. Highlight “Registered Freight Invoices (From To Invoice)”.

2. Set period (From Date and To Date).

3. Select necessary order, where:

- PO – purchaser order
- RO – repair order
- EO – exchanger order

4. Select AWB code and number of invoices.

5. Choose from the whole list a Supplier. Select number of order and choose a order reference.

6. Select from the whole list component part number and enter description of component.

7. To get a graph “Freight Invoice in Total (Default Value) per Shipping Agent Code” press “Graph” button.

8. After all parameters are selected, click on the “Print” button.

## E. No Invoice Approved Materials (From To Order Date)

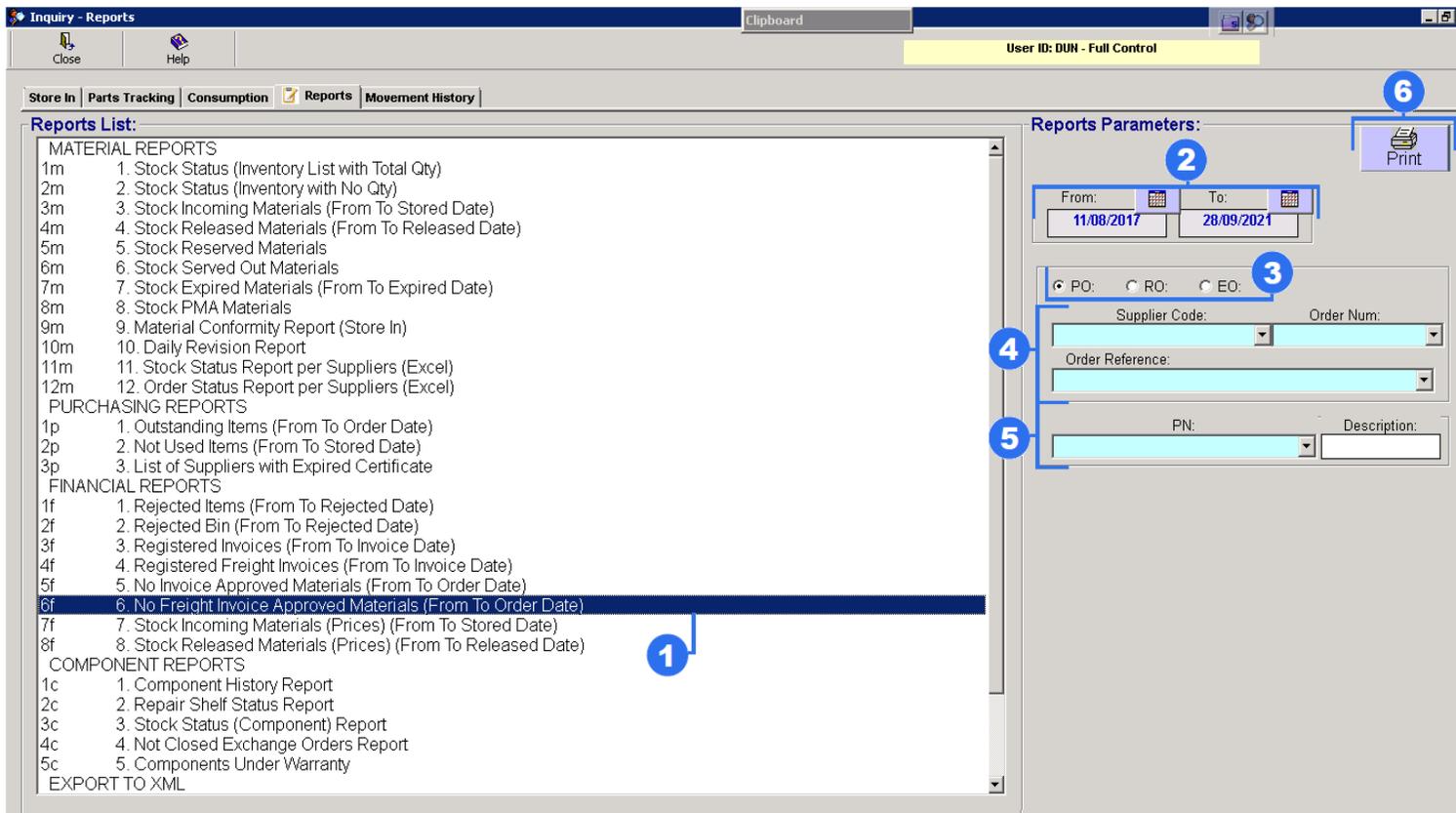
The screenshot shows the 'Inquiry - Reports' application window. The 'Reports List' on the left contains several categories: MATERIAL REPORTS, PURCHASING REPORTS, FINANCIAL REPORTS, COMPONENT REPORTS, and EXPORT TO XML. The report '5f No Invoice Approved Materials (From To Order Date)' is highlighted. The 'Reports Parameters' section on the right includes:
 

