Financial Management User guidance

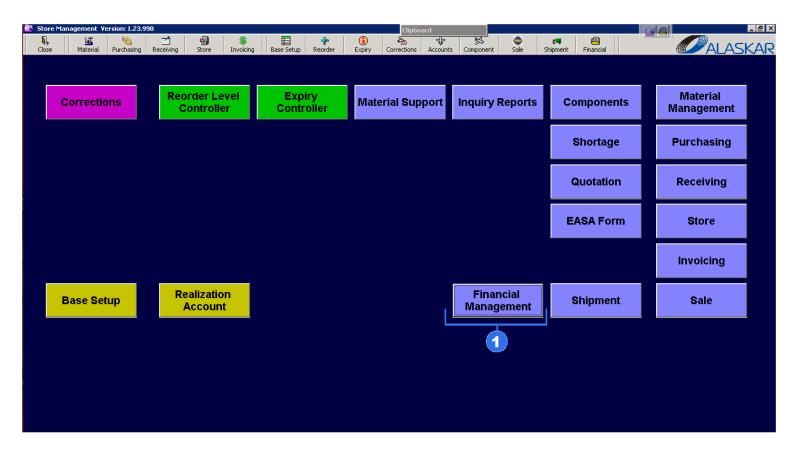
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1. General



REV 1 ISSUE 1

A "Financial Management" Sub-module is created for getting financial information regarding all incoming and outgoing values into and from company stores.

1. To begin to operate this sub – module click on the "Financial Management" button.

REV 1 ISSUE 1

2. Stock Status Reports

ck Stat	us Reports Released	Reports Stock li	ncoming Billing Invoices Price Cr Invoice	e Corrections						
ock S	Status Reports:	- 1		1				Extended Vie		
	Filter - Account	t Number:	Filter - Store: F	Filter - Material Ty	/pe:	Fi	lter - A/C Type:	Extended vie	9W5.	
ALL						☑ 8737	-600	C. Charly Ohn	C Deserved Obs	
	IAIR-CON			HEMICALS		B737		Stock Qty:	Reserved Qty:	O All Qty:
-	HEMICALS			ONS		B737				
] YAK-C	ONS			ETAL	•	B737	-800 💌	Stock Price	: O Stock Aver	age Price:
D:	PN:	SN:	Description:	BatchNumber:	Unit:	Qty:	Default_Store_Unit_Pri	ice: Tota	al: Default_Unit_Price:	Default_Fi
4141	1027-1-011-8029		SEAT BELT EXTANSION	0014602	EA	19	0	0	0	0
683	10-61978BCSR		LAMINATE	0004901	EA	8	0	0	0	0
685	10-61978BCUF		LAMINATE	0005001	EA	20	0	0	0	0
7848	140-025-2		TRANSDUCER ASSY-WHEEL SPEED	0011902	EA	1	0	0	0	0
1335	141A4810-53		WINDSHIELD SLIDING ASSY LH	0000509	EA	1	0	0	0	0
9326	141A4810-53		WINDSHIELD SLIDING ASSY LH	0004608	EA	1	0	0	0	0
7584	143A8334-1		FILLER	0032001	EA	2	0	0	0	0
413	150G		WATER FILTER	0022009	EA	6	0	0	0	0
0805	2224-6		BLADE	0021908	EA	9	0	0	0	0
9009	242057-3		SPIGOT	0018505	EA	1	0	0	0	0
3171	315W3524-6		BUMPER	0012002	EA	1	0	0	0	0
6013	3202222-1		VALVE - ENGINE BLEED AIR CHECK	0014508	EA	1	0	0	0	0
9056	3214446-4		VALVE - HIGH STAGE	0020508	EA	1	0	0	0	0
616	340-252-307-0		SHIM	0008901	EA	4	0	0	0	0
735	340-252-307-0		SHIM	0008901	EA	4	0	0	0	0
607	370-514-9001		GROMMET	0006401	EA	6	0	0	0	0
2803	411N1407-2		CLIP	0014101	EA	4	0	0	0	0
4946	411N1407-2		CLIP	0043205	EA	2	0	0	0	0
651	42FLW720		NUT	0028612	EA	10	0	0	0	0
1856	450165		SCREW	0000311	EA	8	0	0	0	0
840	503274-419		REEL	0012611	EA	1	0	0	0	0
3999	541674-4		ACTUATOR - RAM AIR	0009212	EA	1	0	0	0	0
	Records	Total Store Q	ty: 9955.000 Total Store Price: 0.000							•

1. A "Stock Status Report" tab shows all stock spares and their values. This report reflects online stock information meaning that all stock movements will cause change in stock status values.

