Administration Module User guidance



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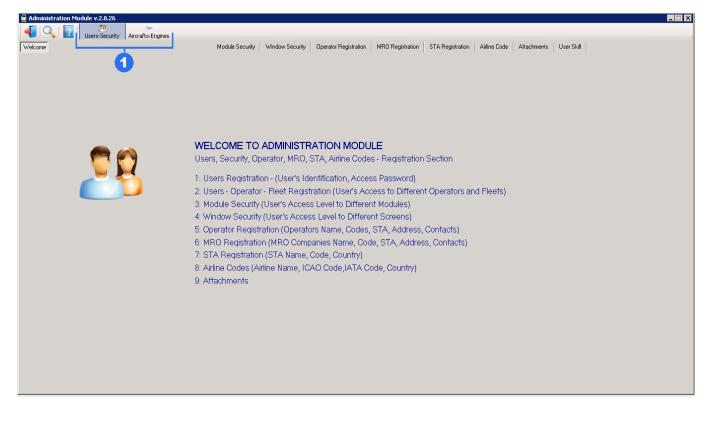
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1. General



- 1. An Administration Module consists of two tabs:
 - a) User- Security
 - b) Aircraft Engines

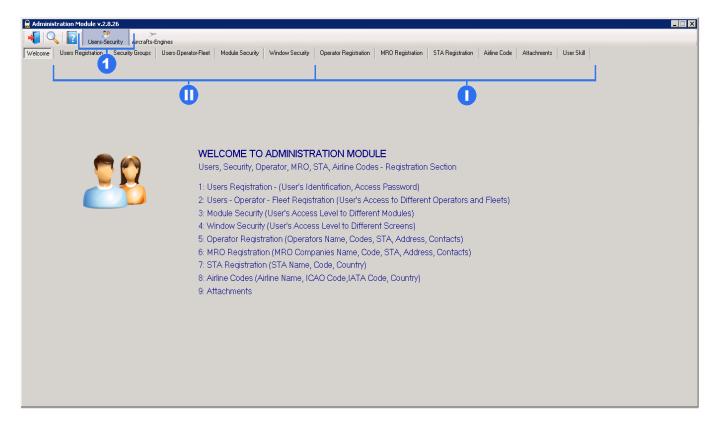
"User – Security" tab is necessary to users, operators, airline codes, stations and MRO stations.

"Aircraft Engines" tab allows you to register all ATA Chapters, manufactures, types of engines, type of Aircrafts and aircraft registrations.

All these data is used in the different modules, for example in PART – M module, Line and Base Maintenance module. Also, the employee's personal data is used to enter the modules.



2. User – Security

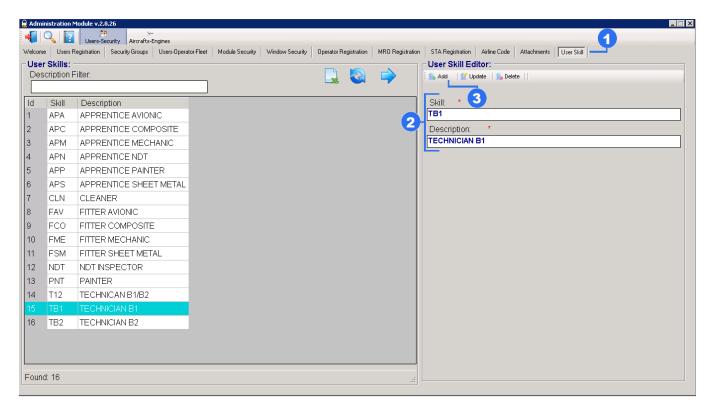


1. On the initial screen press "User - Security" tab.

For greater convenience and efficiency of working with the administration module, it is suggested that you first fill in all the tabs numbered "I", then fill in the tabs numbered "II". Follow the order of filling in the tabs, as described in this manual.



2.1. User Skill

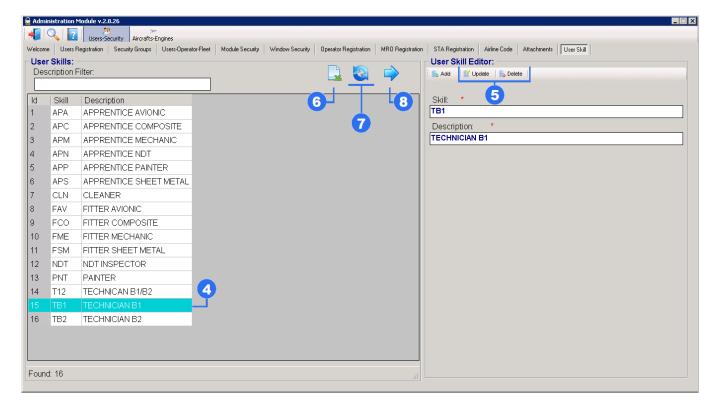


- 1. Select "User Skill" tab to begin to create a skill.
- 2. Use "User Skill Editor". In the "Skill" field enter skill code, for example B1.1 or B2 or Str or NDT etc.

In the "Description" field, give a full explanation of the skill.

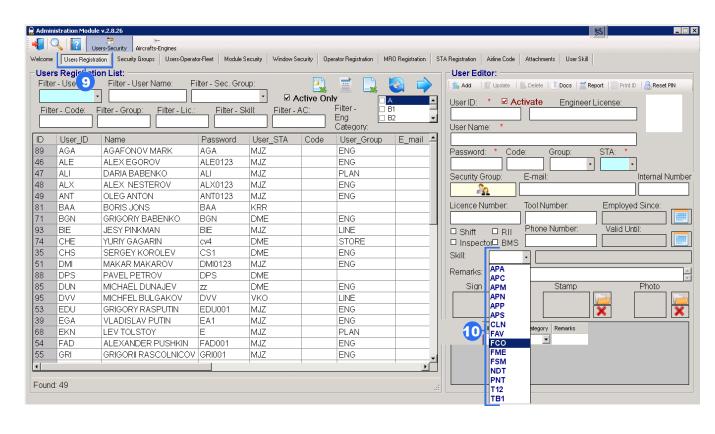
3. To add to the "User Skills" list, click on the add button.





- 4. In any item from the list, you can change the data or delete the item. To do this, select any item.
- 5. Make any changes in fields of the editor and press "Update" button. To remove the item, click on the "Delete".
- 6. To transfer "User Skills List" to excel, push on the "Excel".
- 7. This icon allows you to clear all fields in the editor.
- 8. The arrow icon closes or opens the editor.

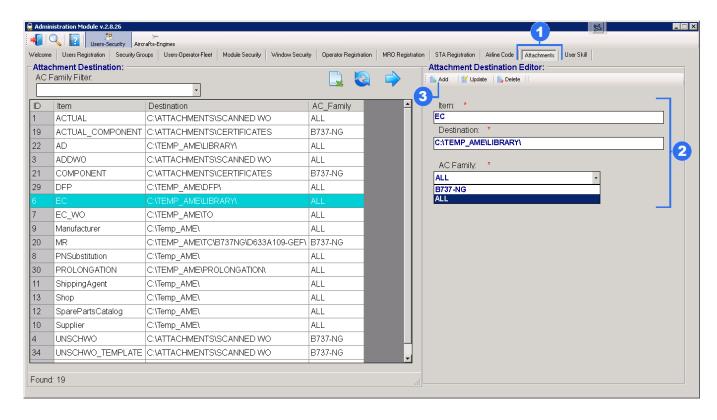




- 9. User skill data is used in the "User Registration tab" when registering user data.
- 10. In the User Editor use Skill combo box to select necessary skill.



2.2. Attachments



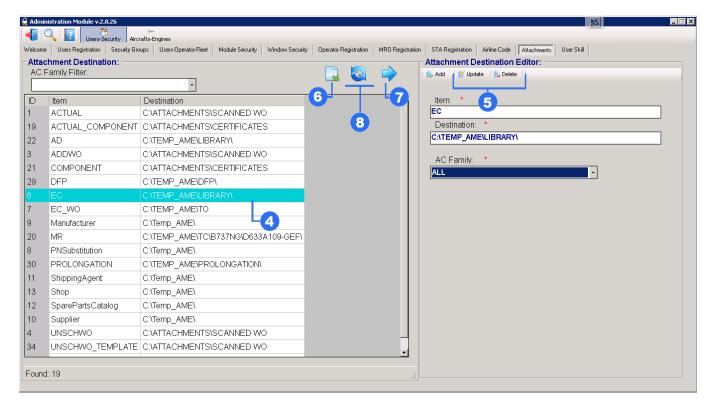
- 1. Select "Attachments" tab to begin to create attachment destinations.
- 2. Use "Attachment Destination Editor". In the "Item" field enter name of attachment.

In the "Destination" field, enter the address of the folder on your server where your attached documents will go.

Select aircraft family in the "AC Family" field.

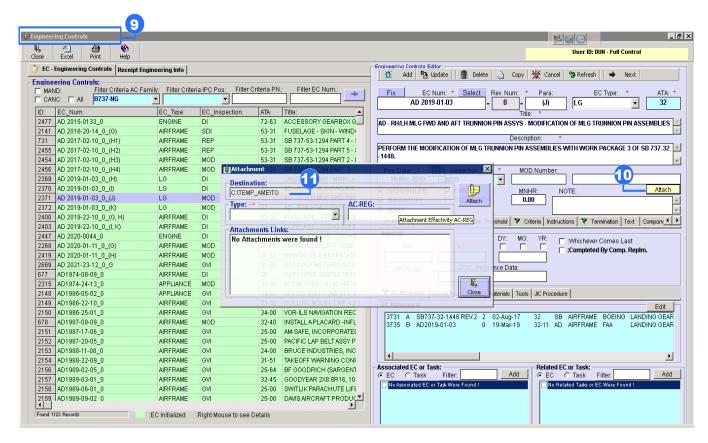
3. To add to the "Attachment Destination" list, click on the add button.





- 4. In any item from the list, you can change the data or delete the item. To do this, select any item.
- 5. Make any changes in fields of the editor and press "Update" button. To remove the item, click on the "Delete".
- 6. To transfer "Attachment Destination List" to excel, push on the "Excel".
- 7. The arrow icon closes or opens the editor.
- 8. This icon allows you to clear all fields in the editor.





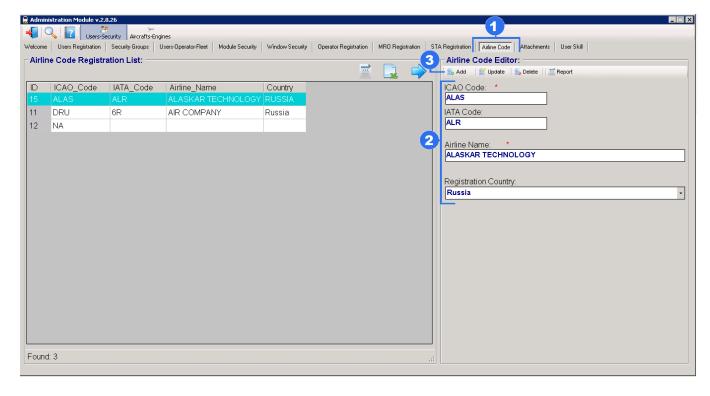
9. Attachment Destinations data is used in different modules such as PART-M, Line Maintenance Module, Base Maintenance module ant etc.

This example is shown in the PART M module in the Engineering control submodule in the "EC" tab.

- 10. Press "Attach" button in the Engineering Control Editor.
- 11. In the editor that opens, you can see the corresponding address in the field. Each time you attach a particular document, it automatically goes to the folder at the given address on your server.