- From: 11/08/2017, To: 28/09/2021
- Order type selection: PO (selected), RO, EO
- Supplier Code: [dropdown], Order Num: [dropdown]
- Order Reference: [dropdown]
- PN: [dropdown], Description: [text input]
- Print button

 Numbered callouts 1 through 6 indicate the steps for selecting the report and configuring the parameters.

1. Highlight “No Invoice Approved Materials (From To Order Date)”
2. Set period (From Date and To Date).
3. Select necessary order, where:
  - PO – purchaser order
  - RO – repair order
  - EO – exchanger order
4. Choose from the whole list a Supplier. Select number of order and choose a order reference.
5. Select from the whole list component part number and enter description of component.
6. After all parameters are selected, click on the “Print” button.

## F. No Freight Invoice Approved Materials (From To Order Date)



1. Highlight “No Freight Invoice Approved Materials (From To Order Date)”
2. Set period (From Date and To Date).
3. Select necessary order, where:
  - PO – purchaser order
  - RO – repair order
  - EO – exchanger order
4. Choose from the whole list a Supplier. Select number of order and choose a order reference.
5. Select from the whole list component part number and enter description of component.
6. After all parameters are selected, click on the “Print” button.

## G. Stock Incoming Materials (Prices) (From To Order Date)

The screenshot shows the 'Inquiry - Reports' application window. The 'Reports List' on the left contains several categories of reports. The report '7f 7. Stock Incoming Materials (Prices) (From To Stored Date)' is highlighted. The 'Reports Parameters' section on the right includes date pickers for 'From' (11/08/2017) and 'To' (28/09/2021), radio buttons for 'Default', 'Customer', and 'All', and a 'Store' dropdown menu set to 'VKO'. At the bottom of the parameters section are buttons for 'Print' and 'Graph'. Numbered callouts (1-7) are placed over the interface to guide the user through the steps.

