Inquiry Reports User guidance

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Inquiry Reports User Guidance



1. General



"Inquiry Reports" Sub-Module generates different reports and gets consolidated information on certain part number usage.

1. To begin to operate this sub – module click on the "Inquiry Reports" button.



2. Store In

1	Print Store In	Print Store In Item A	ecceptance Hel			User ID: DUN - Full Control	
Store In	Parts Tracking Co	nsumption Reports Ma	ove History			3	4 6
tore In:					_		
	PN:	Description:	Batch Nu	mber: Store:	From Date:	To Date:	Reset Image: Constraint of the sector of t
ID:	Stored_Date:	Stored_Time:	Approved By:	PN:		SN:	Description:
9882	2019-03-05	15:34	KOT	69-77997-4			BRACKET
9881	2019-03-05	15:31	KOT	MS24693-S46			SCREW
9880	2019-03-05	09:48	MAN	BC2206F1-20		00032	FAN
9879	2019-03-05	09:41	MAN	NAS8603-26			BOLT
9878	2019-03-05	09:35	MAN	82521132-101			WASHER, PLATE
877	2019-03-04	23:22	GIR	3214552-5		6947	VALVE - PRESS F
876	2019-03-04	23:14	GIR	69-37307-300		D04878	MODULE - ENGINI
875	2019-03-04	23:02	GIR	285W0024-1B		D05431	HANDSET - MODU
874	2019-03-04	22:52	GIR	475571-2		TRB0461	SMOKE DETECT(
873	2019-03-04	22:43	GIR	BACC30BL5			COLLAR
872	2019-03-04	22:39	GIR	315W3524-6			BUMPER
871	2019-03-04	22:15	GIR	30100022-3		34727	FIREX - LAVATOR
870	2019-03-04	21:23	GIR	NAS620A10L		N/A	Washer
869	2019-03-04	16:43	GIR	AE87771G			DISCONNECT, QL
868	2019-03-04	09:00	MAN	NAS4703-2			BOLT, REDUCED
867	2019-03-02	17:40	IGN	BACR15BB5AD12C			RIVET
866	2019-03-02	17:15	IGN	1794M49P01			CLAMP-LOOP
9865	2019-03-02	17:13	IGN	649-411-953-0			ХОМУТ
9864	2019-03-02	16:58	IGN	113A9355-2			FRAME ASSY PIV
9863	2019-03-02	16:54	IGN	113A9380-1			STRIP
9862	2019-03-02	16:53	IGN	654A0004-499			SEAL
9861	2019-03-02	09:42	IGN	72184003B			WATER BOILER
1111	10040-00-00	00.00		E 10000 204		D0C007	

1. In the "Store In" tab, you can get information about the receipt of a component at the stock.

2. For more accurate data use filters:

- PN Part Number Filter
- Description filter
- Batch Number filter
- Store

3. Also, you can use period filter.

4. To clean all Filters press "Reset" button. Use the checkmark buttons to switch periods.

5. The component list will have two colours:

- Grey means out of stock
- Blue means in stock.

6. To transfer component list to excel, push on the "Store In". To get excel file with component movement information, use "Movement" button.

Inquiry - Re	ports				Clipboard		
Close	Print Store In	Print <mark>Store In Item Ad</mark>	cceptance Welp			User ID: DUN - Full Contr	ol
	2		10				
📝 Store In	Store b. Baster Teaching Concurrence Departed Minerary Material						
Store In:							
	PN:	Description:	Batch Num	iber:	Store:	From Date: 🔲 To Date: 💷	Reset Reset
						10/09/2018 14/09/2021	< Store In Movement
							>
ID:	Stored Date:	Stored Time:	Approved By:	PN:	SN:	Description:	Qty: Reserved Qty:
20070	2021-08-03	10:33	DUN	3-1559	1234	WHEELASSY - NOSE	1 0
20041	2021-04-28	12:46	DUN	3-1558	4567	WHEEL ASSY - MAIN	0 0
10033	2021-03-04	18:48	DUN	3-1558	1234	WHEEL ASSY - MAIN	1
10021	2020-10-06	16:50	DUN	3-1558	1234	WHEEL ASSY - MAIN	0 0
9588	2019-01-30	20:15	GIR	3-1558	0116/0737P	WHEEL ASSY - MAIN	0
9546	2019-01-25	18:28	IGN	3-1559	0524	WHEEL ASSY - NOSE	0
9545	2019-01-25	18:24 - 8	IGN	3-1559	1456	WHEEL ASSY - NOSE (BFG)	1 0
9544	2019-01-25	18:11	IGN	2607825-2	B16043	WHEELASSY - NOSE	1 0
9543	2019-01-25	17:56	IGN	2612311-1	B5807	WHEEL ASSY - MAIN (BENDIX)	1 0
9508	2019-01-22	12:36	MAN	3-1558	1010/2252P	WHEEL ASSY - MAIN	0
9509	2019-01-22	12:36	MAN	3-1558	5334/5334	WHEEL ASSY - MAIN	0
9396	2019-01-10	22:29	GIR	3-1558	1237/0413P	WHEEL ASSY - MAIN	1 0
9395	2019-01-10	22:23	GIR	3-1558	0120/2326P	WHEEL ASSY - MAIN	0
9394	2019-01-10	22:19	GIR	3-1558	4095	WHEEL ASSY - MAIN	0
9393	2019-01-10	22:16	GIR	2612311-1	B1573	WHEEL ASSY - MAIN (BENDIX)	1 0
9392	2019-01-10	22:10	GIR	3-1558	1361/0598P	WHEEL ASSY - MAIN	1 0
9391	2019-01-10	22:06	GIR	3-1558	4163	WHEEL ASSY - MAIN	0
9390	2019-01-10	22:01	GIR	3-1558	4050	WHEELASSY - MAIN	1 0
9301	2018-12-27	18:17	MAN	3-1558	2054/1771P	WHEEL ASSY - MAIN	1 0
9302	2018-12-27	18:17	MAN	3-1558	2626/4101P	WHEELASSY - MAIN	1 0
9281	2018-12-25	19:13	GIR	3-1558	1010/2252P	WHEEL ASSY - MAIN	0 0
9213	2018-12-17	20:17	GIR	2612311-1	B5070	WHEEL ASSY - MAIN (BENDIX)	1 0
1111	0040 40 47	49.50		0040044-4	D40005	MULEEL ROOM MARKINE DENDING	4 0
Found 87 Re	ecords						