2.3. Airline Code



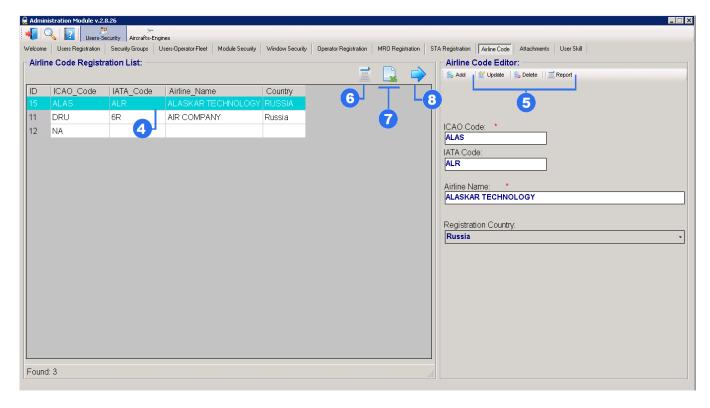
- 1. Select "Airline Code" tab to begin to create a airline.
- 2. Use "Airline Code Editor". In the "ICAO" field enter Airline code accordance to ICAO. In the "IATA Code" enter IATA code of the airline.

In the "Airline Name" field, give a full explanation of the airline.

Also, enter registration country if needed ("Registration Country" field)

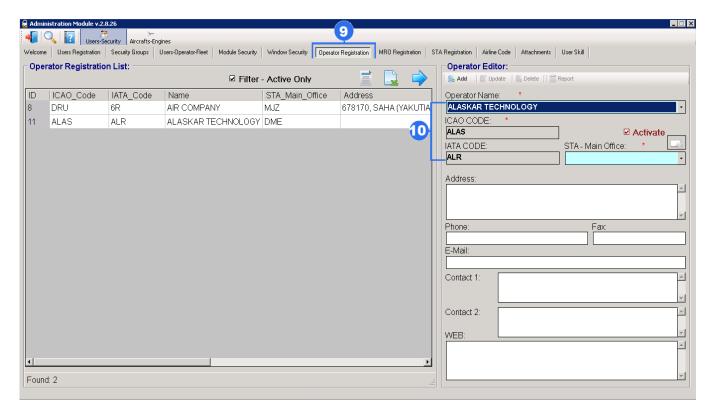
3. To add to the "Airline Code Registration" list, click on the add button.





- 4. In any item from the list, you can change the data or delete the item. To do this, select any item.
- 5. Make any changes in fields of the editor and press "Update" button. To remove the item, click on the "Delete". Also, "Report" button allows to create PDF report.
- 6. To transfer "Airline Code Registration List" to excel, push on the "Excel".
- 7. This icon allows you to clear all fields in the editor.
- 8. The arrow icon closes or opens the editor.

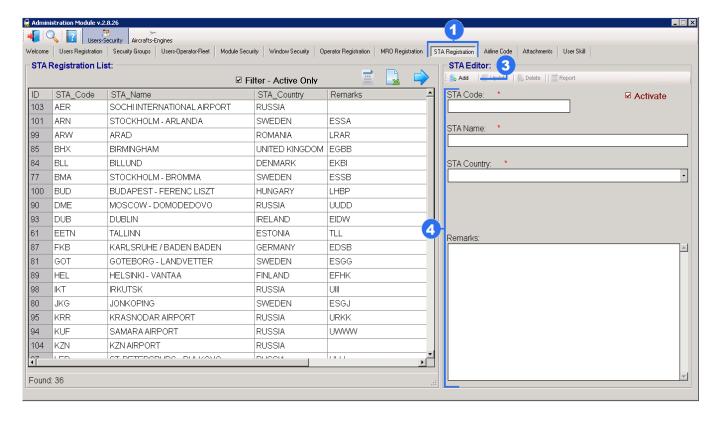




- 9. Airline Code data is used in the "Operator Registration tab" when registering operator data.
- 10. In the Operator Editor use Operator Name combo box to select necessary name of operator, after it ICAO CODE and IATA CODE will automatically appeared.



2.4. STA Registration



- 1. Select "STA Registration" tab to begin to create stations.
- 2. Use "STA Editor". In the "STA Code" field enter Airline station code.

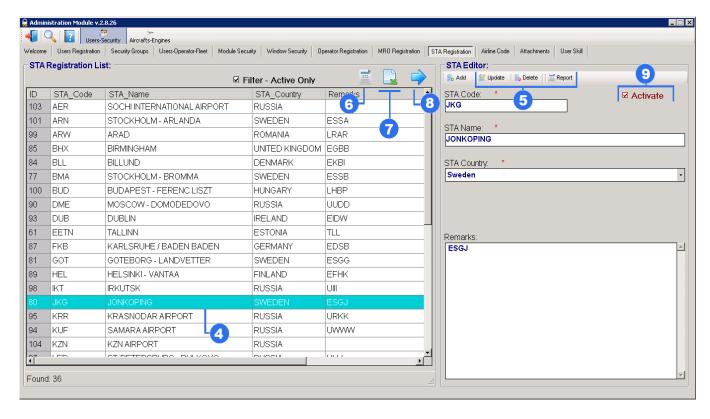
In the "STA Name" field, give a full explanation of the station.

Also, enter registration country ("STA Country" field).

Use the "Remarks" field as you see fit.

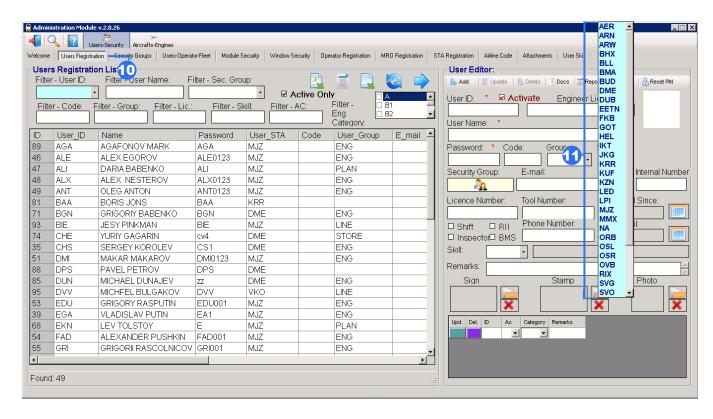
3. To add to the "STA Registration" list, click on the add button.





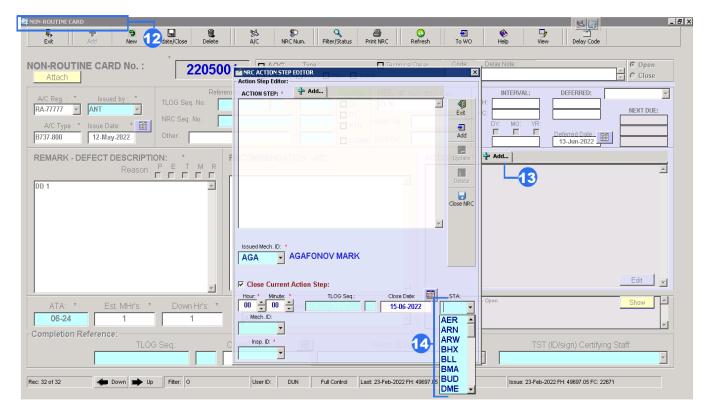
- 4. In any item from the list, you can change the data or delete the item. To do this, select any item.
- 5. Make any changes in fields of the editor and press "Update" button. To remove the item, click on the "Delete". Also, "Report" button allows to create PDF report.
- 6. To transfer "STA Registration List" to excel, push on the "Excel".
- 7. This icon allows you to clear all fields in the editor.
- 8. The arrow icon closes or opens the editor.
- 9. Check box "Activate" to see this station in other modules. Without the check box, station will be not activated.





- 10. Stations are used in the "User Registration tab" when registering user data.
- 11. In the User Editor use Sta combo box to select necessary station.





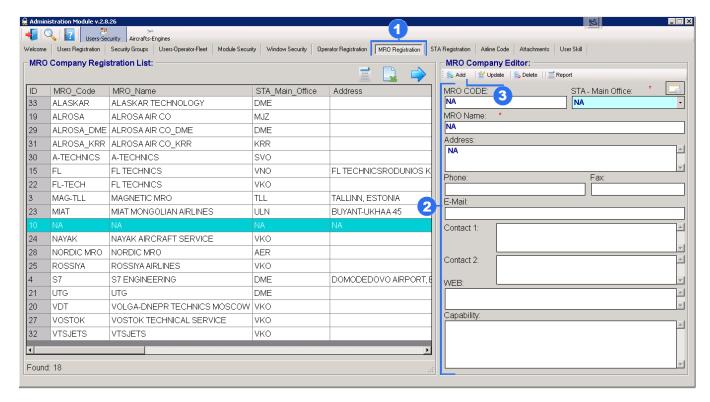
12. Also, stations are used in different modules such as PART-M, Line Maintenance Module, Base Maintenance module ant etc.

This example is shown in the PART M module in the NRC submodule.

- 13. Press "Edit" button in the "Action" field.
- 14. In the editor that opens, you can see "STA" field with combo box.



2.5. MRO Registration



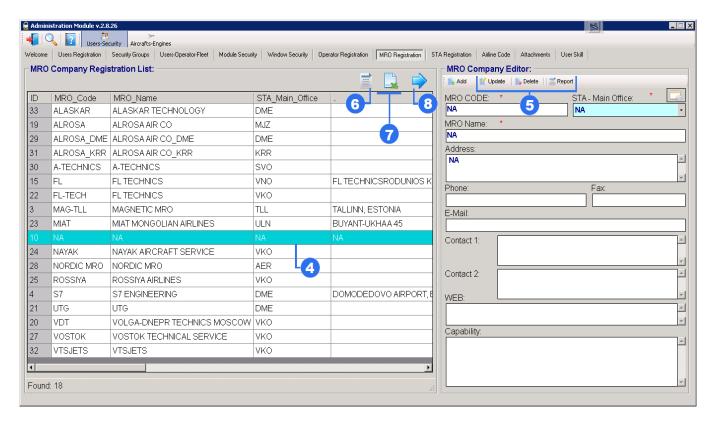
- 1. Select "MRO Registration" tab to begin to create technical companies.
- 2. Use "MRO Company Editor". In the "MRO Code" field enter technical organization code.

In the "MRO Name" field, give a full explanation of the MRO organization.

The rest of the information is optional.

3. To add to the "MRO Company Registration" list, click on the add button.

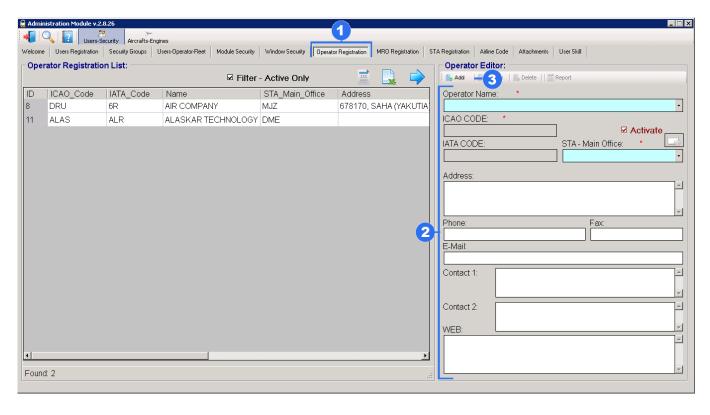




- 4. In any item from the list, you can change the data or delete the item. To do this, select any item.
- 5. Make any changes in fields of the editor and press "Update" button. To remove the item, click on the "Delete". Also, "Report" button allows to create PDF report.
- 6. To transfer "MRO Company Registration List" to excel, push on the "Excel".
- 7. This icon allows you to clear all fields in the editor.
- 8. The arrow icon closes or opens the editor.