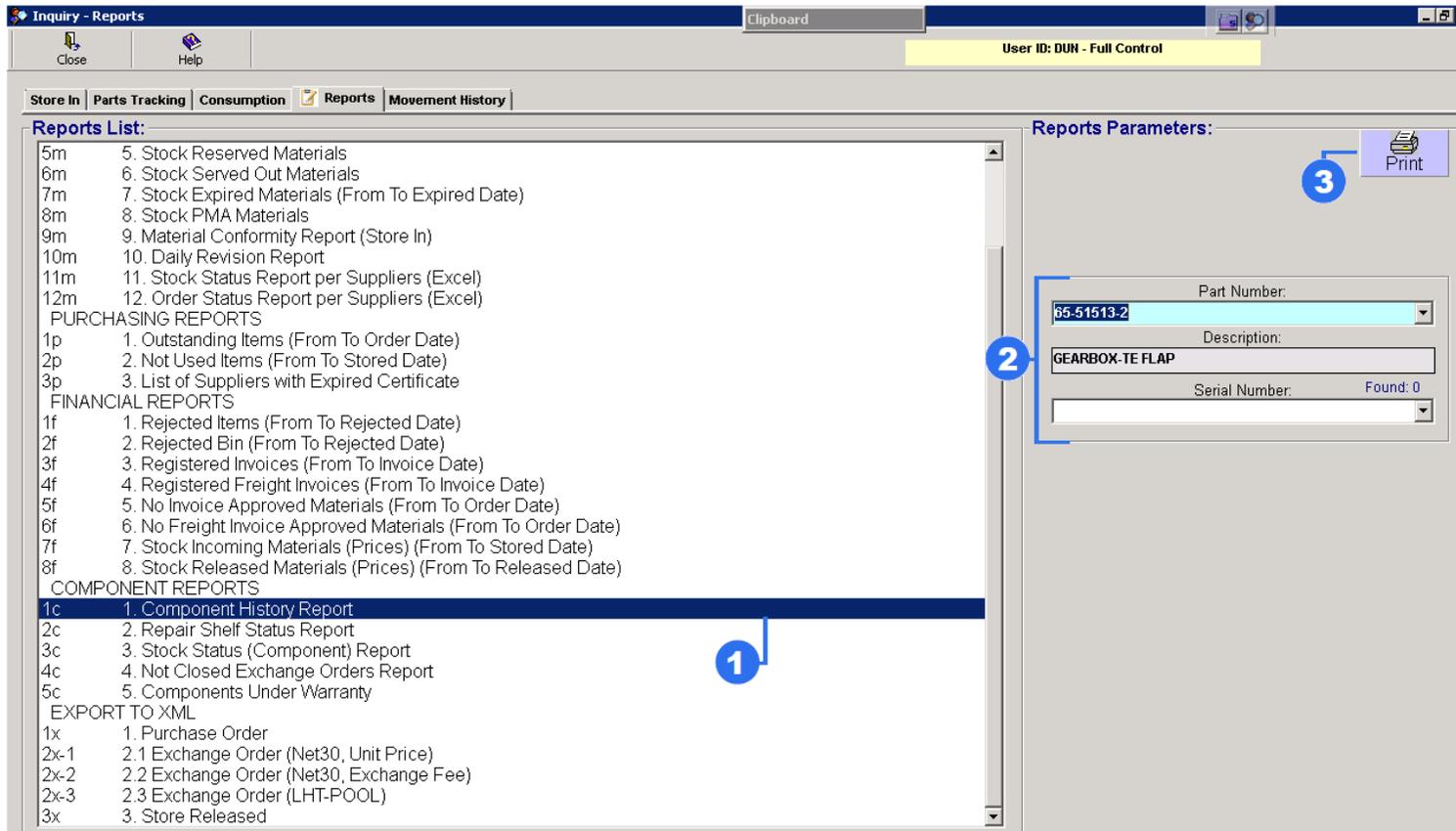
1. Highlight “Stock Incoming Materials”
2. Set period (From Date and To Date).
- 3 Choose from three options:
  - Default – Company’s Materials
  - Customer – Customer’s Materials
  - All – Company and Customer
4. Select a Store.
5. To get a graph “Stock Incoming in Total (Default Value) per Supplier” press “Graph” button.
6. To get this data in excel press “Excel” button.
7. After all parameters are selected, click on the “Print” button.

## H. Stock Released Materials (Prices) (From To Released Date)

1. Highlight “Stock Released Materials”
2. Set period (From Date and To Date).
- 3 Choose from three options:
  - Default – Company’s Materials
  - Customer – Customer’s Materials
  - All – Company and Customer
4. Select a Store. Choose from the whole list apart number. Enter a description.
5. Check box a Release Account.
6. To get this data in excel press “Excel” button.
7. To get a graph “Stock Release in Total (Default Value) per Supplier” press “Graph” button.
8. After all parameters are selected, click on the “Print” button.

## 5.4. Components Reports

### A. Component History Report



1. Highlight "Component History Report"
2. Select from the whole list necessary part number. Description will be appeared automatically. Select a serial number.
3. After all parameters are selected, click on the "Print" button.

## B. Component History Report

The screenshot shows the 'Inquiry - Reports' application window. The 'Reports List' on the left contains various report categories: Stock, PURCHASING REPORTS, FINANCIAL REPORTS, COMPONENT REPORTS, and EXPORT TO XML. The 'Repair Shelf Status Report' (2c) is highlighted. The 'Reports Parameters' section on the right includes input fields for 'Part Number', 'Description', and 'Serial Number', and a 'Print' button. Red callout boxes with numbers 1, 2, and 3 indicate the steps: 1 points to the highlighted report, 2 points to the parameter input fields, and 3 points to the Print button.

1. Highlight “Repair Shelf Status Report”
2. Select from the whole list necessary part number. Description will be appeared automatically. Select a serial number.
3. After all parameters are selected, click on the “Print” button.