7. To get "Material Conformity Report (Store In)" click on the "Print Store In".

8. Select any item from the whole list.

9. Push on the "Print Store In Item" and you can see Material Conformity Report for one item.

10. Also, you can get "Acceptance Report". Click on the "Acceptance" button.



3. Parts Tracking



1. A "Parts Tracking" tab shows overall information on a specific part number, a realization account or a reserved account.

2. To view the information, use filters:

- Part Number Filter
- Serial Number Filter
- Batch Number Filter

3. Also, you can use period filter.

4. The "Parts Tracking" screen is divided into 6 small screens:

4.1. Stock Screen shows availability in stock.

4.2. Reserved Screen shows all reserved quantities and a reservation account.

4.3. Opened Purchase Order Screen shows whether any outstanding orders are opened.

4.4. Substitution In Stock Screen shows substitutes available in stock.

4.5. Received Screen shows incoming statistics for a selected part number.

4.6. Released Screen shows released statistic for a selected part number.

Inquiry Reports User Guidance



4. Consumption



1. A "Consumption" tab shows consumption statistics of part numbers for last 4 years by each quarter.

When switching Parts Tracking and Consumption tabs, a part number remains the same and information is shown according to the selected part number.

2. To view statistics of other part numbers, select a part number, using a Filter.

3. Here you can see statistics.

4. On the right side of the screen there is a consumption diagram.

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5. Reports



1. All reports can be found in "Reports" Tab.

2. A list of reports is divided into four groups:

- Material Reports
- Purchasing Reports
- Financial Reports
- Component Reports
- Export to xml

Inquiry Reports User Guidance



5.1. Material Reports

A. Stock Status (Inventory List with Total Quantity)



1. Highlight "Stock Status (Inventory List with Total Quantity)".

2. Choose from three options:

- Default Company's Materials
- Customer Customer's Materials
- All Company and Customer
- 3. Select Store

4. Check box necessary Store Address, use Filter field to find corresponding store address.

5. Select Aircraft Type and Material type.



B. Stock Status (Inventory with No Qty)



1. Highlight "Stock Status (Inventory with No Qty)".

2. Choose from three options:

- Default Company's Materials
- Customer Customer's Materials
- All Company and Customer

3. Select Store

4. Check box necessary Store Address, use Filter field to find corresponding store address.

5. Select Aircraft Type and Material type.



C. Stock Incoming Materials (From To Stored Date)



1. Highlight "Stock Incoming (From To Stored Date)"

2. Choose from three options:

- Default Company's Materials
- Customer Customer's
 Materials
- All Company and Customer

3. Select Store

4. Set period. (From Date and To Date)



D. Stock Released Materials (From To Released Date)



1. Highlight "Stock Released Materials (From To Released Date)"

2. Choose from three options:

- Default Company's Materials
- Customer Customer's Materials
- All Company and Customer

3. Select Store.

4. Select from the whole list part number of component. Enter its description.

5. Set a tick in the "Released Account" field.

6. Set a tick in the "Material Type" field.

7. Set period. (From Date and To Date)



E. Stock Reserved Materials



1. Highlight "Stock Reserved Materials".

2. Choose from three options:

- Default Company's Materials
- Customer Customer's Materials
- All Company and Customer



F. Stock Reserved Out Materials

👂 Inquiry - R	eports		Clipboard			_ 8 ×
R,	۰			us Us	ser ID: DUN - Full Control	
Close	Help					
Store In P	arts Tracking Cons	Imption 📝 Reports Movement History				
Reports	List:				Reports Parameters:	/=6
MATE	RIAL REPORTS			_		Drint
1m	 Stock Statu 	s (Inventory List with Total Qty)				
2m	Stock Statu	s (Inventory with No Qty)				
3m	Stock Incon	ing Materials (From To Stored Date)				3
4m	4. Stock Relea	ased Materials (From To Released Date)				
5m	5. Stock Rese	rved Materials				
bm	5. Stock Serve	ed Utt Materials				
200 000	7. SLOCK EXPIR	ed Materials (From to Expired Date) Materials			O Default:	
Qm	9 Material Co	nformity Report (Store In)		2	C Customer:	
10m	10 Daily Revi	sion Report			C All:	
11m	11 Stock Stat	us Report per Suppliers (Excel)				
12m	12. Order Stat	us Report per Suppliers (Excel)				
PURC	HASING REPOR	RTS				
1p	1. Outstanding	Items (From To Order Date)				
2p	2. Not Used Ite	ems (From To Stored Date)				
3p	List of Supp	liers with Expired Certificate				
FINAN	ICIAL REPORTS					
11	1. Rejected Ite	ms (From To Rejected Date)				
21	2. Rejected Bi	n (From To Rejected Date)				
31	3. Registered	Invoices (From to Invoice Date)				
41 5f	 Registered No Invoico / 	Preight Invoices (From To Invoice Date)				
6f	6 No Freight I	voice Approved Materials (From To Order Date)				
7f	7 Stock Incom	ning Materials (Prices) (From To Stored Date)				
8f	8 Stock Relea	used Materials (Prices) (From To Released Date)				
COMF	ONENT REPOR	TS				
1c	1. Component	History Report				
2c	2. Repair She	f Status Report				
3c	3. Stock Statu	s (Component) Report				
4c	4. Not Closed	Exchange Orders Report				
5c	5. Component	s Under Warranty				
EXPC	RT TO XML			_		