2. Use any suitable filter:

- Stock Account Number Filter
- Store Filter
- Material Filter
- Aircraft Type Filter

3. It is also possible to get a Stock Status value not only for stock quantities, but also for reserved quantities or stock and reserved quantities together. To do that, switch check boxes. For a Stock Status value calculation system takes a stock price by default. If a stock average price is needed for calculation, switch the check box.

4. Press "Excel" button to transfer data to excel.

5. Bottom line shows total store quantity and total store price.

2. Released Reports

e l	Print Help					User ID: DUN - Full Control	4
		k Incoming Billing Invoices Pric	e Catalog Invo				
leas	ed Reports:		<u>_</u>			From: To:	
	Filter - Account Number:	Filter - Release Acc		Filter - Material Type:	Filter - Customer:		
ALL		ALL		ALL			
1 2		ALLAVC MOVE TO LDN			AVIASTAR-TU	 Stock Price: 	
3			LDN VWT V	ROT	LDN	Stock Average Price:	
						C Stock Released Price:	
):	Task:		PN:	SN:	Description:		E
191	Task.		00464-120-000	<u> </u>	PIN	3	
)			007D4242-301		SAFETY NET		
, 52			007D4242-303		BAG, NET		C C
7			007D4242-303		SLIDING DOOR		C C
393	C-CHECK OVB		007D4812-11		BLOCK, PHENOLIC		ſ
391	C-CHECK OVB		007D4812-7		BLOCK, PHENOLIC		r r
32			007D4812-9		ANGLE		C
44	REV		007D4812-9		ANGLE		C
626			007D4812-9		ANGLE		C
35			007D4814-9		RAIL		C
33			007D4815-15		FITTING		C
390	C-CHECK OVB		007D4815-15		FITTING		C
798			007D4815-15		FITTING		C
34			007D4815-17		TOP,BLOCK		C
501	C-CHECK OVB		007D4815-17		STOP, BLOCK		C
343			007D4815-17		STOP,BLOCK		C
73			007D9303-2		VENT, PANEL, VENT-RAPID DECO	OMPRESSION	C
)54			007F3127-5		SEAL		C
)52			007F3127-7		PLUG		C
212			007H6106-3		HOLDING VALVE ASSY		C
172			007H6106-3		HOLDING VALVE ASSY		C
65			00916		ELECTRO 140		С,
	·			•			►
und 4	275 Records Total Rele	ased Qty: 37609.217 Total Re	leased Price: 144343.797				

REV 1 ISSUE 1

1. A "Released Reports" tab shows information about all used from stock materials.

2. Use any suitable filter:

- Stock Account Number Filter
- Release Account Filter
- Store Filter
- Material Type Filter
- Customer Filter

3. To get information about a stock price or a stock average price or a fixed stock price on the released date (the Stock Released Price field), switch check boxes. Also, use period filter ("From - To") to get released report for a certain period.

4. Press "Excel" button to transfer data to excel.

5. Bottom lines shows total released quantity and total release price.



3. Stock Incoming

e Print Help	1		Clipboard		User ID: DUN - Full Co	ontrol 4
e Print Help ck Status Reports Released Reports	Stock Incoming Billing Invoice	s Price Catalog Inv	ons			
ock Incoming Reports:		_				_
Filter - Account Number: ALL ORENAIR-CON YAK-CHEMICALS YAK-CONS	Filter - Store:	CHEMICALS	Filter - Order Reference: 737 wheels 737 737 737-700 889011	Filter - Supplier:	From: Image: Constraint of the second se	To: ?rice:
): PN:	SN:	Description	n:	BatchNumb	er: Stored_Qty:	Vnit: De
7252 3-1558 7256 3-1558			SSY - MAIN SSY - MAIN		1 3	A 0 EA 0
270 3-1558			SSY - MAIN			EA 0
271 3-1558			SSY - MAIN			EA 0
272 3-1558			SSY - MAIN			EA 0
278 3-1558			SSY - MAIN			EA 0
279 3-1558			SSY - MAIN			EA 0
290 3-1558		WHEELA	SSY - MAIN		1	EA 0
3269 3-1558		WHEELA	SSY - MAIN		1	EA 0
3270 3-1558		WHEELA	SSY - MAIN		1	EA 0
3271 3-1558		WHEELA	SSY - MAIN		1	EA 0
332 3-1558		WHEELA	SSY - MAIN		1	EA 0
3333 3-1558		WHEELA	SSY - MAIN		1	EA 0
3334 3-1558		WHEELA	SSY - MAIN		1	EA 0
3343 3-1558		WHEELA	SSY - MAIN		1	EA 0
3373 3-1558		WHEEL A	SSY - MAIN		1	EA 0
3374 3-1558		WHEEL A	SSY - MAIN		1	EA 0
3375 3-1558		WHEELA	SSY - MAIN		1	EA 0
3382 3-1558		WHEELA	SSY - MAIN			EA 0
3685 3-1558			SSY - MAIN			EA 0
3690 3-1558			SSY - MAIN			EA 0
3692 3-1558		WHEELA	SSY - MAIN		1	EA 0
und 17797 Records To	tal Incoming Qty: 422031.370	Total Incoming Price: 1949.500				