## C. Stock Status (Component) Report

**Reports List:**

- 5m 5. Stock Reserved Materials
- 6m 6. Stock Served Out Materials
- 7m 7. Stock Expired Materials (From To Expired Date)
- 8m 8. Stock PMA Materials
- 9m 9. Material Conformity Report (Store In)
- 10m 10. Daily Revision Report
- 11m 11. Stock Status Report per Suppliers (Excel)
- 12m 12. Order Status Report per Suppliers (Excel)
- PURCHASING REPORTS
- 1p 1. Outstanding Items (From To Order Date)
- 2p 2. Not Used Items (From To Stored Date)
- 3p 3. List of Suppliers with Expired Certificate
- FINANCIAL REPORTS
- 1f 1. Rejected Items (From To Rejected Date)
- 2f 2. Rejected Bin (From To Rejected Date)
- 3f 3. Registered Invoices (From To Invoice Date)
- 4f 4. Registered Freight Invoices (From To Invoice Date)
- 5f 5. No Invoice Approved Materials (From To Order Date)
- 6f 6. No Freight Invoice Approved Materials (From To Order Date)
- 7f 7. Stock Incoming Materials (Prices) (From To Stored Date)
- 8f 8. Stock Released Materials (Prices) (From To Released Date)
- COMPONENT REPORTS
- 1c 1. Component History Report
- 2c 2. Repair Shelf Status Report
- 3c 3. Stock Status (Component) Report**
- 4c 4. Not Closed Exchange Orders Report
- 5c 5. Components Under Warranty
- EXPORT TO XML
- 1x 1. Purchase Order
- 2x-1 2.1 Exchange Order (Net30, Unit Price)
- 2x-2 2.2 Exchange Order (Net30, Exchange Fee)
- 2x-3 2.3 Exchange Order (LHT-POOL)
- 3x 3. Store Released

**Reports Parameters:**

- Part Number: [Dropdown]
- Description: [Text Field]
- Serial Number: [Dropdown]
- Print [Button]

1. Highlight “Stock Status (Component) Report”.

2. Select from the whole list necessary part number. Description will be appeared automatically. Select a serial number.

3. After all parameters are selected, click on the “Print” button.

## D. Not Closed Exchanger Orders Report

**Reports List:**

- 5m 5. Stock Reserved Materials
- 6m 6. Stock Served Out Materials
- 7m 7. Stock Expired Materials (From To Expired Date)
- 8m 8. Stock PMA Materials
- 9m 9. Material Conformity Report (Store In)
- 10m 10. Daily Revision Report
- 11m 11. Stock Status Report per Suppliers (Excel)
- 12m 12. Order Status Report per Suppliers (Excel)
- PURCHASING REPORTS**
- 1p 1. Outstanding Items (From To Order Date)
- 2p 2. Not Used Items (From To Stored Date)
- 3p 3. List of Suppliers with Expired Certificate
- FINANCIAL REPORTS**
- 1f 1. Rejected Items (From To Rejected Date)
- 2f 2. Rejected Bin (From To Rejected Date)
- 3f 3. Registered Invoices (From To Invoice Date)
- 4f 4. Registered Freight Invoices (From To Invoice Date)
- 5f 5. No Invoice Approved Materials (From To Order Date)
- 6f 6. No Freight Invoice Approved Materials (From To Order Date)
- 7f 7. Stock Incoming Materials (Prices) (From To Stored Date)
- 8f 8. Stock Released Materials (Prices) (From To Released Date)
- COMPONENT REPORTS**
- 1c 1. Component History Report
- 2c 2. Repair Shelf Status Report
- 3c 3. Stock Status (Component) Report
- 4c 4. Not Closed Exchange Orders Report**
- 5c 5. Components Under Warranty
- EXPORT TO XML**
- 1x 1. Purchase Order
- 2x-1 2.1 Exchange Order (Net30, Unit Price)
- 2x-2 2.2 Exchange Order (Net30, Exchange Fee)
- 2x-3 2.3 Exchange Order (LHT-POOL)
- 3x 3. Store Released

**Reports Parameters:**

Part Number: [dropdown menu]

Description: [text box]