1. Highlight "Stock Reserved Out Materials".

2. Choose from three options:

- Default Company's Materials
- Customer Customer's Materials
- All Company and Customer

Inquiry Reports User Guidance



G. Stock Expired Materials (From To Expired Date)



1. Highlight "Stock Expired Materials (From To Expired Date)".

2. Click on the "Print" button.

Inquiry Reports User Guidance



H. Stock PMA Materials

👂 Inquiry - F	Reports	Clipboard			_ 8 ×
,	*		U:	ser ID: DUN - Full Control	
Close	Неір				
Store In	Parts Tracking Consur	nption 💈 Reports Movement History			
Reports	s List:			Reports Parameters:	
3m	 Stock Incomi 	ng Materials (From To Stored Date)			Print
4m	4. Stock Release	sed Materials (From To Released Date)			
5m	5. Stock Resen	/ed Materials			
10m	 5. Stock Served 7. Stock Evpired 	1 Out Materials d Materials (From To Expired Date)			4
8m	8 Stock EXPILE	a Materials (Front to Expired Date) Astorials			
9m	9 Material Con	formity Report (Store In)			
10m	10. Daily Revisi	on Report			
11m	11. Stock Statu	s Report per Suppliers (Excel)			
12m	12. Order Statu	s Report per Suppliers (Excel)			
PURC	CHASING REPORT	rs i i i i i i			
1p	 Outstanding I 	tems (From To Order Date)			
2p	2. Not Used Iter	ns (From To Stored Date)			
Зр	3. List of Suppli	ers with Expired Certificate			
	1 Dejected Iten	as (From To Dejected Date)			
2f	2 Rejected Rin	(From To Rejected Date)			
3f	3 Registered In	(rion to Rejected Date)			
4f	4. Registered F	reight Invoices (From To Invoice Date)			
5f	5. No Invoice Ar	proved Materials (From To Order Date)			
6f	6. No Freight In	voice Approved Materials (From To Order Date)			
7f	Stock Incomi	ng Materials (Prices) (From To Stored Date)			
8f	8. Stock Release	ed Materials (Prices) (From To Released Date)			
COM	PONENT REPORT	S			
10	1. Component I	History Report			
20	2. Repair Sneir	Status Report (Component) Deport			
30	 SLOCK Status A Not Closed F 	(Component) Report			
50	5 Components	Linder Warranty			
EXPO	ORT TO XMI	Chaol Wanang			
1x	1. Purchase On	der			
2x-1	2.1 Exchange C	order (Net30, Unit Price)			
2x-2	2.2 Exchange C	order (Net30, Exchange Fee)	-		

1. Highlight "Stock PMA Materials".

2. Click on the "Print" button.

Inquiry Reports RE

User Guidance

I. Material Conformity Report (Store In)



- 1. Highlight "Materials Conformity Report (Store In)".
- 2. Select Date.

3. Choose from the whole list a Supplier.

4. Select necessary Store.

5. Check box "Check All" to select all stores.



K. Daily Revision Report

💱 Inquiry - Rep	orts	Clipboard		a ×
ļ,	•		liser ID: DUN - Full Control	
Close	Help			
Store In Part	ts Tracking Const	umption 📝 Reports Movement History	3	
-Reports L	.ist:		Reports Parameters:	T
MATERI	IAL REPORTS			
1m	1. Stock Statu	s (Inventory List with Total Qty)	Date: Charac	
2m	2. Stock Statu	s (Inventory with No Qty)	21/09/2021 Store.	
3m	3. Stock Incom	ning Materials (From To Stored Date)		
4m	4. Stock Relea	ased Materials (From To Released Date)		
ISM	5. Stock Rese	rved Materials		
7m	7 Stock Evpir	ed Materials (From To Expired Date)		
8m	8 Stock PMA	Materials (From to Expired Date)		
9m	9 Material Co	nformity Report (Store In)		
10m	10. Daily Revis	sion Report		
11m	11. Stock Stat	us Report per Suppliers (Excel)		
12m	12. Order Stat	us Report per Suppliers (Excel)		
PURCH	IASING REPOF	ats 1 7		
1p	1. Outstanding	Items (From To Order Date)		
2p	2. Not Used Ite	ems (From To Stored Date)		
		niers with Expired Certificate		
1f	1 Rejected Ite	ms (From To Rejected Date)		
21	2 Rejected Bi	n (From To Rejected Date)		
3f	3. Registered	Invoices (From To Invoice Date)		
4f	4. Registered	Freight Invoices (From To Invoice Date)		
5f	5. No Invoice A	Approved Materials (From To Order Date)		
6f	6. No Freight I	nvoice Approved Materials (From To Order Date)		
7f	7. Stock Incom	ning Materials (Prices) (From To Stored Date)		
	8. STOCK REIES	ased Materials (Prices) (From To Released Date)		
	1 Component	History Doport		
20	2 Renair She	f Status Report		
3c	3. Stock Statu	s (Component) Report		
4c	4. Not Closed	Exchange Orders Report		
5c	5. Component	s Under Warranty		
EXPOR	T TO XML			

- 1. Highlight "Daily Revision Report".
- 2. Select Date and necessary Store.