2.6. Operator Registration



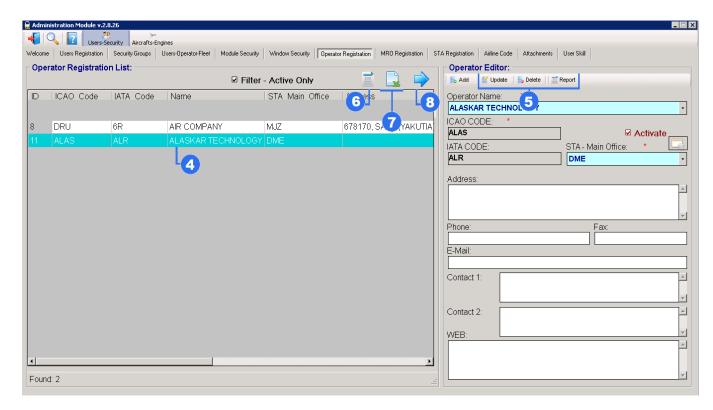
- 1. Select "Operator Registration" tab to begin to create operators.
- 2. Use "MRO Company Editor". Select name of operator from combo box. ICAO CODE and IATA CODE will automatically appear.

Select necessary station from combo box in "STA – Main Office" field and check box "Activate".

The rest of the information is optional.

3. To add to the "Operator Registration" list, click on the add button.

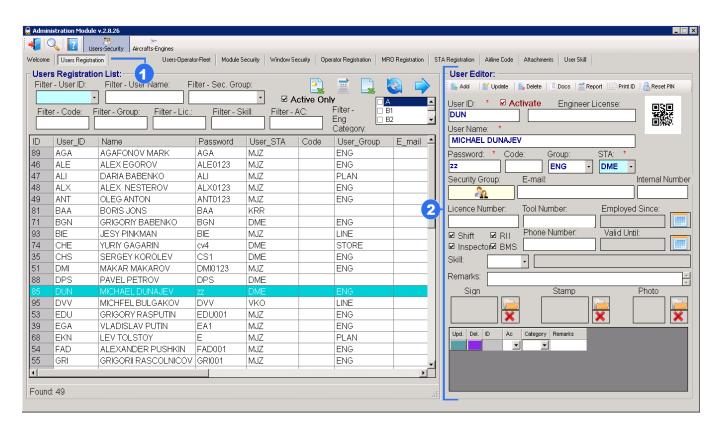




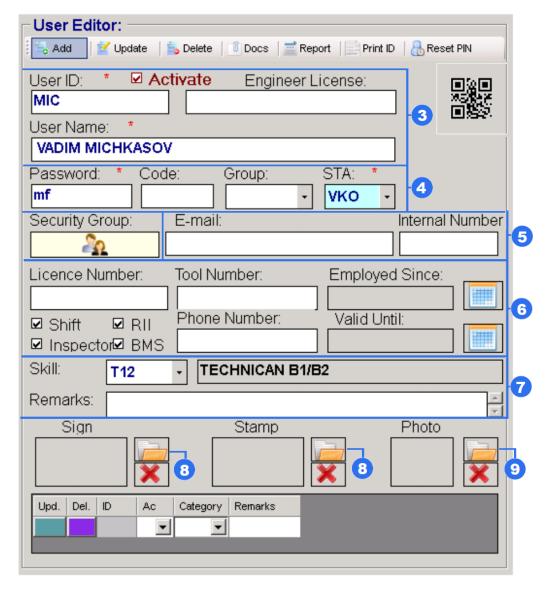
- 4. In any item from the list, you can change the data or delete the item. To do this, select any item.
- 5. Make any changes in fields of the editor and press "Update" button. To remove the item, click on the "Delete". Also, "Report" button allows to create PDF report.
- 6. To transfer "Operator Registration List" to excel, push on the "Excel".
- 7. This icon allows you to clear all fields in the editor.
- 8. The arrow icon closes or opens the editor.



2.7. User Registration



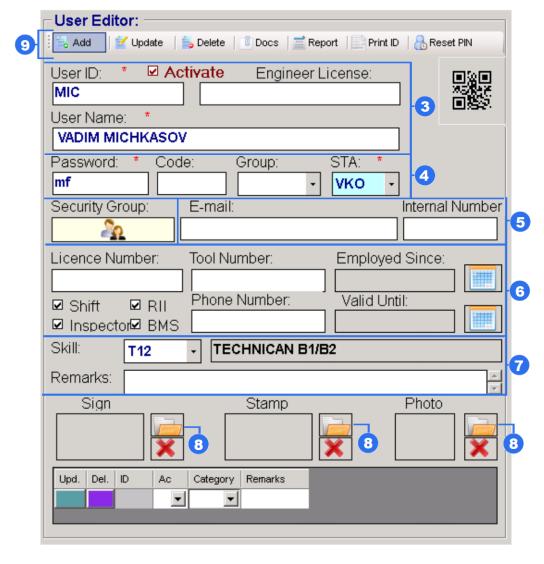
- 1. Push on the "User Registration" tab.
- 2. Use "User Editor" to create a new user of Alaskar software.



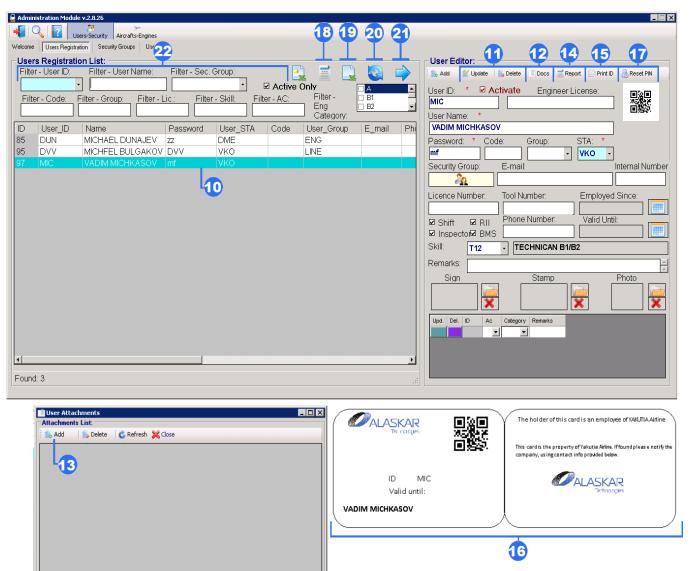
- 3. Enter the user code in the User ID field. Check the box Activate. Enter name of user in the "User Name" field. "Engineer License" field is option.
- 4. Create and enter a password in the "Password" field. Use combo boxes to select a group and necessary station.

NOTE: Data from the USER ID field and from the Password field are used to enter the ALASCAR software.

5. Enter e-mail and internal number of user (The fields are optional, everything depends on your internal procedures and business processes)



- 6. Enter the user's license number in the License Number field. the In "Employed Number" select the beginning of the license validity, and in the "Valid Until" field, the license expiration date. You can also user's the enter phone number and check the appropriate boxes to indicate their privileges. These actions are also optional.
- 7. Specify his skill using the combo box. Use the "Remark" field as additional information.
- 8. Also, this editor allows you to attach a signature, stamp and photo. Push on the "Folder" and find necessary picture in your computer. A signature and a stamp can be useful in the design of work packages, and a photograph is found when printing ID.
- 9. Press "Add" button.



- 10. In any item from the list, you can change the data or delete the item. To do this, select any item.
- 11. Make any changes in fields of the editor and press "Update" button. To remove the item, click on the "Delete".
- 12. Use "Docs" button to attach any documents.
- 13. In "User Attachments" editor press Add, found corresponding document in your computer, and attach a file.
- 14. Press "Report" to get the user report in PDF format.
- 15. Also, you can print your ID.
- 16. The ID can contain your organization's logo, an employee's QR code, as well as your personal photo.
- 17. If it is necessary, reset user PIN.

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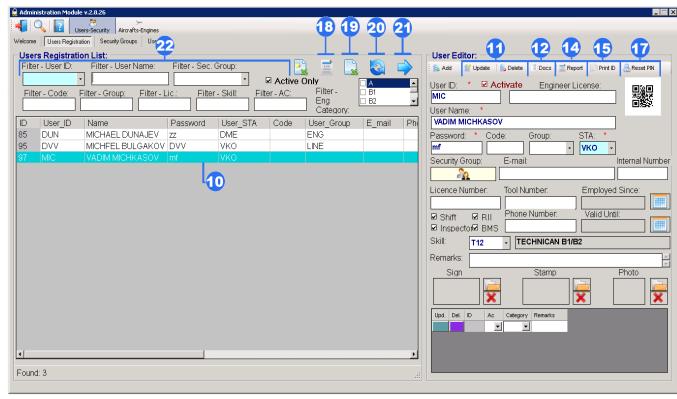
Confidential Information:

No Records Were Found!

This document contains the confidential and proprietary information of ALASKAR Technologies. Disclosure is restricted.

No Records Were Found!





Attachments

Attachments List:

Add So Delete Refresh Close

The notider of this card is an employee of YAKUTIA Airline

The notider of this card is an employee of YAKUTIA Airline

The notider of this card is an employee of YAKUTIA Airline

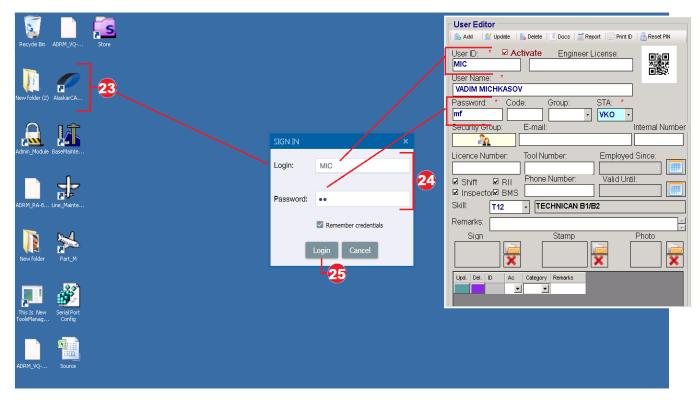
This card is the property of Yakutia Airline. If found please enotify the company, using contact info provided below.

Valid until:

VADIM MICHKASOV

- 18. To transfer "User Registration List" to pdf file, push on the "File" button.
- 19. To transfer "User Registration List" to excel, push on the "Excel".
- 20. This icon allows you to clear all fields in the editor.
- 21. The arrow icon closes or opens the editor.
- 22. Use different filters to find necessary user quickly.





- 23. On the desktop of your server, find the launcher "Alaskar CAM" and double-click.
- 24. In the window that opens, in the "Login" field, enter the User ID, and enter your password in the "Password" field.

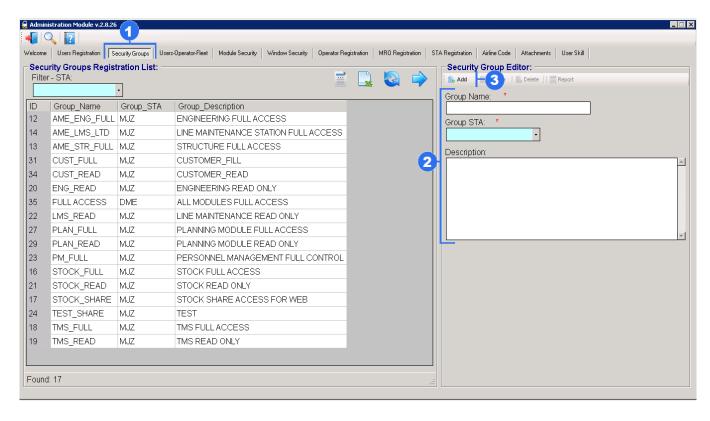




Now, all modules are blocked since they have not yet registered permissions. Follow the next step to grant permission to a module.