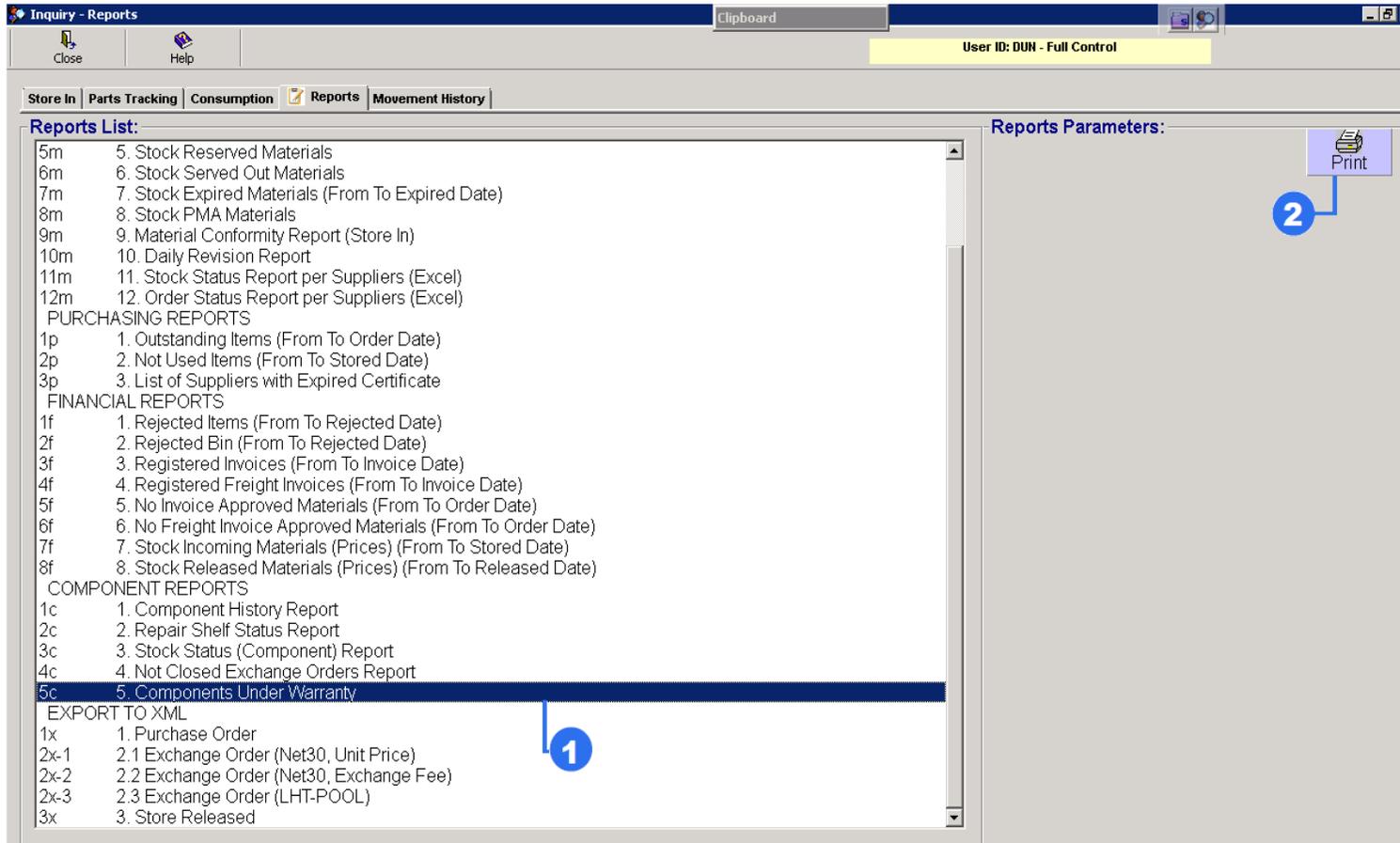
Print [button]