 1. A "Stock Incoming" tab shows information about all purchased to stock materials.

- 2. Use any suitable filter:
 - Stock Account Number Filter
 - Store Filter
 - Material Filter
 - Order Reference Filter
 - Supplier Filter

3. To get information about a stock price or a stock average price, switch check boxes. Also, use period filter ("From - To") to get stock incoming report for a certain period.

4. Press "Excel" button to transfer data to excel.

5. Bottom line shows total incoming quantity and total incoming price.



4. Billing Invoices

e	Print Help	1					User ID: DUN - Full (Control	
ck Statu	s Reports Released Reports Stock In	coming Billing Invoices Frice Catalog Invoid	e Corrections	_7					5
	Select New		Mark-Up:				urrency:		
	ase Account: 📫 No Individ:	From: To: 📰			Limit	-	© EUR:		
8901	-		□ Fixed Mark-Up %:	0	0		O USD:		
8901		Prices To Use:					C GBP:		Ξ
0302	-2	C Stock Price:	Mark-Up Stock Items %:	0	0			<u>Ope</u>	en
		Stock Average Price:	I Markeop Stock terns 70.				Rate:		T
		Catalog Price:	Mark-Up Non-Stock Items 9	6: 0	0		0	l sat	Ve
D:	Task: PN:	Dear		BatchNumber:	Released_Qty:	Unit:	SN:	Aver	
). 2100	002A0001-107	Dest 5 n: TOF 5 SB737-27		Datchivumber.	2	EA	JNN.	Aver	aye
2100	002A0001-109	TOP KIT - SB737-27			2	EA			
55	002A0001-94	KIT			1	EA			
2112	002A0003-147	TOP KIT			1	EA			
069	002A0004-113	TOP KIT			1	EA			
070	002A0004-114	TOP KIT			1	EA			
066	002A0004-61	TOP KIT			2	EA			
1113	002A0006-69	TOP KIT - SB 737-3:			1	EA			
0563	002A0006-73	TOP KIT FOR SB 73			1	EA			
1149	002A0018-3	TOP KIT - SB737-53			1	EA			
5409	00432-383-000	SHEAR PIN	3		8	EA			
7607	01-0770544-00	HORN			1	EA		0	
5025	0123FA2	SENSOR - FLOW			1	EA		0	
058	012A0061-1	TOP KIT, NO. 2 WIN			1	EA			
371	024147-000	BATTERY 48 AH			1	EA		0	
372	024147-000	BATTERY 48 AH			1	EA		0	
0100	024147-000	BATTERY 48 AH			1	EA		0	
0101	024147-000	BATTERY 48 AH			1	EA		0	
5092	024147-000	BATTERY 48 AH			1	EA		0	
5093	024147-000	BATTERY 48 AH			1	EA		0	
8992	024147-000	BATTERY 48 AH			1	EA		0	
									Þ

1. A "Billing Invoice" tab is used for the preparation of invoices to a customer.

2. Select a Release Account number for the preparation of an invoice.

3. All listed spares are:

- Grey it means that a stock unit price and a freight unit price are already registered for a chosen part number.
- Yellow it means that a stock unit price and a freight unit price are not registered yet for a chosen part number.

4. Stick the "No Individ" field to remove the serialized components from the list.

5. A Stock Price, a Stock Average Price or a Catalogue Price can be used for calculations. You can switch between them.

6. All prices are calculated in the default currency. To set the invoice currency, choose one from the list and enter the currency rate in the "Rat" field.