L. Stock Status Report per Suppliers (Excel)



1. Highlight "Stock Status Report per Suppliers (Excel)".

2. Select necessary order, where:

- PO purchaser order
- RO repair order
- EO exchanger order
- POOL pool order.

3. Choose from the whole list a Supplier.

4. Select necessary parameters:

- In Stock
- Out Stock
- All



M.Order Status Report per Suppliers (Excel)



1. Highlight "Order Status Report per Suppliers (Excel)".

2. Select necessary order, where:

- PO purchaser order
- RO repair order
- EO exchanger order
- POOL pool order.

3. Choose from the whole list a Supplier.

4. Select necessary parameters:

- In Stock
- Out Stock
- All



5.2. Purchasing Reports

A. Outstanding Items (From To Order Date)

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R V			User ID: DUN - Full Control	
Store In Parts Tracking Consumption Z Reports M	overnent History			
Reports List:				
MATERIAL REPORTS	atal Ot J	-	- 2	Print
2m 2 Stock Status (Inventory with No Q	ular Qiy) tv)			
3m 3. Stock Incoming Materials (From	or Stored Date)		From:	To:
4m 4. Stock Released Materials (From	To Released Date)		22/08/2021	21/09/2021
5m 5. Stock Reserved Materials				
6m 6. Stock Served Out Materials	Expired Date			C E0: C C0:
8m 8 Stock PMA Materials	Expired Date)		V FU. V RU.	
9m 9. Material Conformity Report (Store	e In)		Supplier Code	
10m 10. Daily Revision Report				21109/2021
11m 11. Stock Status Report per Supplie	ers (Excel)		Order Reference:	
12m 12. Order Status Report per Supplie	ers (Excel)			
1 PURCHASING REPURIS	r Date)			- Description:
2p 2 Not Used Items (From To Stored	Date)		4	
3p 3. List of Suppliers with Expired Ce	tificate			
FINANCIAL REPORTS				
1f 1. Rejected Items (From To Rejecte	d Date)			
2f 2. Rejected Bin (From To Rejected I 2f 2. Degistered Invoices (From To Inv	Jate) pice Date)			
4 A Registered Freight Invoices (From 10 III)	n To Invoice Date)			
5f 5. No Invoice Approved Materials (F	rom To Order Date)			
6f 6. No Freight Invoice Approved Mat	erials (From To Order Date)			
7f 7. Stock Incoming Materials (Prices) (From To Stored Date)			
8f 8. Stock Released Materials (Price:	s) (From To Released Date)			
1c 1 Component History Report				
2c 2 Repair Shelf Status Report				
3c 3. Stock Status (Component) Repo	t			
4c 4. Not Closed Exchange Orders Re	port			
5c 5. Components Under Warranty				
EXPORT TO XML				

1. Highlight "Outstanding Items (From To Order Date)".

2. Set period. (From Date and To Date)

3. Select necessary order, where:

- PO purchaser order
- RO repair order
- EO exchanger order
- CO customer order number

Choose from the whole list a Supplier. Set "To Delivery date". Choose a order reference.

4. Select from the whole list component part number and enter description of component.



B. Not Used Items (From To Stored Date)



1. Highlight "Not Used Items (From To Stored Date)".

2. Set period (From Date and To Date).

3. Choose from three options:

- Default Company's Materials
- Customer Customer's Materials
- All Company and Customer

4. Select a Store.

5. Select from the whole list component part number and enter description of component.

6. Set a tick in the "Material Type" field



C. List of Suppliers with Expired Certificate



- 1. Highlight "List of Suppliers with "Expired Certificate".
- 2. Select necessary Supplier and set Expire Date.



5.3. Financial Reports

A. Rejected Items (From To Rejected Date)

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Close	🛞 Help			U	ser ID: DUN - Full Control
		(*) Presente la seconda de la seconda de la s			8
Store in Parts Ira	acking Consur	hption deput's Movement History			
Reports List:					Reports Parameters:
	REPORTS Stock Status	(Inventory List with Total Oty)		-	5 Print
2m 2 4	Stock Status	(Inventory List with Total Qty) (Inventory with No Oty)			
3m 3.5	Stock Incomi	a Materials (From To Stored Date)			From: To:
4m 4.5	Stock Releas	ed Materials (From To Released Date)			29/08/2021 28/09/2021
5m 5.\$	Stock Resen	ed Materials			
6m 6.\$	Stock Served	l Out Materials			
/m 7.8	Stock Expire	d Materials (From To Expired Date)			Default:
0m 0.3	Stock PIMA N Material Cont	ateriais jormity Deport (Store In)		2	C Customer:
10m 10	Daily Revisi	on Report			C All:
11m 11.	Stock Statu	Report per Suppliers (Excel)			
12m 12.	Order Statu	s Report per Suppliers (Excel)			
PURCHASI	NG REPORT	S			3
1p 1.0	Outstanding I	erns (From To Order Date)			Store:
2p 2.1	Not Used Iter	ns (From To Stored Date)			
	LISE OF SUPPIE	ers with Expired Certificate			PN: Description:
1f 1	Rejected Item	is (From To Rejected Date)	•		
2f 2.F	Rejected Bin	(From To Rejected Date)			
3f 3.F	Registered In	voices (From To Invoice Date)	L Contraction of the second se		
4f 4.F	Registered F	reight Invoices (From To Invoice Date)			
5f 5.1	No Invoice Ap	proved Materials (From To Order Date)			
	No Freight In Staal dinaami	(orce Approved Materials (From To Order Date)			
211 7.3 8f 8.4	Stock Incomi Stock Poloag	ed Materials (Prices) (From To Peleased Date)			
COMPONE	NT REPORT	S			
1c 1.0	Component H	- fistory Report			
2c 2.F	Repair Shelf	Status Report			
3c 3.	Stock Status	(Component) Report			
4c 4.1	Not Closed E	xchange Orders Report			
	Lomponents VMI	Under warranty		_	
LEVEORIU	2 AIVIL			•	