2.8. Security Groups

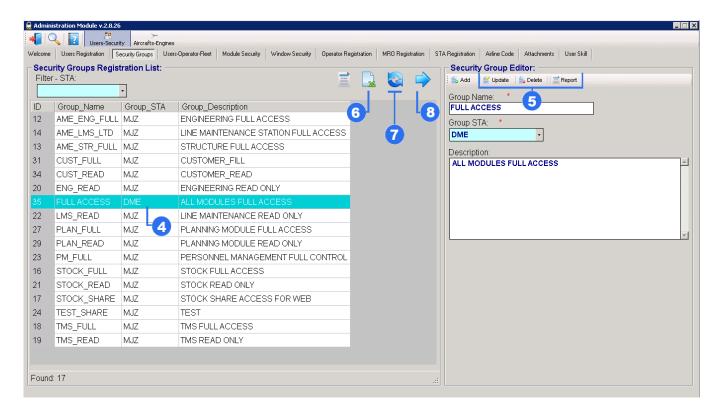


- 1. Select "Security Groups" tab to begin to create security groups.
- 2. Use "Security Group Editor". In the "Group Name" field enter short name of the group. Select from combo box group station.

In the "Description" field, give a full explanation of the group.

3. To add to the Security Groups Registration" list, click on the add button.

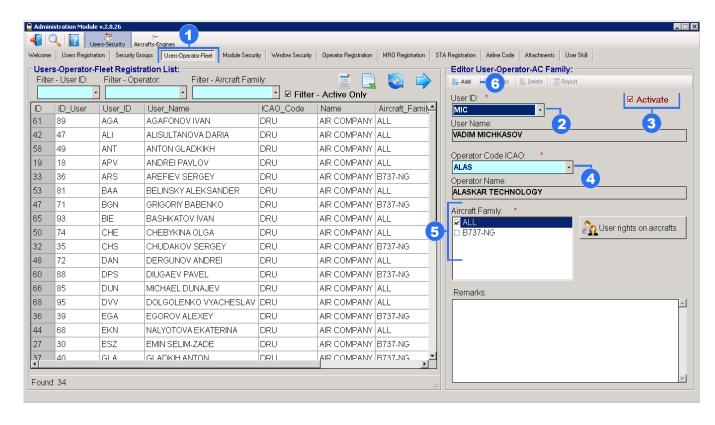




- 4. In any item from the list, you can change the data or delete the item. To do this, select any item.
- 5. Make any changes in fields of the editor and press "Update" button. To remove the item, click on the "Delete". Also, "Report" button allows to create PDF report.
- 6. To transfer "Security Groups Registration List" to excel, push on the "Excel".
- 7. This icon allows you to clear all fields in the editor.
- 8. The arrow icon closes or opens the editor.



2.8. User - Operator - Fleet



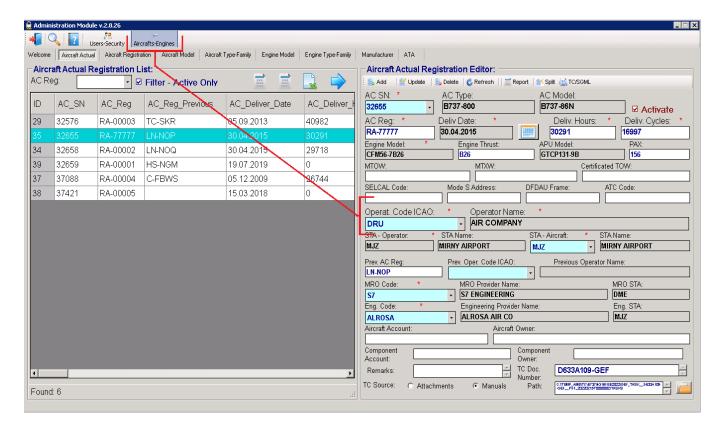
- 1. Select "User Operator Fleet" tab to begin to issue user permissions of aircraft types.
- Use "User Operator -AC Family" editor.
 Select from the whole list necessary User ID.
- 3. Be sure to check the box "Activate".
- 4. Select Operator Code ICAO.
- 5. The list of aircraft families will appear automatically. It remains only to put the appropriate checkboxes.

WARNING: For the list of aircraft families to appear after selecting the ICAO operator code, it is necessary to configure aircrafts and engines in the AIRCRAFT-ENGINES tab.

See picture below

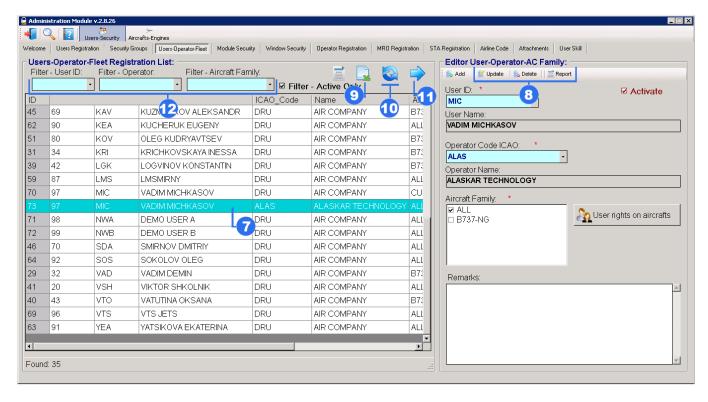
6. Press "Add" button.





The 3-d section of this manual describes in more detail the aircraft and engine tuning procedure.

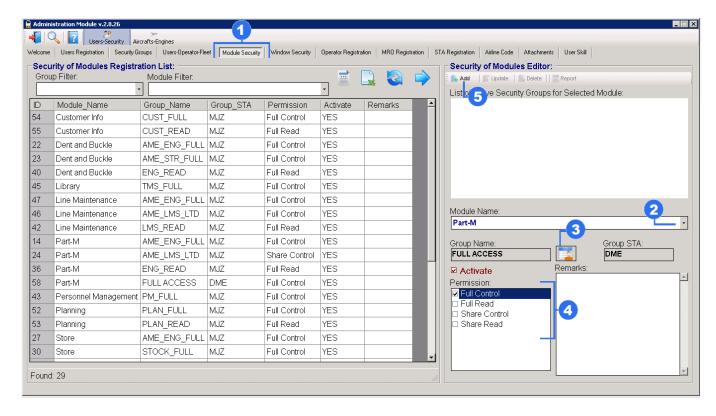




- 7. In any item from the list, you can change the data or delete the item. To do this, select any item.
- 8. Make any changes in fields of the editor and press "Update" button. To remove the item, click on the "Delete". Press "Report" to get the user report in PDF format.
- 9. To transfer whole list to excel, push on the "Excel".
- 10. This icon allows you to clear all fields in the editor.
- 11. The arrow icon closes or opens the editor.
- 12. Use different filters to find necessary item.



2.9. Module – Security

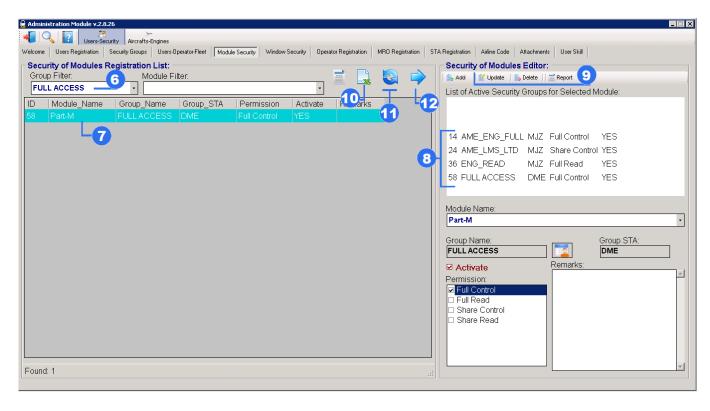


- 1. Select "Module Security" tab. On this tab, you can grant permissions to a specific group to use the module.
- 2. Select necessary Module Name from combo box. (In our example, this will be the PART M module.)
- 3. Use this button to select necessary group (In our example, this will be FULL ACCESS)
- 4. There are 4 permissions:
 - Full control
- Full read
- Share Control
- Share Read

You need to select one of the permissions, in this example it will be FULL CONTROL. This means that the user will be able to make any changes in this module.

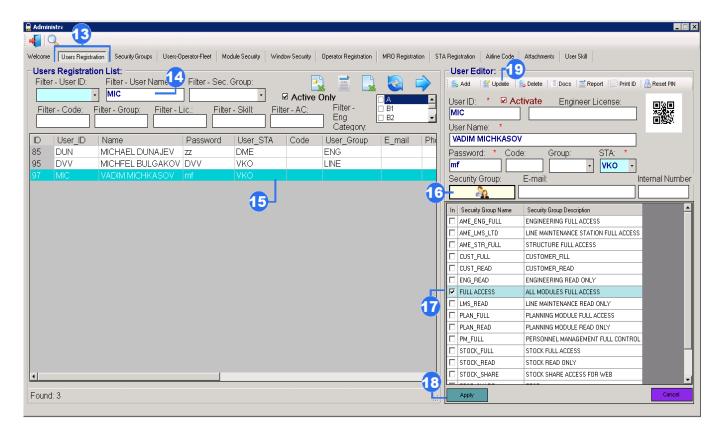
5. Press "Add" button.





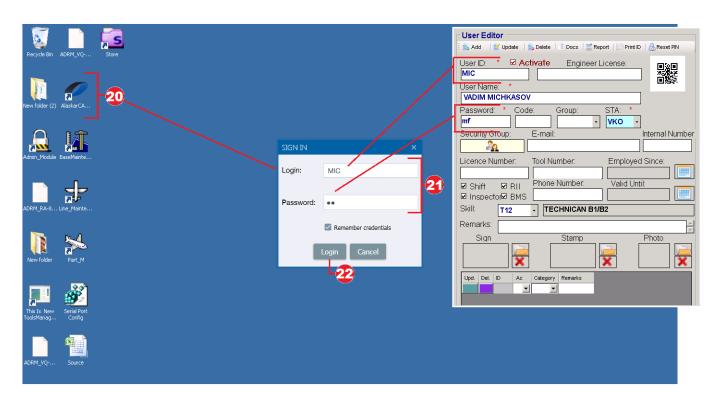
- 6. Use filters such as "Group Filter" and "Module Filter" to find Security of Module.
- 7. In any item from the list, you can change the data or delete the item. To do this, select any item.
- 8. You can see List of Activity Security Groups for Selected Module.
- 9. Make any changes in fields of the editor and press "Update" button. To remove the item, click on the "Delete".
- 10. To transfer "Security of Modules Registration List" to excel, push on the "Excel".
- 11. This icon allows you to clear all fields in the editor.
- 12. The arrow icon closes or opens the editor.





- 13. Now back to the "User Registration" tab.
- 14. Use "User Name" filter and find corresponding user.
- 15. Select and highlight the item.
- 16. Press "Security Group" button in the "User Editor".
- 17. Check box "FULL ACCESS".
- 18. Click on the "Apply" button.
- 19. Push on the "Update".





- 20. On the desktop of your server, find the launcher "Alaskar CAM" and double-click.
- 21. In the window that opens, in the "Login" field, enter the User ID, and enter your password in the "Password" field.
- 22. Press "Login".