1. Highlight “Not Closed Exchanger Orders Report”.

2. Select from the whole list necessary part number. Description will be appeared automatically.

3. After all parameters are selected, click on the “Print” button.

## E. Component Under Warranty

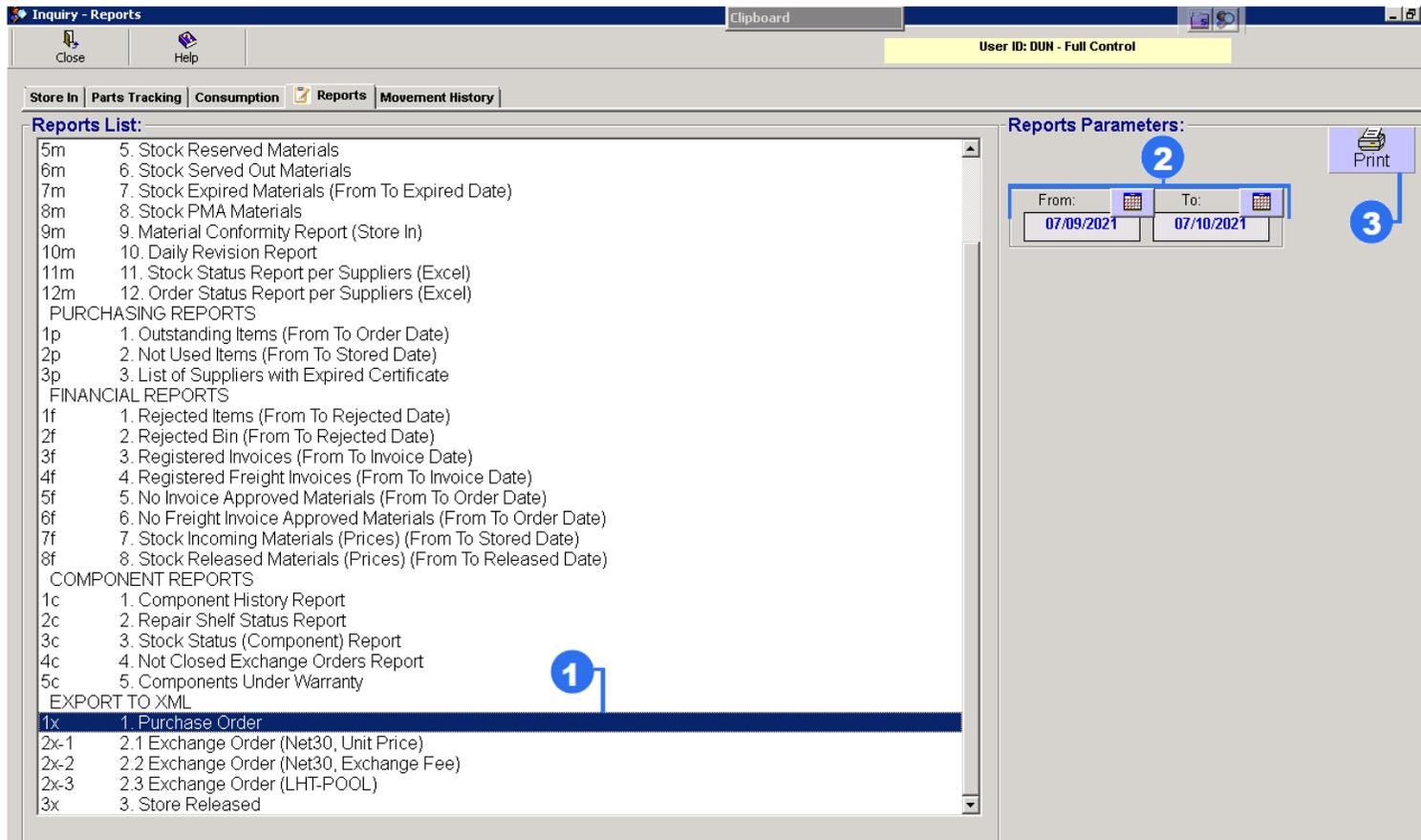


1. Highlight “Components Under Warranty”.

2. Press “Print” button.

## 5.5. Export to XML

### A. Purchaser Order



1. Highlight "Purchase Order".
2. Set period (From Date and To Date).
2. Press "Print" button.

## B. Exchange Order (Net30, Unit Price)

**Reports List:**

- 5m 5. Stock Reserved Materials
- 6m 6. Stock Served Out Materials
- 7m 7. Stock Expired Materials (From To Expired Date)
- 8m 8. Stock PMA Materials
- 9m 9. Material Conformity Report (Store In)
- 10m 10. Daily Revision Report
- 11m 11. Stock Status Report per Suppliers (Excel)
- 12m 12. Order Status Report per Suppliers (Excel)
- PURCHASING REPORTS
- 1p 1. Outstanding Items (From To Order Date)
- 2p 2. Not Used Items (From To Stored Date)
- 3p 3. List of Suppliers with Expired Certificate
- FINANCIAL REPORTS
- 1f 1. Rejected Items (From To Rejected Date)
- 2f 2. Rejected Bin (From To Rejected Date)
- 3f 3. Registered Invoices (From To Invoice Date)
- 4f 4. Registered Freight Invoices (From To Invoice Date)
- 5f 5. No Invoice Approved Materials (From To Order Date)
- 6f 6. No Freight Invoice Approved Materials (From To Order Date)
- 7f 7. Stock Incoming Materials (Prices) (From To Stored Date)
- 8f 8. Stock Released Materials (Prices) (From To Released Date)
- COMPONENT REPORTS
- 1c 1. Component History Report
- 2c 2. Repair Shelf Status Report
- 3c 3. Stock Status (Component) Report
- 4c 4. Not Closed Exchange Orders Report
- 5c 5. Components Under Warranty
- EXPORT TO XML
- 1x 1. Purchase Order
- 2x-1 2.1 Exchange Order (Net30, Unit Price)**
- 2x-2 2.2 Exchange Order (Net30, Exchange Fee)
- 2x-3 2.3 Exchange Order (LHT-POOL)
- 3x 3. Store Released