- 1. Highlight "Rejected Items (From To Rejected Date".
- 2. Choose from three options:
- Default Company's Materials
- Customer Customer's Materials
- All Company and Customer
- 3. Select a Store.

4. Select from the whole list component part number and enter description of component.

5. Set period (From Date and To Date).

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B. Rejected Bin (From To Rejected Date)

Inquiry - Reports	Clipboard
Close Help	User ID: DUN - Full Control
Store In Parts Tracking Consumption 7 Reports Movement History	6
-Reports List	- Reports Parameters
Reports List. MATERIAL REPORTS 1m 1. Stock Status (Inventory List with Total Qty) 2m 2. Stock Status (Inventory with No Qty) 3m 3. Stock Incoming Materials (From To Stored Date) 4m 4. Stock Reserved Materials (From To Released Date) 5m 5. Stock Reserved Materials 6m 6. Stock Served Out Materials 7m 7. Stock Expired Materials (From To Expired Date) 8m 8. Stock PMA Materials 9m 9. Material Conformity Report (Store In) 10m 10. Daily Revision Report 11m 11. Stock Status Report per Suppliers (Excel) 12m 12. Order Status Report per Suppliers (Excel) PURCHASING REPORTS 1p 1p 1. Outstanding Items (From To Order Date) 2p 2. Not Used Items (From To Rejected Date) 3p 3. List of Suppliers with Expired Certificate FINANCIAL REPORTS 1f 1f 1. Rejected Items (From To Rejected Date) 3p 3. List of Suppliers with Expired Certificate FINANCIAL REPORTS 1f 1f 1. Registered Invoices (From To Invoice Date) <t< th=""><th>Image: construction of the second state of the second s</th></t<>	Image: construction of the second state of the second s

1. Highlight "Rejected Bin (From To Rejected Date".

2. Choose from three options:

- Default Company's Materials
- Customer Customer's Materials
- All Company and Customer
- 3. Select a Store.

4. Select from the whole list component part number and enter description of component.

5. Set period (From Date and To Date).



C. Registered Invoices (From To Invoice Date)



1. Highlight "Registered Invoices (From To Invoice)".

2. Set period (From Date and To Date).

3. Select necessary order, where:

- PO purchaser order
- RO repair order
- EO exchanger order

4. Select number of invoice.

5. Choose from the whole list a Supplier. Select number of order and choose a order reference.

6. Select from the whole list component part number and enter description of component.



D. Registered Invoices (From To Invoice Date)

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4c 4. Not Closed Exchange Orders Report 5c 5. Components Under Warranty	3c 3. Stock Status (Component) Report		
	40 4. NOT Closed Exchange Orders Report		
	EXPORT TO XML		-

1. Highlight "Registered Freight Invoices (From To Invoice)".

2. Set period (From Date and To Date).

3. Select necessary order, where:

- PO purchaser order
- RO repair order
- EO exchanger order

4. Select AWB code and number of invoices.

5. Choose from the whole list a Supplier. Select number of order and choose a order reference.

6. Select from the whole list component part number and enter description of component.

7. To get a graph "Freight Invoice in Total (Default Value) per Shipping Agent Code" press "Graph" button.



E. No Invoice Approved Materials (From To Order Date)



- 1. Highlight "No Invoice Approved Materials (From To Order Date)"
- 2. Set period (From Date and To Date).

3. Select necessary order, where:

- PO purchaser order
- RO repair order
- EO exchanger order

4. Choose from the whole list a Supplier. Select number of order and choose a order reference.

5. Select from the whole list component part number and enter description of component.



F. No Freight Invoice Approved Materials (From To Order Date)



- 1. Highlight "No Freight Invoice Approved Materials (From To Order Date)"
- 2. Set period (From Date and To Date).
- 3. Select necessary order, where:
 - PO purchaser order
 - RO repair order
 - EO exchanger order

4. Choose from the whole list a Supplier. Select number of order and choose a order reference.

5. Select from the whole list component part number and enter description of component.



G. Stock Incoming Materials (Prices) (From To Order Date)



- 1. Highlight "Stock Incoming Materials"
- 2. Set period (From Date and To Date).

3 Choose from three options:

- Default Company's Materials
- Customer Customer's Materials
- All Company and Customer
- 4. Select a Store.

5. To get a graph "Stock Incoming in Total (Default Value) per Supplier" press "Graph" button.

6. To get this data in excel press "Excel" button.



H. Stock Released Materials (Prices) (From To Released Date)



- 1. Highlight "Stock Released Materials"
- 2. Set period (From Date and To Date).