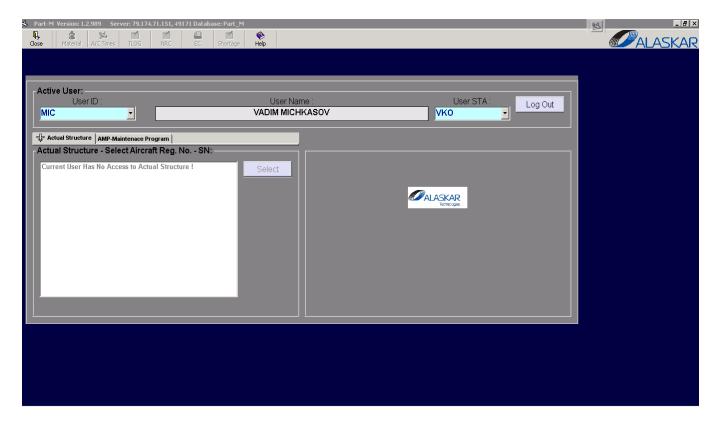




23. Now the PART M module is available to you.

Click on the module and it opens.

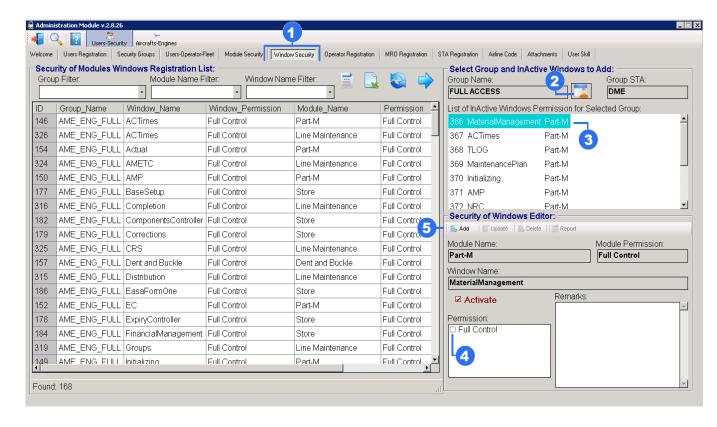




Now, all Sub-modules of PART - M are blocked since they have not yet registered permissions. Follow the next step to grant permission to a sub - module.

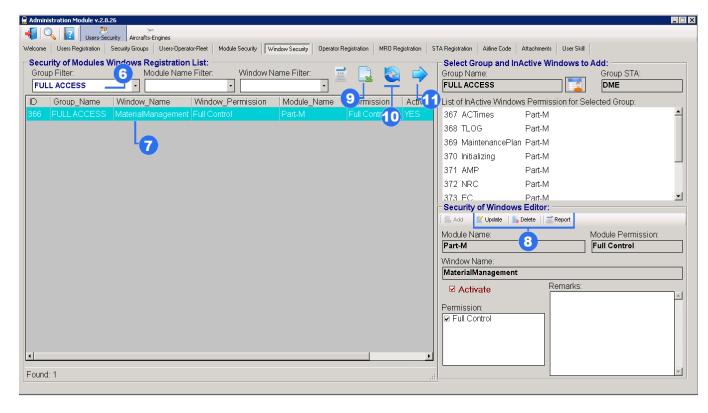


2.10. Window - Security



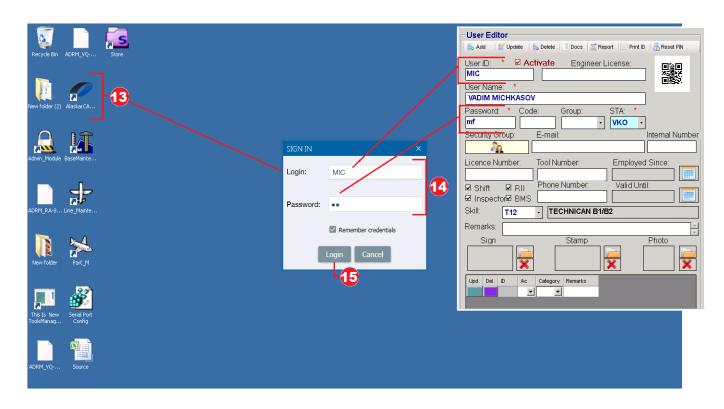
- 1. Select "Window Security" tab. On this tab, you can grant permissions to a sub-module.
- 2. Select necessary Group Name from combo box. (In our example, this will be the FULL ACCESS group). After it you can see list of Inactive Windows Permission for FULL ACCESS group.
- 3. Select the required submodule and double click on it. (In our example, this will be Material Management)
- 4. Check box "FULL CONTROL".
- 5. Press "Add" button.





- 6. Use filters such as "Group Filter" and "Module Filter" to find Security of Module Window Registration.
- 7. In any item from the list, you can change the data or delete the item. To do this, select any item.
- 9. Make any changes in fields of the editor and press "Update" button. To remove the item, click on the "Delete".
- 10. To transfer "Security of Module Windows Registration List" to excel, push on the "Excel".
- 11. This icon allows you to clear all fields in the editor.
- 12. The arrow icon closes or opens the editor.





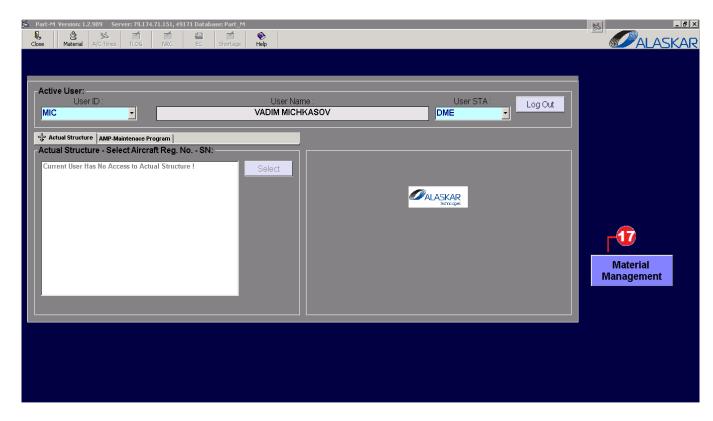
- 13. On the desktop of your server, find the launcher "Alaskar CAM" and double-click.
- 14. In the window that opens, in the "Login" field, enter the User ID, and enter your password in the "Password" field.
- 15. Press "Login".





16. Press on the "Part - M".

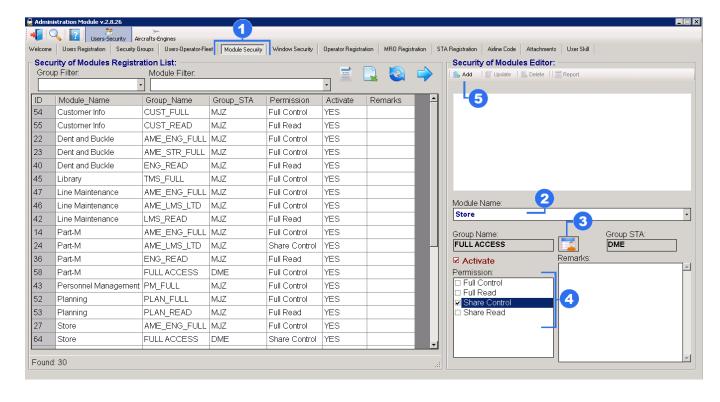




17. Now after opening the PART M module, you have access to the "Material Management" submodule. Since you have "FULL CONIROL" permission, you can make any changes in this submodule.



2.11. Module Share Control example

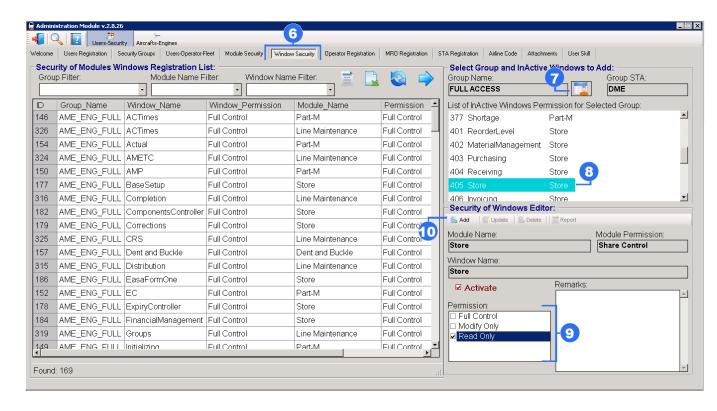


- 1. Select "Module Security" tab. On this tab, you can grant permissions to a specific group to use the module.
- 2. Select necessary Module Name from combo box. (In our example, this will be the "Store" module.)
- 3. Use this button to select necessary group (In our example, this will be FULL ACCESS)
- 4. There are 4 permissions:
 - Full control
- Full read
- Share Control
- Share Read

You need to select one of the permissions, in this example it will be "Share Control". This means that the user will be able to make partially changes in this module.

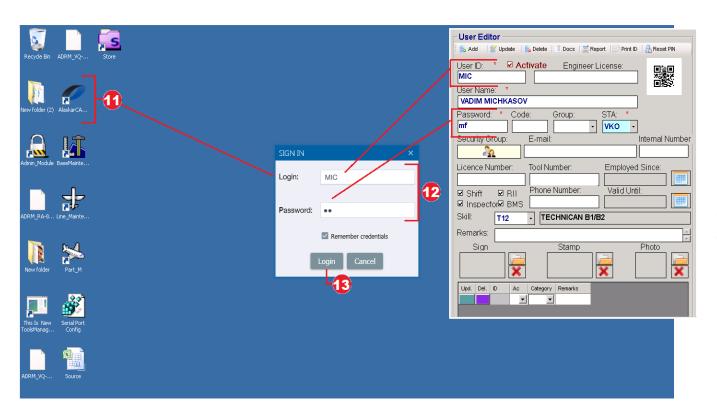
5. Press "Add" button.





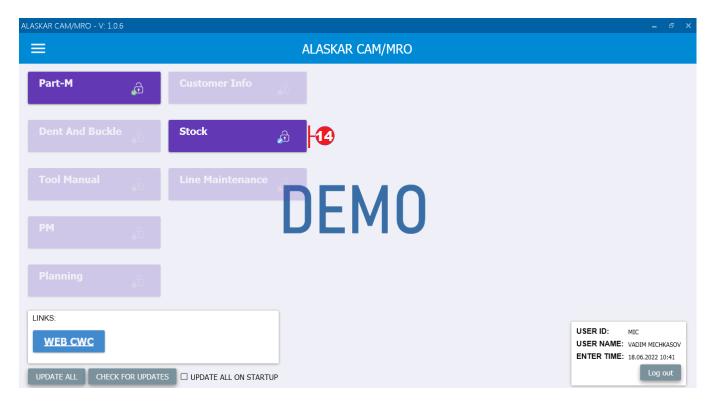
- 6. Select "Window Security" tab. On this tab, you can grant permissions to a sub-module.
- 7. Select necessary Group Name from combo box. (In our example, this will be the FULL ACCESS group). After it you can see list of Inactive Windows Permission for FULL ACCESS group.
- 8. Select the required submodule and double click on it. (In our example, this will be Store)
- 9. Check box "Read Only".
- 10. Press "Add" button.





- 11. On the desktop of your server, find the launcher "Alaskar CAM" and double-click.
- 12. In the window that opens, in the "Login" field, enter the User ID, and enter your password in the "Password" field.
- 13. Press "Login".