**Reports Parameters:**

From: 07/09/2021 To: 07/10/2021

Print

1. Highlight “Exchange Order (Net30, Unit Price)”.

2. Set period (From Date and To Date).

2. Press “Print” button.

## C. Exchange Order (Net30, Exchange Fee)

**Reports List:**

5m	5. Stock Reserved Materials
6m	6. Stock Served Out Materials
7m	7. Stock Expired Materials (From To Expired Date)
8m	8. Stock PMA Materials
9m	9. Material Conformity Report (Store In)
10m	10. Daily Revision Report
11m	11. Stock Status Report per Suppliers (Excel)
12m	12. Order Status Report per Suppliers (Excel)
PURCHASING REPORTS	
1p	1. Outstanding Items (From To Order Date)
2p	2. Not Used Items (From To Stored Date)
3p	3. List of Suppliers with Expired Certificate
FINANCIAL REPORTS	
1f	1. Rejected Items (From To Rejected Date)
2f	2. Rejected Bin (From To Rejected Date)
3f	3. Registered Invoices (From To Invoice Date)
4f	4. Registered Freight Invoices (From To Invoice Date)
5f	5. No Invoice Approved Materials (From To Order Date)
6f	6. No Freight Invoice Approved Materials (From To Order Date)
7f	7. Stock Incoming Materials (Prices) (From To Stored Date)
8f	8. Stock Released Materials (Prices) (From To Released Date)
COMPONENT REPORTS	
1c	1. Component History Report
2c	2. Repair Shelf Status Report
3c	3. Stock Status (Component) Report
4c	4. Not Closed Exchange Orders Report
5c	5. Components Under Warranty
EXPORT TO XML	
1x	1. Purchase Order
2x-1	2.1 Exchange Order (Net30, Unit Price)
2x-2	2.2 Exchange Order (Net30, Exchange Fee)
2x-3	2.3 Exchange Order (LHT-POOL)
3x	3. Store Released

**Reports Parameters:**

From: 07/09/2021 To: 07/10/2021

Print

1. Highlight “Exchange Order (Net30, Exchange Fee)”.

2. Set period (From Date and To Date).

2. Press “Print” button.

## D. Exchange Order (LHT - POOL)

**Reports List:**

- 5m 5. Stock Reserved Materials
- 6m 6. Stock Served Out Materials
- 7m 7. Stock Expired Materials (From To Expired Date)
- 8m 8. Stock PMA Materials
- 9m 9. Material Conformity Report (Store In)
- 10m 10. Daily Revision Report
- 11m 11. Stock Status Report per Suppliers (Excel)
- 12m 12. Order Status Report per Suppliers (Excel)
- PURCHASING REPORTS**
- 1p 1. Outstanding Items (From To Order Date)
- 2p 2. Not Used Items (From To Stored Date)
- 3p 3. List of Suppliers with Expired Certificate
- FINANCIAL REPORTS**
- 1f 1. Rejected Items (From To Rejected Date)
- 2f 2. Rejected Bin (From To Rejected Date)
- 3f 3. Registered Invoices (From To Invoice Date)
- 4f 4. Registered Freight Invoices (From To Invoice Date)
- 5f 5. No Invoice Approved Materials (From To Order Date)
- 6f 6. No Freight Invoice Approved Materials (From To Order Date)
- 7f 7. Stock Incoming Materials (Prices) (From To Stored Date)
- 8f 8. Stock Released Materials (Prices) (From To Released Date)
- COMPONENT REPORTS**
- 1c 1. Component History Report
- 2c 2. Repair Shelf Status Report
- 3c 3. Stock Status (Component) Report
- 4c 4. Not Closed Exchange Orders Report
- 5c 5. Components Under Warranty
- EXPORT TO XML**
- 1x 1. Purchase Order
- 2x-1 2.1 Exchange Order (Net30, Unit Price)
- 2x-2 2.2 Exchange Order (Net30, Exchange Fee)
- 2x-3 2.3 Exchange Order (LHT-POOL)**
- 3x 3. Store Released