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e	erint Print	elp de la companya de	U							User ID: DUN - Full Co	ntrol
			Billing Invoices Frice Catalog Invoice	e Corre	ctions	-7)			6	×
	Select ase Ac	count: 📩 No Individ:	From: To:		ark-Up: ' Fixed Mark-Up %:		0	Limit:		Currency: © EUR: © USD: © GBP:	
	_		 Stock Price: Stock Average Price: Catalog Price: 		Mark-Up Stock Items %: Mark-Up Non-Stock Items %:		0	0		Rate:	Save
D:	Task:	PN:	Des n:			Batc	hNumber:	Released_Qty:	Unit:	SN:	8 ^{1e}
2100		002A0001-107	TOF 3 SB737-27		1		:	2	EA		8_
2101		002A0001-109	TOP KIT - SB737-27					2	EA		
55		002A0001-94	KIT					1	EA		
2112		002A0003-147	TOP KIT					1	EA		
J69		002A0004-113	TOP KIT					1	EA		
370		002A0004-114	TOP KIT					1	EA		
366		002A0004-61	TOP KIT					2	EA		
1113		002A0006-69	TOP KIT - SB 737-3:					1	EA		
3563		002A0006-73	TOP KIT FOR SB 73					1	EA		
1149		002A0018-3	TOP KIT - SB737-53					1	EA		
5409		00432-383-000	SHEAR PIN		-3			3	EA		
7607		01-0770544-00	HORN					1	EA		0
5025		0123FA2	SENSOR - FLOW					1	EA		0
)58		012A0061-1	TOP KIT, NO. 2 WIN					1	EA		
371		024147-000	BATTERY 48 AH					1	EA		0
372		024147-000	BATTERY 48 AH					1	EA		0
0100		024147-000	BATTERY 48 AH					1	EA		0
0101		024147-000	BATTERY 48 AH					1	EA		0
5092		024147-000	BATTERY 48 AH					1	EA		0
5093		024147-000	BATTERY 48 AH					1	EA		0
3992		024147-000	BATTERY 48 AH					1	EA		0 .

7. There are different ways to set up a Mark-up:

- Fixed Mark up percent for all items
- Mark-up percent for stock Items ٠
- Mark-up percent for non- stock Items. ٠

8. After filling all fields, save the Draft of Invoice by clicking "Save".

9. Enter a name the file and press "Save" button.

10. To open saved files, press "Open".

11. Select a file and press "Open".

Save As 🗙	Open X
Billing_TEST	Billing_TEST
Name: Billing_ Image: Cancel	Select:



Financial Management	ep		Clipboard			User ID: DUN - Full C	Control
·	leased Reports Stock Incoming Billing Inv	pices Price Catalog Invoice Correctio	ns				
Billing_SAVE Release Accoun	-Prices To I © Stock P	In File File File File File File File File	-Up; ixed Mark-Up %: lark-Up Stock Items %: lark-Up Non-Stock Items %:	0	Limit. 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Currency: C EUR: C USD: C GBP: Rate: 100.000	Delete Delete
TaskCard:	PN: Description: 2831A0000-02 Кабинет 473C6756 BATIFLEX AVR 160 S	BatchNumber 000520118 0LO LONDON 000740720	1 EA 10 SQME	er: B	Store_Unit_Price: 0 0	Unit_Price: 0 0	Freight_Unit_Pric 0 0
Found 2 Records	Total Released Gty: 11.000	Total Released Price: 0.000	Mark_UP: C	1.000 Handling:	0.000		Þ

12. You can add any additional costs for a saved item. Highlight a line.

13. Press red "E" button to open editor.

14. In an opened editor a Handling or a Customs Cost and press the "Update" button.

If several items have the same costs, it is possible to do a multiple selection of several items and add the costs at once.

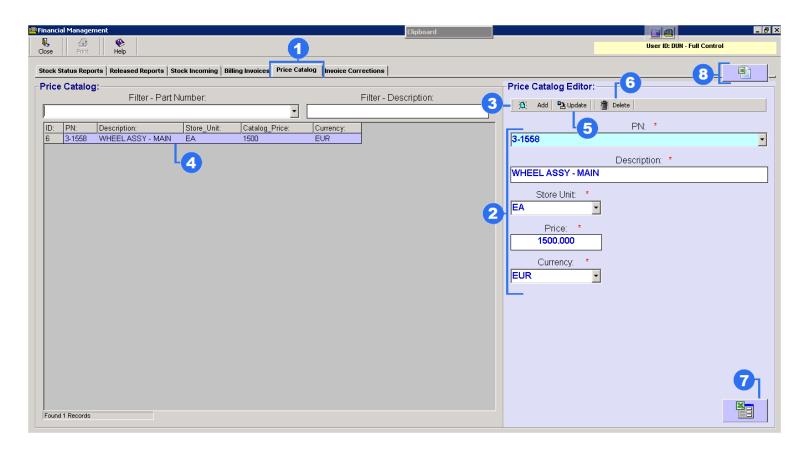
To change or delete additional costs of any items, select them, click on the red "E" button. Make changes and press the "Delete" or "Update" buttons.