3 Choose from three options:

- Default Company's Materials
- Customer Customer's Materials
- All Company and Customer

4. Select a Store. Choose from the whole list apart number. Enter a description.

5. Check box a Release Account.

6. To get this data in excel press "Excel" button.

7. To get a graph "Stock Release in Total (Default Value) per Supplier" press "Graph" button.

Inquiry Reports User Guidance



5.4. Components Reports

A. Component History Report

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store in Pa	rts Tracking Consur	nption deports Movement History			Due to Due to the
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9m	9. Material Cont	formity Report (Store In)			
10m	10. Daily Revisi	on Report			
11m	11. Stock Status	s Report per Suppliers (Excel) a Dapart per Suppliers (Excel)			Part Number:
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10	1. Outstanding l	tems (From To Order Date)			, Description:
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3р	List of Suppli	ers with Expired Certificate			Serial Number: Found: 0
	CIAL REPORTS				
2f	2 Rejected lien	(From To Rejected Date)			
3f	3 Registered In	voices (From To Invoice Date)			
4f	4. Registered F	reight Invoices (From To Invoice Date)			
5f	5. No Invoice Ap	pproved Materials (From To Order Date)			
6f	6. No Freight In	voice Approved Materials (From To Order Date)			
/T Of	7. Stock Incomi	ng Materials (Prices) (From To Stored Date) and Materials (Prices) (From To Boleasod Date)			
	ONENT REPORT	Sed Materials (Frices) (Front to Released Date)			
10	1. Component H	History Report			
2c	2. Repair Shelf	Status Report			
3c	3. Stock Status	(Component) Report			
4c	4. Not Closed E	xchange Orders Report			
	5. Components PT TO XMI	Onder Warranty			
1x	1. Purchase Ord	der			
2x-1	2.1 Exchange C	order (Net30, Unit Price)			
2x-2	2.2 Exchange C	order (Net30, Exchange Fee)			
2x-3	2.3 Exchange C	order (LHI-POOL)			
3X	3. Store Releas	ea			

1. Highlight "Component History Report"

2. Select from the whole list necessary part number. Description will be appeared automatically. Select a serial number.



B. Component History Report

👂 Inquiry - R	eports		Clipboard		
Chose	(Vertical de la compara de la			Us	er ID: DUN - Full Control
Close	l neih				
Store In P	arts Tracking 🛛 Consur	nption 📝 Reports Movement History			
Reports	List:				Reports Parameters:
5m	5. Stock Reserv	ed Materials			Print
6m	 6. Stock Served 7. Stock Evpired 	Out Materials Meterials (From To Expired Date)			3
8m	8 Stock PMAN	laterials (From to Expired Date)			
9m	9. Material Con	ormity Report (Store In)			
10m	10. Daily Revisi	on Réport			
11m	11. Stock Statu	Report per Suppliers (Excel)			Part Number
12m	12. Order Statu	Report per Suppliers (Excel)			
1 PURC	1 Outstanding	S ems (From To Order Date)			Description:
2p	2. Not Used Iter	ns (From To Stored Date)		2	
3p	3. List of Suppli	ers with Expired Certificate			Sorial Number
FINAN	CIAL REPORTS				Jenar Number.
1f	1. Rejected Iten	is (From To Rejected Date)			,
2f	2. Rejected Bin 3. Pogistorod In	(From To Rejected Date) voices (From To Invoice Date)			
4f	4 Registered F	reight Invoices (From To Invoice Date)			
5f	5. No Invoice Ap	proved Materials (From To Order Date)			
6f	6. No Freight In	oice Approved Materials (From To Order Date)			
7f	7. Stock Incomi	ng Materials (Prices) (From To Stored Date)			
18t	8. Stock Releas	ed Materials (Prices) (From To Released Date)			
		S listory Report			
2c	2. Repair Shelf	Status Report	_		
3c	3. Stock Status	(Component) Report			
4c	4. Not Closed E	xchange Orders Report			
	5. Components	Under Warranty			
	1 Purchase Or	ler			
2x-1	2.1 Exchange C	rder (Net30, Unit Price)			
2x-2	2.2 Exchange C	rder (Net30, Exchange Fee)			
2x-3	2.3 Exchange C	rder (LHT-POOL)			
3x	3. Store Releas	əd		•	