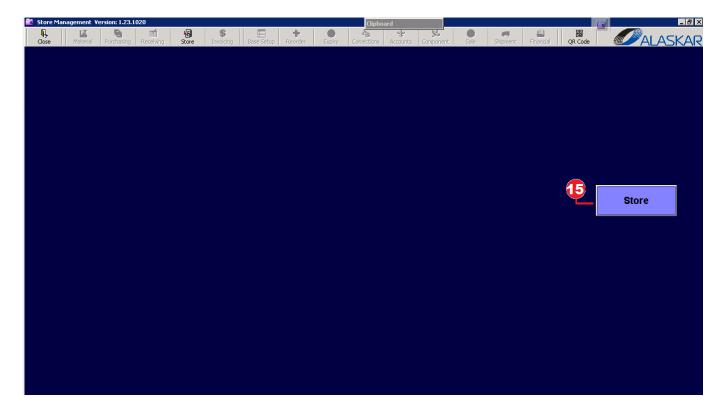




14. Now you have access to the Stock module.

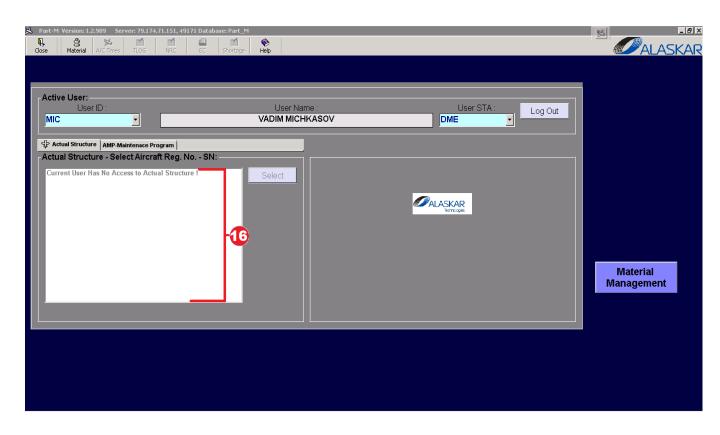
Click on it.





15. Now after opening the Stock module, you have access to the "Store" submodule. Since you have "Read Only" permission, you can monitor data in this submodule.





16. Open Part -M module.

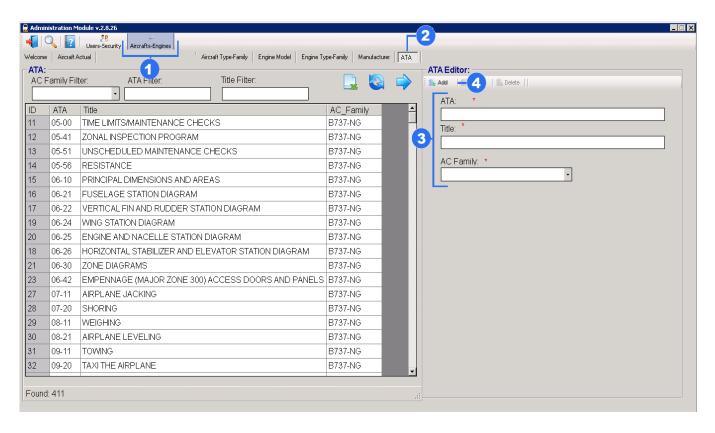
Now current user has no access to actual structure. It is necessary to register all ATA Chapters, manufactures, types of engines, type of Aircrafts and aircraft registrations.

This procedure is described in section 3



3. Aircraft – Engines.

3.1. ATA



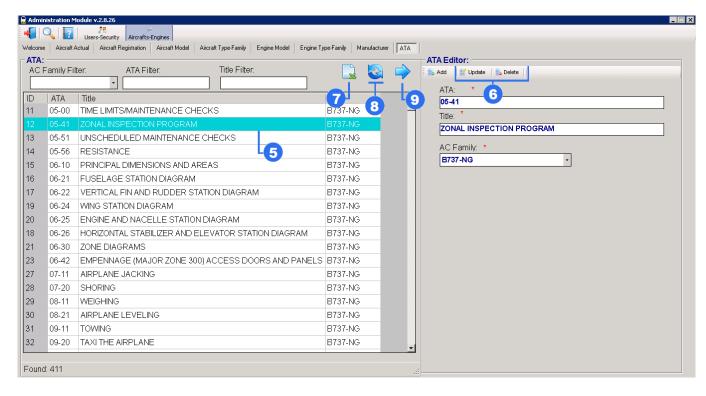
- 1. Press on the "Aircraft Engines" tab.
- 2. Select "ATA" tab to begin to create ATA chapters.
- 3. Use "ATA Editor". In the "ATA" field enter ATA chapter № and subject №.

In the "Title" field, give a full explanation of the ATA №.

Select "AC Family" from combo box.

4. To add to the "Airline Code Registration" list, click on the add button.

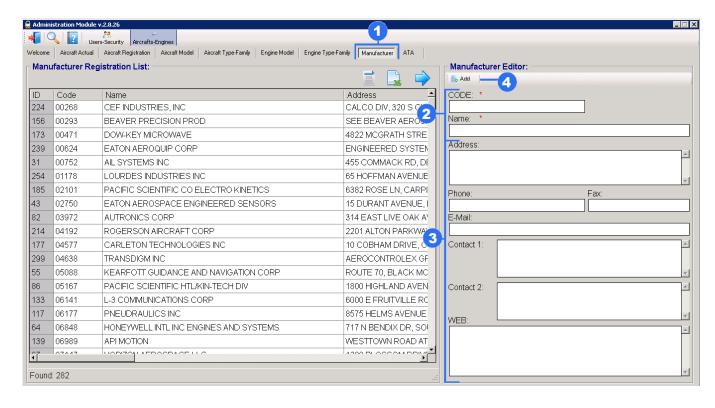




- 5. In any item from the list, you can change the data or delete the item. To do this, select any item.
- 6. Make any changes in fields of the editor and press "Update" button. To remove the item, click on the "Delete".
- 7. To transfer "ATA List" to excel, push on the "Excel".
- 8. This icon allows you to clear all fields in the editor.
- 9. The arrow icon closes or opens the editor.



3.2. Manufacture

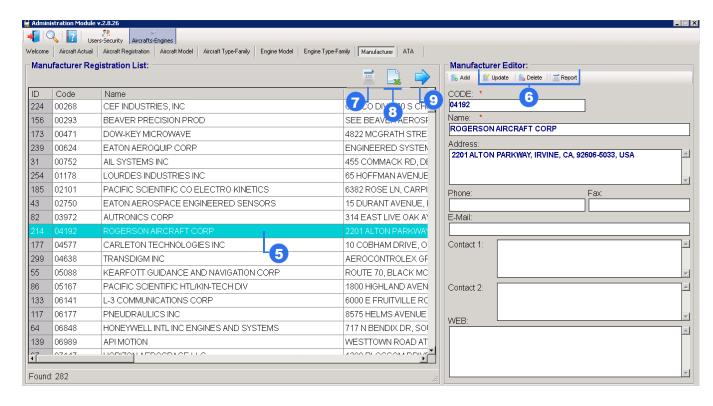


- 1. Select "Manufacture" tab to begin to create manufactures.
- 2. Use "Manufacture Editor". In the "CODE" field enter manufacture code.

In the "Name" field, give a full explanation of the manufacture code.

- 3. Fill in the rest of the fields as you wish.
- 4. Press "Add" button.

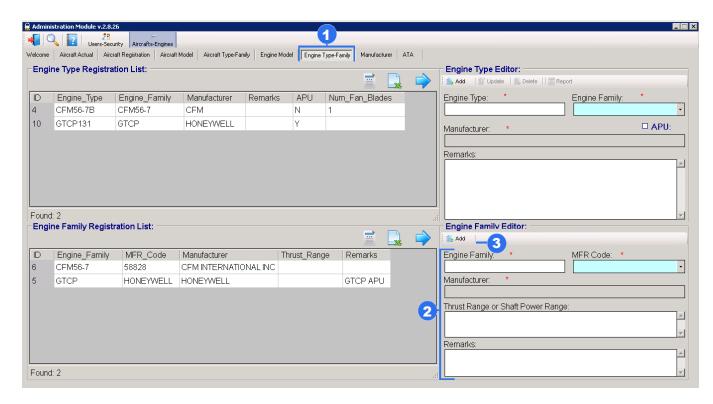




- 5. In any item from the list, you can change the data or delete the item. To do this, select any item.
- 6. Make any changes in fields of the editor and press "Update" button. To remove the item, click on the "Delete". Also, "Report" button allows to create PDF report.
- 7. To transfer "Manufacture List" to excel, push on the "Excel".
- 8. This icon allows you to clear all fields in the editor.
- 9. The arrow icon closes or opens the editor.



3.3. Engine Type – Family

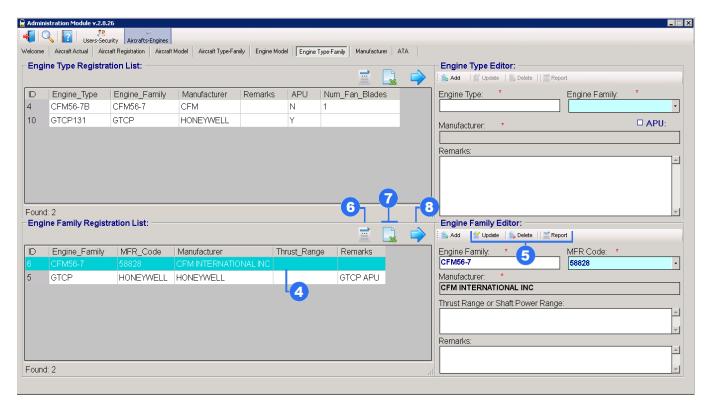


- 1. Select "Engine Type Family" tab to begin to create engine type and family.
- 2. Use "Engine Family Editor". In the "Engine Family" field enter engine family.

Select from combo box MFR Code. Fill in the rest of the "Thrust Range or Shaft Power Range" and "Remarks" fields as you wish.

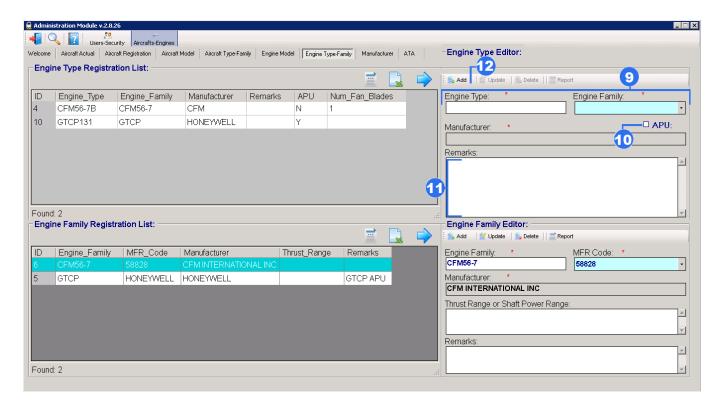
3. Press "Add" button.





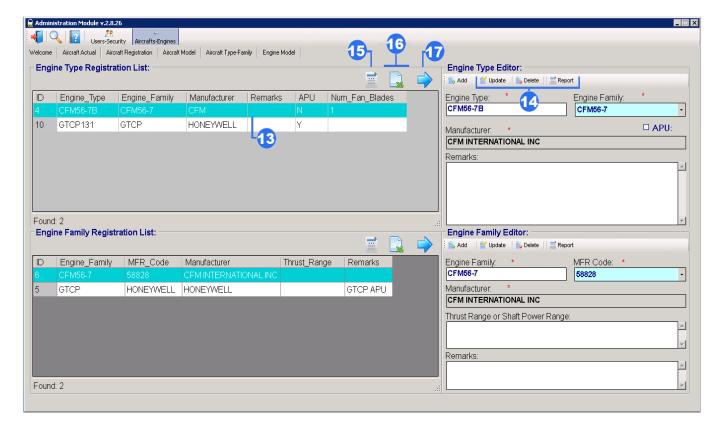
- 4. In any item from the list, you can change the data or delete the item. To do this, select any item.
- 5. Make any changes in fields of the editor and press "Update" button. To remove the item, click on the "Delete". Also, "Report" button allows to create PDF report.
- 6. To transfer "Engine Family List" to excel, push on the "Excel".
- 7. This icon allows you to clear all fields in the editor.
- 8. The arrow icon closes or opens the editor.