15. To remove the obsolete billing invoices press "Delete".

16. Push on the "Excel" button to transfer data to excel, if needed.



5. Price Catalog



1. A "Price Catalogue" tab registers catalogue prices that will be used for customer invoicing. Prices can be registered manually or by downloading the Excel file to the system.

2. To register a new item to a Parts Catalogue use a "Price Catalogue Editor".

Choose a Part Number from a combo box or type a new one. The Description will be filled in automatically if the part number is known to the system or type it in manually. Select a Store Unit from a combo box. Enter a price and choose a currency.

3. Press "Add" button to add a new record.

4. Newly added item will be displayed in a list of part numbers. Highlight it.

5. You can make a change in the editor. To save a change push on the «Update".

6. To remove the record press "Delete".

7. To add an Excel file, press "Excel" button and choose a file from the computer.

8. To transfer price catalog list to excel, press "Excel" button.



6. Invoice Corrections

• 🗇 🛞 se Print Help		1		User ID: DUN - Full Contro	u 4
ck Status Reports Released Reports	Stock Incoming Billing Invoices Price Ca	talog Invoice Corrections			
voice Corrections (Zero Price					
Filter - Account Number: YAK-CONS YAK-OIL YAK-ROT YAK-TOOLS	Filter - Release Accou	nt: Filter - Store: Filter - Mat ALL ALL DME ITSV KRR COMPOSIT COMPOSIT CONS		From:	
): PN:	SN:	Description:	BatchNumber:	Unit: Released Qty:	: Cor
1624 3-1558	1010/2252P	WHEELASSY - MAIN	002861218	EA 1	0
1625 3-1558	5334/5334	WHEELASSY - MAIN	000901218	EA 1	0
1629 3-1558	0120/2326P	WHEELASSY - MAIN	000550119	EA 1	Ő
644 3-1558	5380/5380	WHEEL ASSY - MAIN	000891218	EA 1	õ
2097 3-1558	0798/3747P	WHEEL ASSY - MAIN	000911218	EA 1	õ
2107 3-1558	0116/0737P	WHEEL ASSY - MAIN	002480119	EA 1	ō
2362 3-1558	4163	WHEELASSY - MAIN	000510119	EA 1	0
2406 3-1558	4095	WHEELASSY - MAIN	000540119	EA 1	Ō
2498 3-1558	5334/5334	WHEEL ASSY - MAIN	000901218	EA 1	0
2499 3-1558	1010/2252P	WHEEL ASSY - MAIN	002861218	EA 1	0
2662 3-1558	0523/1883P	WHEEL ASSY - MAIN	001571018	EA 1	0
2 3-1559		NWA	Y4666	EA 1	0
41 3-1559	1065	NVVA	Y4715	EA 1	0
77 3-1559	0524	WHEELASSY - NOSE (BFG)	001110117	EA 1	0
78 3-1559	1786	NWA	046890	EA 1	0
303 3-1559	1786	NWA	046890	EA 1	0
435 3-1559	2191	NWA	046619	EA 1	0
481 3-1559	1189	WHEEL ASSY - NOSE (BFG)	002120317	EA 1	0
397 3-1559	0524	WHEELASSY - NOSE (BFG)	001110117	EA 1	0
3-1559	3327	WHEELASSY - NOSE (BFG)	002170317	EA 1	0
176 3-1559	0548	WHEELASSY - NOSE (BFG)	002190317	EA 1	0
640 3-1559	1065	WHEELASSY - NOSE (BFG)	001050717	EA 1	0
und 11309 Records Total	Released Qty: 97886.400 Total Correc	tion Price: 919015.486			

1. An "Invoice Corrections" tab traces all price changes for released items from month to month. When items are released from a stock, stock prices are fixed on the release date. All changes in prices after the release date are traced and registered in the "Invoice Corrections" tab.

2. Use any suitable filter:

- Stock Account Number Filter
- Release Account Filter
- Store Filter
- Material Type Filter
- Customer Filter

3. Use period filter ("From - To") to get report for a certain period.

4. Press "Excel" button to transfer data to excel.

5. Bottom lines shows total released quantity and total correction price.