1. Highlight "Repair Shelf Status Report"

2. Select from the whole list necessary part number. Description will be appeared automatically. Select a serial number.



C. Stock Status (Component) Report

🔹 Inquiry - R	eports		Clipboard		
Close	Nelo Helo			Us	er ID: DUN - Full Control
	, nop				
Store In P	arts Tracking Consu	nption Z Reports Movement History			
Reports	: List:				Reports Parameters:
5m	5. Stock Reserv	ved Materials		_	Print
lom IZm	 5. Stock Server 7. Stock Expire 	1 Out Materials d Materials (From To Expired Date)			
8m	8 Stock PMAN	a materials (From to Expired Date) Asterials			3
9m	9. Material Con	formity Report (Store In)			
10m	10. Daily Revisi	on Report			
11m	11. Stock Statu	s Report per Suppliers (Excel)			Dest Number
12m	12. Order Statu	s Report per Suppliers (Excel)			
	HASING REPOR	S toma (Erom To Ordor Dato)			Description:
12n	2 Not Lised Iter	ns (From To Stored Date)		2	
30	3. List of Suppli	ers with Expired Certificate			Particl Number
FINAN	ICIAL REPORTS				Serial Number:
1f	 Rejected Iten 	ns (From To Rejected Date)			
2f	2. Rejected Bin	(From To Rejected Date)			
31 4f	3. Registered in 4. Degistered F	voices (From to invoice Date) reight Invoices (From Te Invoice Date)			
5f	5 No Invoice Ar	poroved Materials (From To Order Date)			
6f	6. No Freight In	voice Approved Materials (From To Order Date)			
7f	7. Stock Incomi	ng Materials (Prices) (From To Stored Date)			
8f	8. Stock Releas	ed Materials (Prices) (From To Released Date)			
COMF	PONENT REPORT	S.			
10	1. Component I	History Report Statua Dapart			
30	2. Repair Sileir 3. Stock Status	Component) Report			
4c	4 Not Closed F	xchange Orders Report			
5c	5. Components	Under Warranty			
EXPO	RT TO XML				
1x	1. Purchase On	der (h. 1997) har in Die (h. 1997)			
2x-1	2.1 Exchange C	Prder (Net3U, Unit Price) Vider (Net30, Exchange Fee)			
2X-2 2x-3	2.2 Exchange C 2.3 Exchange C	nder (THERDOL) Irder (EHTEROOL)			
3x	3 Store Release	ed		-	
1 SA	5. 61610 1 (0)0de				

1. Highlight "Stock Status (Component) Report".

2. Select from the whole list necessary part number. Description will be appeared automatically. Select a serial number.



D. Not Closed Exchanger Orders Report



1. Highlight "Not Closed Exchanger Orders Report".

2. Select from the whole list necessary part number. Description will be appeared automatically.

Reports



E. Component Under Warranty

💱 Inquiry - F	Reports	Clipboard		P ×
Close	e e e e e e e e e e e e e e e e e e e		Iser ID: DUN - Full Control	
Store In F	Parts Tracking Consumption 🛛 Reports Movement History			
Reports	is List:		Reports Parameters:	
5m 6m 7m 8m 9m 10m 11m 12m 2p 3p FINAN 1f 2f 3f 4f 5f 6f 7f 8f COMF 1c 2c 3c 4c 5c 5c 5c 1 x 2x-1 2x-2 2x-3 3x	 5. Stock Reserved Materials 6. Stock Served Out Materials 7. Stock Expired Materials (From To Expired Date) 8. Stock PMA Materials 9. Material Conformity Report (Store In) 10. Daily Revision Report 11. Stock Status Report per Suppliers (Excel) 12. Order Status Report per Suppliers (Excel) 12. Order Status Report per Suppliers (Excel) 12. Order Status Report per Suppliers (Excel) 14. Outstanding Items (From To Order Date) 2. Not Used Items (From To Stored Date) 3. List of Suppliers with Expired Certificate NCIAL REPORTS 1. Rejected Items (From To Rejected Date) 2. Registered Invoices (From To Invoice Date) 4. Registered Freight Invoices (From To Invoice Date) 4. Registered Freight Invoices (From To Invoice Date) 6. No Freight Invoice Approved Materials (From To Order Date) 7. Stock Incoming Materials (Prices) (From To Released Date) 8. Stock Released Materials (Prices) (From To Released Date) 8. Stock Released Materials (Prices) (From To Released Date) 10. Component History Report 1. Component History Report 3. Repair Shelf Status Report 3. Stock Status (Component) Report 4. Not Closed Exchange Orders Report 5. Components Under Warranty ORT TO XML 1. Purchase Order 2.1 Exchange Order (Net30, Unit Price) 2.2 Exchange Order (LHT-POOL) 3. Store Released 		2	 Highlight "Components Under Warranty". Press "Print" button.



5.5. Export to XML

A. Purchaser Order

🔹 Inquiry - Repor	ts		Clipboard	
I ,	•			ser ID: DUN - Full Control
Close	нер			
Store In Parts	Tracking Consu	nption 📝 Reports Movement History		
Reports Lis	:t:			Reports Parameters:
5m 5	. Stock Reser	/ed Materials	_	
6m 6	. Stock Serve	d Out Materials		
7m 7	. Stock Expire	d Materials (From To Expired Date)		From: To: To:
8m 8	Stock PMA N	Aaterials		07/09/2021 07/10/2021
9m 9	Material Con	formity Report (Store In)		
10m 1	U. Daily Revis	ion Report - Descriptions (Freed)		
11m 1	 Stock Statu Order Statu 	s Report per Suppliers (Excel) a Depart per Suppliers (Excel)		
	2. Urder Statu SINC DEDOD	s Report per Suppliers (Excel)		
In 1		tems (From To Order Date)		
2n 2	' Not Lised Iter	ms (From To Stored Date)		
30 3	List of Suppli	ers with Expired Certificate		
FINANCIÃ	LREPORTS			
1f 1	. Rejected Iter	ns (From To Rejected Date)		
2f 2	. Rejected Bin	(From To Rejected Date)		
3f 3	. Registered Ir	ivoices (From To Invoice Date)		
4f 4	. Registered F	reight Invoices (From To Invoice Date)		
5f 5	. No Invoice A	oproved Materials (From To Order Date)		
6f 6	. No Freight In	voice Approved Materials (From To Order Date)		
/f /	. Stock Incomi	ng Materials (Prices) (From To Stored Date)		
	STOCK REIERS	sed Materials (Prices) (From To Released Date)		
		े History Doport		
20 2	- Component i Renair Shelf	Status Report		
30 3	Stock Status	(Component) Report		
40 4	Not Closed F	Exchange Orders Report		
5c 5	Components	Under Warranty		
EXPORT T	TO XML			
1x 1	. Purchase Or	der		
2x-1 2	.1 Exchange (Order (Net30, Unit Price)		
2x-2 2	.2 Exchange (Order (Net30, Exchange Fee)		
2x-3 2	.3 Exchange (Order (LHT-POOL)		
3x 3	. Store Releas	ed	_	