- 9. Use "Engine Type Editor". In the "Engine Type" field enter engine type. Select from combo box Engine Family.
- 10. If your engine is an APU, check this box.
- 11. Fill in the rest of the "Remarks" field as you wish.
- 12. Press "Add" button.

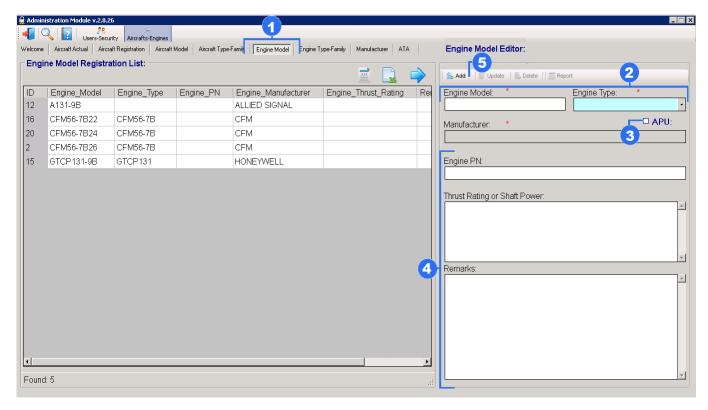




- 13. In any item from the list, you can change the data or delete the item. To do this, select any item.
- 14. Make any changes in fields of the editor and press "Update" button. To remove the item, click on the "Delete". Also, "Report" button allows to create PDF report.
- 15. To transfer "Engine Type List" to excel, push on the "Excel".
- 16. This icon allows you to clear all fields in the editor.
- 17. The arrow icon closes or opens the editor

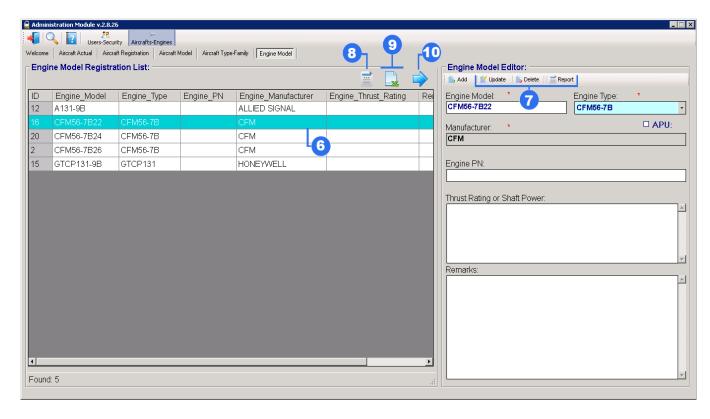


3.4. Engine Module



- 1. Select "Engine Model" tab to begin to create engine module.
- 2. Use "Engine Module Editor". In the "Engine Module" field enter engine family. Select engine type from combo box.
- 3. If your engine is an APU, check this box.
- 4. Fill in the rest of the "Engine PN", "Thrust Rating or Shaft Power" and "Remarks" fields as you wish.
- 5. Press "Add" button.

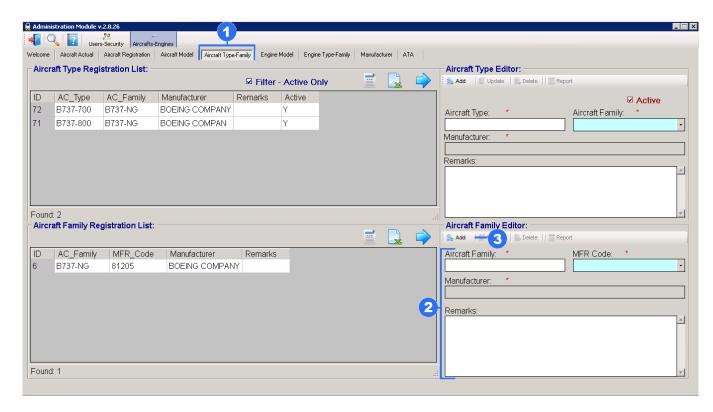




- 6. In any item from the list, you can change the data or delete the item. To do this, select any item.
- 7. Make any changes in fields of the editor and press "Update" button. To remove the item, click on the "Delete". Also, "Report" button allows to create PDF report.
- 8. To transfer "Engine Model List" to excel, push on the "Excel".
- 9. This icon allows you to clear all fields in the editor.
- 10. The arrow icon closes or opens the editor.



3.5. Aircraft Type – Family

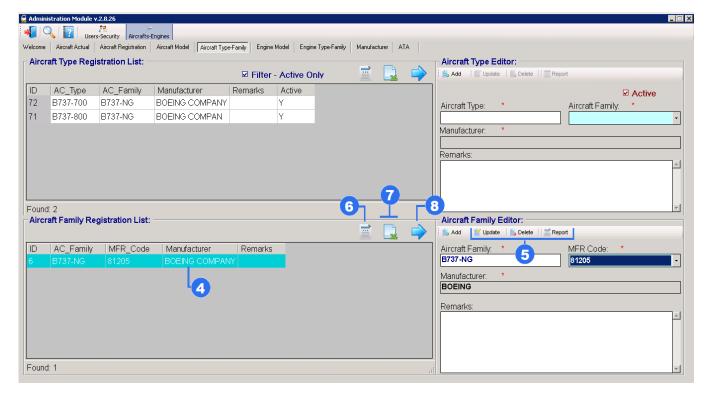


- 1. Select "Aircraft Type Family" tab to begin to create aircraft type and family.
- 2. Use "Aircraft Family Editor". In the "Aircraft Family" field enter aircraft family.

Select from combo box MFR Code. Fill in the rest of the "Remarks" fields as you wish.

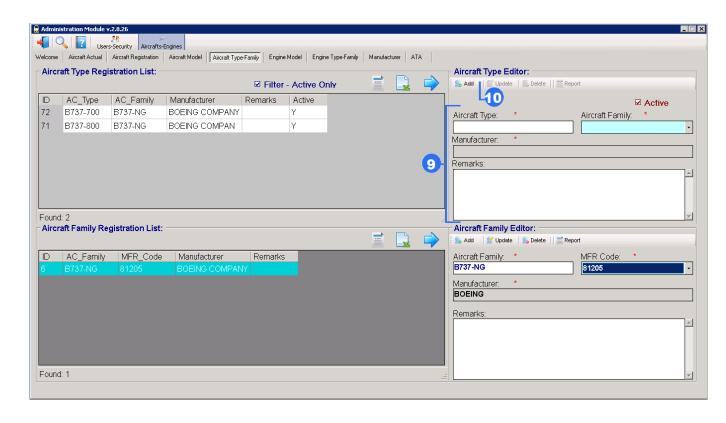
3. Press "Add" button.





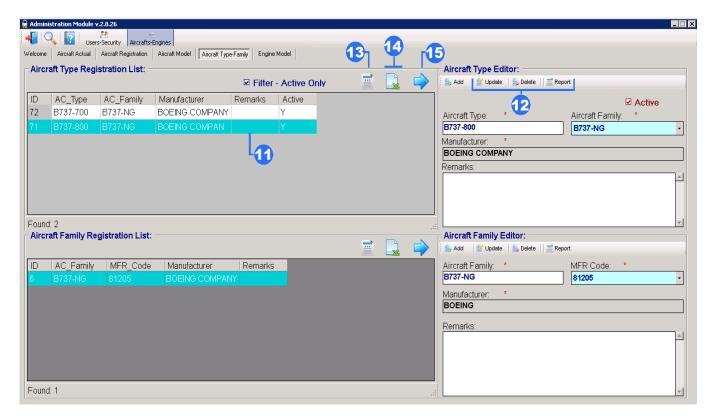
- 4. In any item from the list, you can change the data or delete the item. To do this, select any item.
- 5. Make any changes in fields of the editor and press "Update" button. To remove the item, click on the "Delete". Also, "Report" button allows to create PDF report.
- 6. To transfer "Aircraft Family List" to excel, push on the "Excel".
- 7. This icon allows you to clear all fields in the editor.
- 8. The arrow icon closes or opens the editor.





- 9. Use "Aircraft Type Editor". In the "Aircraft Type" field enter engine type. Select from combo box Aircraft Family. Fill in the rest of the "Remarks" field as you wish. Check box "Active".
- 10. Press "Add" button.

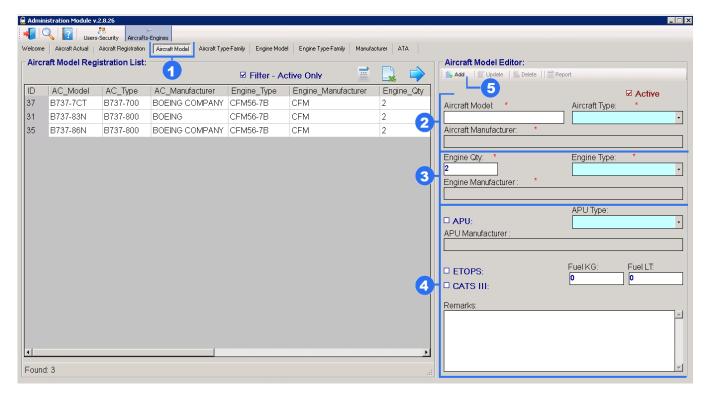




- 11. In any item from the list, you can change the data or delete the item. To do this, select any item.
- 12. Make any changes in fields of the editor and press "Update" button. To remove the item, click on the "Delete". Also, "Report" button allows to create PDF report.
- 13. To transfer "Aircraft Type List" to excel, push on the "Excel".
- 14. This icon allows you to clear all fields in the editor.
- 15. The arrow icon closes or opens the editor

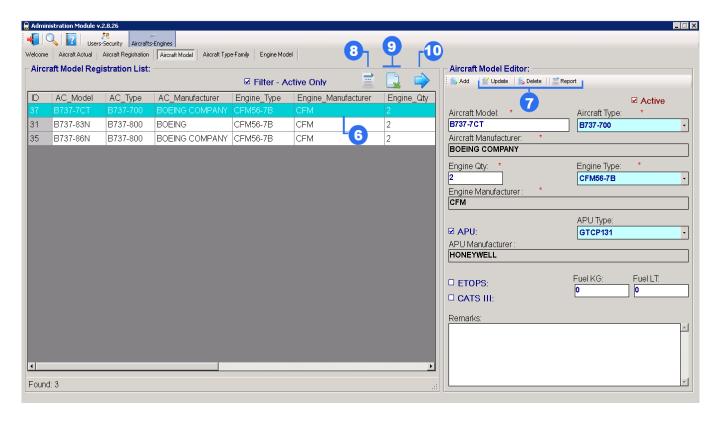


3.6. Aircraft Model



- 1. Select "Aircraft Model" tab to begin to create aircraft module.
- 2. Use "Aircraft Module Editor". In the "Aircraft Module" field enter model of aircraft. Select aircraft type from combo box. Check box "Active".
- 3. Specify quantity of engines ("Engine Qty" field). Select type of engine from combo box.
- 4. If you want to specify APU, check box APU, select APU type. Fill in the rest of the "Fuel KG", "Fuel LT" and "Remarks" fields as you wish. Also, you can specify some criterial of the aircraft. Check box ETOPS or CAT III if needed.
- 5. Press "Add" button.