**Reports Parameters:**

From: 07/09/2021 To: 07/10/2021

Print

1. Highlight "Exchange Order (LHT - POOL)".
2. Set period (From Date and To Date).
2. Press "Print" button.

## F. Exchange Order (LHT - POOL)

**Reports List:**

- 5m 5. Stock Reserved Materials
- 6m 6. Stock Served Out Materials
- 7m 7. Stock Expired Materials (From To Expired Date)
- 8m 8. Stock PMA Materials
- 9m 9. Material Conformity Report (Store In)
- 10m 10. Daily Revision Report
- 11m 11. Stock Status Report per Suppliers (Excel)
- 12m 12. Order Status Report per Suppliers (Excel)
- PURCHASING REPORTS
- 1p 1. Outstanding Items (From To Order Date)
- 2p 2. Not Used Items (From To Stored Date)
- 3p 3. List of Suppliers with Expired Certificate
- FINANCIAL REPORTS
- 1f 1. Rejected Items (From To Rejected Date)
- 2f 2. Rejected Bin (From To Rejected Date)
- 3f 3. Registered Invoices (From To Invoice Date)
- 4f 4. Registered Freight Invoices (From To Invoice Date)
- 5f 5. No Invoice Approved Materials (From To Order Date)
- 6f 6. No Freight Invoice Approved Materials (From To Order Date)
- 7f 7. Stock Incoming Materials (Prices) (From To Stored Date)
- 8f 8. Stock Released Materials (Prices) (From To Released Date)
- COMPONENT REPORTS
- 1c 1. Component History Report
- 2c 2. Repair Shelf Status Report
- 3c 3. Stock Status (Component) Report
- 4c 4. Not Closed Exchange Orders Report
- 5c 5. Components Under Warranty
- EXPORT TO XML
- 1x 1. Purchase Order
- 2x-1 2.1 Exchange Order (Net30, Unit Price)
- 2x-2 2.2 Exchange Order (Net30, Exchange Fee)
- 2x-3 2.3 Exchange Order (LHT-POOL)
- 3x 3. Store Released

**Reports Parameters:**

From: 07/09/2021 To: 07/10/2021

Print

1. Highlight "Store Released".
2. Set period (From Date and To Date).
2. Press "Print" button.

## 6. Movement History

The screenshot shows the 'Movement History' window in a software application. The window title is 'Inquiry - Reports' and the user is 'DUN - Full Control'. The 'Movement History' tab is selected. The search filters are: PN: 071-1234-00, Period: From Date: 10/09/2016, To Date: 07/10/2021, Serial Number: (empty), and Batch Number: (empty). The data table below shows a single record for Store ID 5931, Move Date 11/24/2017, Account Number MOVE TO VKO, PN 071-1234-00, Serial Number 23578, From Batch Number 000061017, Original Batch 000061017, Move Qty 1, and From Store YAK. An 'Attach' dialog box is open, showing fields for Destination, Type (6.1), Remarks, and Attach From Clipboard (6.3). The dialog also has an 'Attach' button (6.2) and a 'Multi-Select' checkbox. The 'Attachments Links' section shows 'No Attachments were found!'. The 'Attach From Clipboard' button is highlighted with a blue box and a callout 6.3.

Store_ID:	Move_Date:	Account_Number:	PN:	Serial_Number:	From Batch Number:	Original_Batch:	Move Qty:	From Store:
5931	11/24/2017	MOVE TO VKO	071-1234-00	23578	000061017	000061017	1	YAK

1. Push on the “Movement History” to monitor history of movement of specific component part number.

2. Select from the whole list part number.

3. Set a period (From date – To Date)

Press “Enter” button.

4. Now you can see component history.

5. For a more precise search, use “Serial Number” and “Batch Number” filters.

6. To transfer data to Excel, push on the “Excel” button.

To attach any document, press “Attach” button.

6.1 Select type of attachment document.

6.2 Push on the “Attach” button. Find an attachment in your computer.

6.3 To attach multiple documents, check box “Multi - Select”. “Attach From Clipboard” allows you to attach any documents from clipboard.