1. Highlight "Purchaser Order".

2. Set period (From Date and To Date).

2. Press "Print" button.

B. Exchange Order (Net30, Unit Price)





C. Exchange Order (Net30, Exchange Fee)



Inquiry Reports User Guidance



D. Exchange Order (LHT - POOL)



Inquiry Reports User Guidance



F. Exchange Order (LHT - POOL)

Store In Parts Tracking Consumption Reports Movement History Store In Parts Tracking Consumption Reports Movement History Reports List: Stock Reserved Materials From: Image: Consumption Image: Consumption Sm 5. Stock Reserved Materials From: Image: Consumption Image: Consumption Sm 6. Stock Served Out Materials From: Image: Consumption Image: Consumption Sm 8. Stock PMA Materials From: Image: Consumption Image: Consumption	
Store In Parts Tracking Consumption Reports Movement History Reports List: 5m 5. Stock Reserved Materials Image: Stock Reserved Materials Image: Stock Reserved Materials 5m 6. Stock Served Materials From: Image: Stock Reserved Materials Image: Stock Reserved Materials 7m 7. Stock Expired Materials (From To Expired Date) Image: Stock PMA Materials Image: Stock PMA Materials 8m 8. Stock PMA Materials Image: Stock PMA Materials Image: Stock PMA Materials	
Reports List: Reports Parameters: 3 5m 5. Stock Reserved Materials Print 6m 6. Stock Served Out Materials Print 7m 7. Stock Expired Materials (From To Expired Date) From: To: 8m 8. Stock PMA Materials Print	
5m 5. Stock Reserved Materials 6m 6. Stock Served Out Materials 7m 7. Stock Expired Materials (From To Expired Date) 8m 8. Stock PMA Materials	
9. Material Conformity Report (Store In) 10m 0. Daily Revision Report 11m 1. Stock Status Report per Suppliers (Excel) 12m 12. Order Status Report per Suppliers (Excel) 12m 12. Order Status Report per Suppliers (Excel) 12m 12. Order Status Report per Suppliers (Excel) 12m 1. Outstanding items (From To Order Date) 2p 2. Not Used Items (From To Stored Date) 3p 3. List of Suppliers with Expired Certificate FINANCAL REPORTS 1f 1. Rejected Items (From To Rejected Date) 3f 3. Registered Invoices (From To Invoice Date) 3f 3. Registered Invoices (From To Invoice Date) 3f 4. Registered Freight Invoices (From To Invoice Date) 3f 5. Stock Released Materials (From To Stored Date) 3f 5. Stock Released Materials (From To Stored Date) 3f 6. No Invoice Approved Materials (From To Order Date) 3f 7. Stock Incomp Materials (Prices) (From To Released Date) COMPONENT REPORTS 1c 1. Component History Report 2c 2. Stock Released Materials (Prices) (From To Released Date) COMPONENT REPORTS 1c 1. Component History Report 2c 3. Stock Status (Component) Report 4c 4. Not Closed Exchange Order Report 5c 5. Component Under Warranty EXPORT TO JML 1x 1. Purchase Order 2c-1 2. Exchange Order (Net30, Unit Price) 2c-2 2. Exchange Order (Net30, Unit Price) 2c-2 2. Exchange Order (Net30, Unit Price) 2c-2 3. Stock Released Internet 2c 2. Exchange Order (Net30, Unit Price) 2c-2 3. Stock Released Internet 2c 3. Stock Status (Component) Report 4c 4. Not Closed Exchange Free 2c-3. 3. Stock Status (Component) Report 4c 5. 5. Component Stored Price) 4c 5. 5. Component Stored Price) 4c 5. 5. Component Stored Price) 4c 6. 2. 2. Exchange Order (Net30, Unit Price) 2c-2. 2. 2. Exchange Order (Net30, Unit Price) 2c-3. 3. Store Status (Component) 4c 7. 4. 5. Store Released Dates 4c 7. 4. 5. Store Status Report 4c 7. 4. 5. Store Released Dates 4c 7. 4. 5. Store Released Dates 4c 7. 4. 5. Store Released Price (LTT-POOL) 4c 7. 4. 5. Store Released Dates 4c 7. 4. 5. Store Released Dates 4c 7. 4. 5. Store Released Price (LTT-POOL) 4c 7. 4. 5. Store Released Dates	Store Released". (From Date and To Date). nt" button.



6. Movement History



1. Push on the "Movement History" to monitor history of movement of specific component part number.

2. Select from the whole list part number.

3. Set a period (From date – To Date)

Press "Enter" button.

4. Now you can see component history.

5. For a more precise search, use "Serial Number" and "Batch Number" filters.

6. To transfer data to Excel, push on the" Excel" button.

To attach any document, press "Attach" button.

6.1 Select type of attachment document.

6.2 Push on the "Attach" button. Find an attachment in your computer.

6.3 To attach multiple documents, check box "Multi - Select". "Attach From Clipboard" allows you to attach any documents from clipboard.