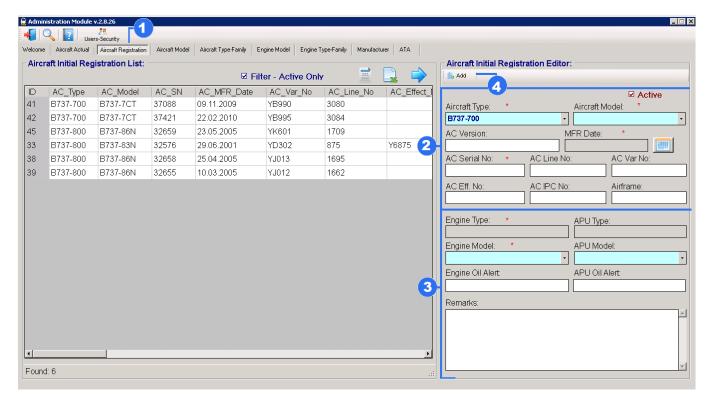




- 6. In any item from the list, you can change the data or delete the item. To do this, select any item.
- 7. Make any changes in fields of the editor and press "Update" button. To remove the item, click on the "Delete". Also, "Report" button allows to create PDF report.
- 8. To transfer "Aircraft Model List" to excel, push on the "Excel".
- 9. This icon allows you to clear all fields in the editor.
- 10. The arrow icon closes or opens the editor.

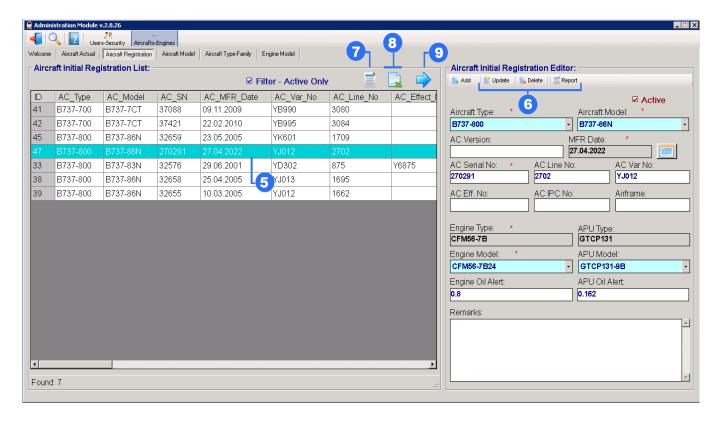


3.7. Aircraft Registration



- 1. Select "Aircraft Registration" tab to begin to create aircrafts.
- 2. Use "Aircraft Initial Registration Editor". Select Aircraft Type from combo box, select aircraft model from combo box. Enter aircraft version ("AC Version" field). Fill in the rest of the "AC Line No", "AC Var No", "AC Eff No", "AC IPC No" and "Airframe" fields as you wish. Check box "Active".
- 3. Select Engine Model and APU Model from combo box. Fill in the rest of the "Engine Oil Alert", "AC Var No", "APU Oil Alert" and "Remarks" fields as you wish.
- 4. Press "Add" button.

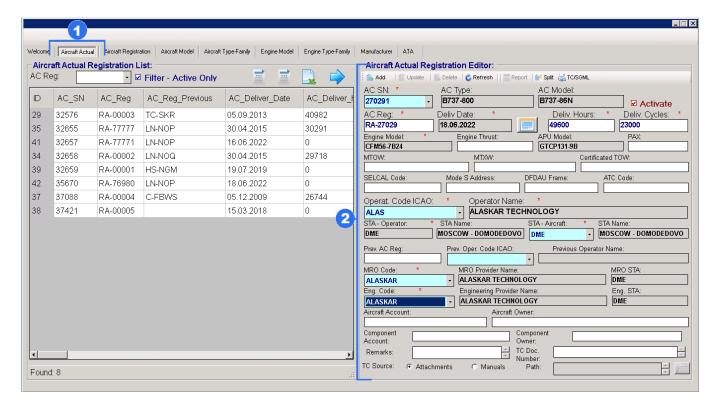




- 5. In any item from the list, you can change the data or delete the item. To do this, select any item.
- 7. Make any changes in fields of the editor and press "Update" button. To remove the item, click on the "Delete". Also, "Report" button allows to create PDF report.
- 8. To transfer "Aircraft Registration List" to excel, push on the "Excel".
- 9. This icon allows you to clear all fields in the editor.
- 10. The arrow icon closes or opens the editor.

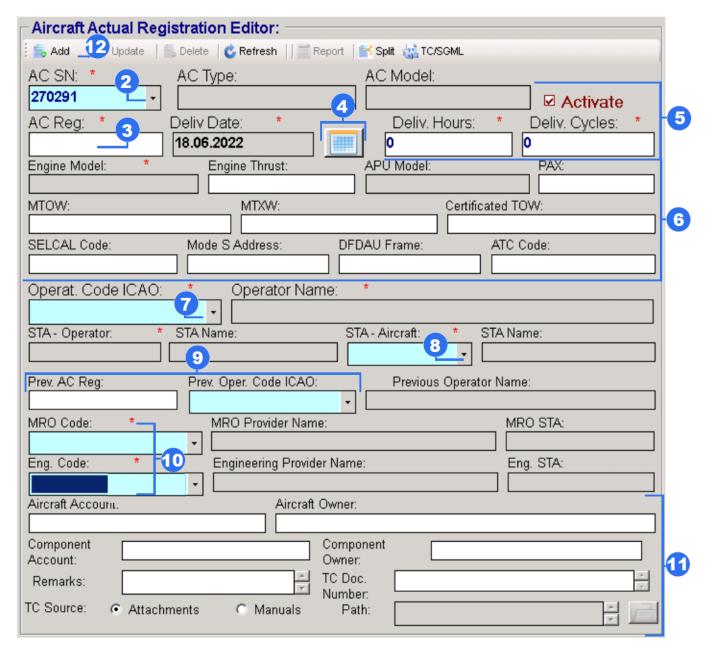


3.8. Aircraft Actual



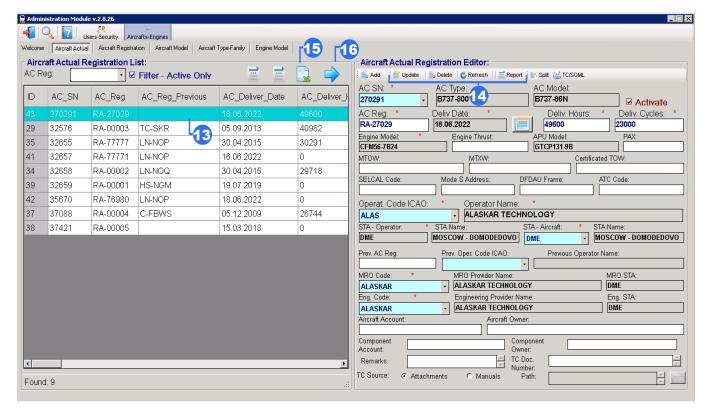
- 1. Push on the "Aircraft Actual" tab.
- 2. Use "Aircraft Actual Registration Editor" to create registration number of A/C.





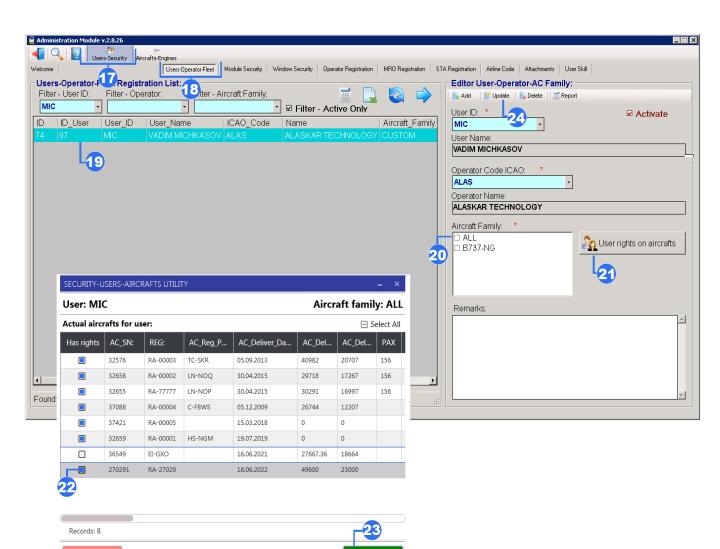
- 2. Select aircraft serial number.
- 3. Enter registration № of the aircraft.
- 4. Use calendar button to specify delivery date.
- 5. Check box "Activate", enter data such as aircraft delivery hours and cycles.
- 6. Fill in the rest of the fields as you wish, where:
 - MTOW max take-off wight
 - MTXW max taxi weight
 - Certificated TOW Certificated take-off weight
- 7. Select operator code ICAO from combo box.
- 8. Select aircraft station.
- 9. Fill in the "Prev AC Reg" (Previous aircraft registration) and "Prev Oper Code ICAO" (previous operator code ICAO) fields if necessary.
- 10. Select MRO Code and Engine Code from combo box.
- 11. Fill in the rest of the fields as you wish.
- 12. press "Add" button.





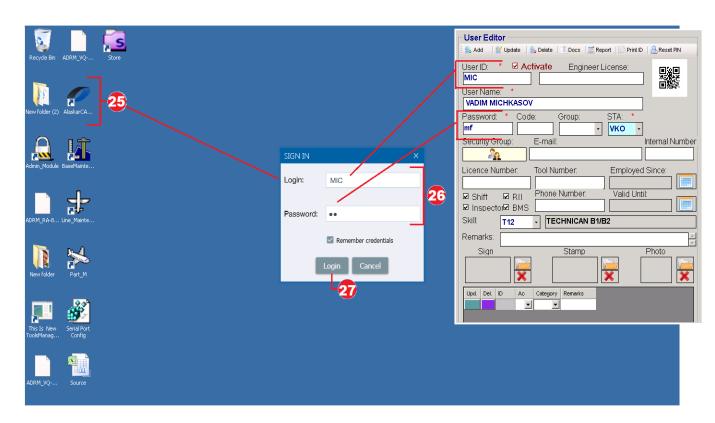
- 13. In any item from the list, you can change the data or delete the item. To do this, select any item.
- 14. Make any changes in fields of the editor and press "Update" button. To remove the item, click on the "Delete". Also, "Report" button allows to create PDF report. "Refresh" button cleans all fields.
- 15. To transfer "Aircraft Registration List" to excel, push on the "Excel".
- 16. The arrow icon closes or opens the editor





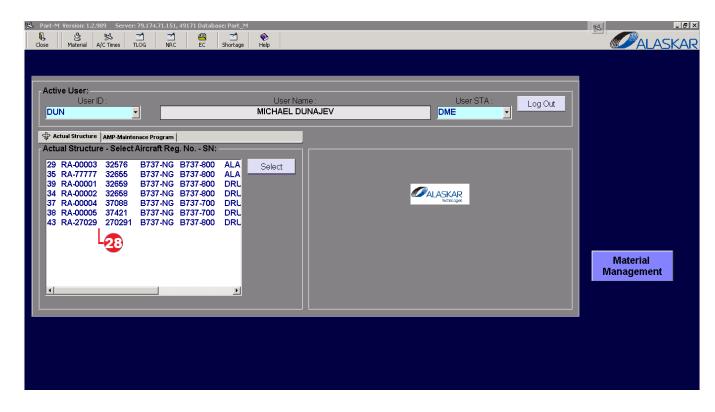
- 17. Then select "User Security" tab.
- 18. Push on the "Users Operator Fleet".
- 19. Use filters and find your user ID. Highlight it.
- 20. Check box necessary aircraft family, in our example it is full.
- 21. Press on the "User rights on aircrafts" button.
- 22. Select and check box your created aircraft.
- 23. Press "Confirm" and close the window.
- 24. Click on the "Update".





- 25. On the desktop of your server, find the launcher "Alaskar CAM" and double-click.
- 26. In the window that opens, in the "Login" field, enter the User ID, and enter your password in the "Password" field.
- 27. Press "Login".





28. Open PART – M module. Now you can see the aircrafts.